



# CITY OF FITCHBURG

Filed in the City Clerk's Office:

## NOTICE OF PUBLIC MEETING

### CITY COUNCIL REGULAR MEETING

**MEETING DATE:** Tuesday, February 18, 2020

**MEETING TIME:** 7:00 AM PM

**MEETING PLACE:** MEMORIAL MIDDLE SCHOOL LIBRARY

Name of building (if applicable) \_\_\_\_\_

Room number (if applicable) \_\_\_\_\_

Address 615 ROLLSTONE STREET

City FITCHBURG, MA 01420

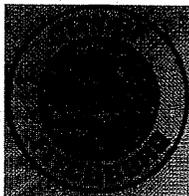
**AGENDA ITEMS:\*** **SEE ATTACHED**

2020 FEB 13 PM 12:30  
FITCHBURG CITY CLERK

MARY DE ALDERETE, CITY CLERK

*Name and title of person submitting this notice*

*\*Please note: Massachusetts Open Meeting Law requires that all topics that the Chair reasonably anticipates must be listed and that the list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting.*



## WELCOME TO THE FITCHBURG CITY COUNCIL!

This is intended to help you understand the meeting format and assist you with the rules of the Council as they pertain to your participation.

All meetings of the Fitchburg City council are open to the public. This does not mean that the public participates in all aspects of the meeting. It simply means that the meeting itself, including all discussions and votes, is open for public view.

### Executive Session

The only time a Council meeting can be closed to the public is when the Council votes for Executive Session in order to discuss sensitive matters in private, such as pending litigation. Any votes taken however, must be taken in open session.

## OPPORTUNITIES FOR THE PUBLIC TO SPEAK DURING A COUNCIL MEETING:

### Public Forum

The Public Forum occurs immediately following the Pledge of Allegiance. The President will ask if anyone in the audience wishes to speak on any matter appearing on the Agenda. If you wish to address the Council, you must stand and be recognized and follow these rules before speaking:

1. State your name and address.
2. Approach the center table and either stand or sit. This allows you to be seen and heard clearly by everyone in attendance.
3. You may speak only on items appearing on the agenda for no more than (2) minutes. Copies of the agenda are available on the center table prior to the meeting.
4. Please state the petition, order, ordinance, or resolution number to which you refer.

### Public Hearings

Public hearings are held on various issues such as Special Permits and Zoning changes. The same rules apply with the following exceptions:

1. You must stand and be recognized either "in favor" or "in opposition" when asked by the Council President.
2. You need not refer to the petition number.

If you have any questions or comments either before or after the meeting, any Councillor would be happy to assist you.

Thank you for your interest!

2020 FEB 13 PM 12:38

FITCHBURG CITY CLERK

I. PUBLIC FORUM

II. REPORT OF COMMITTEE ON RECORDS

III. COMMUNICATION

His Honor the Mayor  
Re-Appointment Letters

1. Mr. James Craigen, as a member of the Fitchburg Cultural Council, term to expire September 1, 2022.
2. Ms. Claudia Stephens, as a member of the Fitchburg Cultural Council, term to expire September 1, 2022.
3. Ms. Mary Delaney, as the Chief Procurement Officer, term to expire June 30, 2022.

Appointment Letters

1. Ms. Maryam Asraf, as a Student Associate Member of the Human Rights Commission, term to expire February 4, 2022.

IV. REPORTS OF COMMITTEES

**Economic Development Committee**  
**Meeting of February 11, 2020**

- 047-20. Tom Skwierawski, Executive Director of Planning and Community Development, and the IVJ Group, LLC, to amend the Housing Development Incentive Program ("HDIP") Plan and Map to include additional parcels, most specifically the Iver Johnson Mills. The letter explains the process further, as does the updated Plans and Maps.  
(Be granted and refer to Public Hearing March 5, 2020)

**Finance Committee**  
**Meeting of February 11, 2020**

- 030-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of additional funds from the Commonwealth of Massachusetts, Department of Conservation and Recreation, MassTrails Program in the approximate amount of \$50,000.00 (FIFTY THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to complete design for Phase 1 of the Mirror lake Accessibility Project.  
(Be Adopted)

