

Regular Meeting

The regular meeting of the City Council of the City of Fitchburg was held over the Zoom meeting platform and live streamed at FATV Studios, Fitchburg, on July 21, 2020. The meeting was called to order by President Michael Kushmerek at 7:05 P.M. The Clerk stated the names of the Councillors who have logged in and eleven (11) Councillors were present. The meeting opened with a salute to the Flag led by Councillor Green.

Noted for the record:

FATV was recording the audio and video of the meeting.

For the Record

**PUBLIC FORUM**

**The following statement was issued for anyone wishing to participate the Public Forum:**

The public is invited to participate in the Zoom webinar of  
Jul 21, 2020 07:00 PM

Topic: Fitchburg City Council Meeting - July 21, 2020

Register in advance for the Public Comment/Hearing portion of the Agenda by going to:  
[https://us02web.zoom.us/webinar/register/WN\\_M9m01iPATyKwOLnjcPObxcg](https://us02web.zoom.us/webinar/register/WN_M9m01iPATyKwOLnjcPObxcg)

After registering, you will receive a confirmation email containing information about logging in to join the webinar.

Alternatively, comments of not more than two (2) minutes may be sent to the City Clerk's Office by NOON on July 21, 2020 by calling 978-829-1820 or via email at:  
[cityclerk@fitchburgma.gov](mailto:cityclerk@fitchburgma.gov).

Mayor DiNatale added the following statement:

Good evening Councilors. I would like to take this opportunity to address the council regarding the appointment process and some of the issues Councilors raised regarding the appointment of the Fire Chief.

The Mayor's authority to appoint a fire chief is only limited by the requirement that the Mayor select a candidate from a list of three (3) candidates, certified through the civil service process. If the top candidate is not selected, then the decision must be supported by reasonable justification. That reasonable justification can include the experiences that one has had over their years of service. This is true, despite the so-called 80/20 rule, which Council had mistakenly applied thereby intruding on the Mayor's authority to select an appointee. Indeed, when Council engages in picking one candidate over another, Council tests the bounds of its confirmatory power, if not violates the separation of powers concept embodied in our Charter. Further, I suggest to you that the confirmation process of an appointee, is intended to be limited to a review of the credentials of the Mayor's appointee and not a review of the exercise of the Mayor's discretion. Nor should a confirmation proceeding be manipulated by the threat of litigation or considerations as to what might be most politically expedient. Confirmation hearings, based on these considerations, are unfair to the Mayor's appointees; particularly to those who have spent a lifetime dedicating themselves to the betterment of our community.

First, there is a misunderstanding of the Selections Committee's role in the discharge of the Mayor's responsibility to make an appointment. Any requirement in our Code regarding the constitution of the Selections Committee is unenforceable, as it is inconsistent with the Charter's clear directive that appointments are to be made by the Mayor, only to be confirmed by City Council. The Selections Committee, whose only task, in this instance, was to provide me with two candidates to consider, is not empowered to make the selection.

I would like to address the Council's inaccurate assertion that an appointment from the certified list violates the law or the public policy of the Commonwealth of Massachusetts. Respectfully, I believe that Councilors were ill-advised that the law required a bypass letter be

Public Forum

filed with this City Council or some other entity. That is not the process. Bypass letters are submitted to candidates, after a final decision has been made. Therefore, that letter would be generated only after this Council confirms the mayoral appointment. If the person bypassed files an appeal, the Civil Service Commission would review the bypass. In doing so, the Commission would provide deference to the appointing authority, which in this case is the Mayor's Office. The Commission would determine if there were adequate reasons when weighed by an unprejudiced mind, guided by common sense and the correct application of the law. The review process is to guard against political considerations, favoritism and bias. I would welcome a review from the Civil Service