- 031-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of additional funds from the Friends of Coggshall Park in the approximate amount of \$12,500.00 (TWELVE THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS) for the purpose of said grant, which is to complete design for Phase 1 of the Mirror Lake Accessibility Project.  
(Be Adopted)
- 032-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, SAFE grant in the approximate amount of \$5,663.00 (FIVE THOUSAND, SIX HUNDRED SIXTY-THREE AND 00/100 DOLLARS) for the purpose of said grant, which is to continue to teach fire safety to children in elementary schools.  
(Be Adopted)
- 033-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, SAFE grant in the approximate amount of \$2,730.00 (TWO THOUSAND, SEVEN HUNDRED THIRTY AND 00/100 DOLLARS) for the purpose of said grant, which is to teach senior citizens about the importance of fire safety and avoiding in particular cooking and electrical fires.  
(Be Adopted)
- 034-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Housing and Economic Development, MassWorks Public Infrastructure Program in the approximate amount of \$3,000,000.00 (THREE MILLION AND 00/100 DOLLARS) for the purpose of said grant, which is to make comprehensive improvements to Main Street and Boulder Drive.  
(Be Adopted)
- 035-20. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of additional funds from the Commonwealth of Massachusetts, Department of Transportation, Complete Streets Construction Funding Program in the approximate amount of \$399,600.00 (THREE HUNDRED NINETY-NINE THOUSAND, SIX HUNDRED AND 00/100 DOLLARS) for the purpose of said grant, which is to provide for pedestrian improvements along Main Street and Boulder Drive and along Electric Avenue.  
(Be Adopted)

036-20. ORDERED THAT: There be and hereby is appropriated the sum of TWO HUNDRED THIRTY-NINE THOUSAND, NINETY-THREE AND 00/100 DOLLARS (\$239,093.00) same to be charged against AVAILABLE FUNDS and credited to the following accounts:  
POLICE, PERSONAL SERVICES \$227,651.00  
EMPLOYEE BENEFITS, OTHER BENEFITS \$ 11,442.00  
(Be Adopted)

037-20. ORDERED THAT: There be and hereby is appropriated the sum of ONE HUNDRED TWENTY THOUSAND, EIGHT HUNDRED EIGHTY-ONE AND 00/100 DOLLARS (\$120,881.00) same to be charged against AVAILABLE FUNDS and credited to accounts as outlined in the Order (Memorandum of Agreement with the Fitchburg Association of Managers, Administrators, and Specialty Skills Group [FAMASS]).  
(Be Adopted)

038-20. ORDERED THAT: There be and hereby is transferred from within the following PERSONAL SERVICES accounts the sum of FORTY-SIX THOUSAND, ONE HUNDRED THIRTY AND 00/100 DOLLARS (\$46,130.00) same to be credited to the following accounts:  
WATER ENTERPRISE FUND \$20,999.00  
WASTEWATER ENTERPRISE FUND \$23,192.00  
AIRPORT FUND \$ 1,939.00  
(Be Adopted)

039-20. ORDERED THAT: There be and hereby is appropriated the sum of FORTY-TWO THOUSAND, TWO HUNDRED NINETY-TWO AND 00/100 DOLLARS (\$42,292.00) same to be charged against AVAILABLE FUNDS and credited to accounts as outlined in the Order (Wage Matrix).  
(Be Adopted)

040-20. ORDERED THAT: There be and hereby is appropriated from within the following PERSONAL SERVICES accounts the sum of ELEVEN THOUSAND, TWO HUNDRED FIFTEEN AND 00/100 DOLLARS (\$11,215.00) same to be credited to the following accounts:  
WATER ENTERPRISE FUND \$ 3,511.00  
WASTEWATER ENTERPRISE FUND \$ 3,616.00  
AIRPORT FUND \$ 4,088.00  
(Be Adopted)

043-20. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended, by adding thereto the following step assignments as outlined in the enclosed Ordinance.  
(Be Adopted) (First Reading)

- 044-20. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended by adding thereto the enclosed payscale.  
(Be Adopted) (First Reading)
- 041-20. ORDERED THAT: The Mayor is authorized to execute the Lease (to be supplied) relative to AKS Recycling, Inc.  
(Be Adopted)
- 042-20. ORDERED THAT: The Mayor is authorized to execute the Host Agreement (to be supplied) relative to AKS Recycling, Inc.  
(Be Adopted)

**Public Safety Committee Oral Report**  
**Meeting of February 18, 2020**

- 006-20. Baraka Bitariho, to petition for a Class II Dealer's License located at 426 River Street.
- 007-20. Sgt. Boudreau, Fitchburg Police Department, to petition for an FGO prohibiting anyone from throwing, snow blowing or plowing snow from private property back into the roadway after it has been plowed as outline in the enclosed petition.
- 008-20. Sgt. Boudreau, Fitchburg Police Department, for an Ordinance re: All motorists shall remove snow and ice from their motor vehicles and trailers while in operation with special attention to the following: hoods, roofs, windows and bumpers, and any vertical or horizontal surfaces that could hold snow or ice. Violators will be fined \$55.00 for violation of this ordinance.

**V. ORDERS-FINANCE**

- 051-20. ORDERED THAT: There be and hereby is appropriated the sum of SIX HUNDRED THOUSAND AND 00/100 DOLLARS (\$600,000.00) same to be charged against WATER ENTERPRISE FUND, RETAINED EARINGS and credited to WATER CAPITAL EXPENDITURES, INLINE TURBINE AND PUMP for the purpose of installing an inline turbine at the Narrows Road Pressure Reducing Valve Station and a 3 MGD pump at the Marshall Regulating Plant.
- 052-20. ORDERED THAT: There be and hereby is transferred from within the sum of TEN THOUSAND, ONE HUNDRED AND 00/100 DOLLARS (\$10,100.00) same to be transferred from BUILDING EXPENSES, CONTRACTED SERVICES and credited to BUILDING PERSONAL SERVICES CUSTODIAN.

- 053-20. ORDERED THAT: There be and hereby is appropriated the sum of TWO HUNDRED EIGHTY-TWO THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS (\$282,500.00) same to be charged against AVAILABLE FUNDS and credited to DPW, CAPITAL EXPENDITURES, EQUIPMENT for the purpose of acquiring a sweeper and pick-up trucks.
- 054-20. ORDERED THAT: There be and hereby is appropriated the sum of FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00) same to be charged against AVAILABLE FUNDS and credited to LIBRARY EXPENSES, BUILDING MAINTENANCE.
- 055-20. ORDERED THAT: There be and hereby is appropriated the sum of THIRTY THOUSAND AND 00/100 DOLLARS (\$30,000.00) same to be charged against AVAILABLE FUNDS and credited to BUILDING PERSONAL SERVICES, DEPARTMENT HEAD for the purpose of funding the Department Head position for the balance of the fiscal year.

#### **VI. LOAN ORDER**

- 017-20. LOAN ORDER: Appropriate the amount of Three Million, One Hundred Five thousand, Six hundred Sixty-Six Dollars (\$3,105,666.00) for the purpose of paying costs of making roof and boiler repairs at the South Street Elementary School.  
(Final Reading-Roll call vote)

#### **VII. ORDINANCES**

- 056-20. AN ORDINANCE: Delete City Ordinance, Chapter 42 "Residents' Job Preference Program" and replace with: Wage Theft and Responsible Employer Ordinance as outlined in the enclosed Ordinance.  
(Reference Petition #229-19)  
(First Reading)
- 057-20. AN ORDINANCE: Amending Portions of the City Code and establishing a Department of Facilities Management and a director of Facilities as outlined in the enclosed Ordinance.  
(First Reading)

#### **VIII. PETITIONS**

- 050-20. Councillor Paul Beauchemin, to request the School Committee Members receive a stipend of \$2,000.00 per year.  
(Finance Committee)

**IX. COMMITTEE MATTERS**

There are currently no Committee Matters requiring a request for more time.

Next Regular Meeting  
Thursday, March 5, 2020, 7:00 PM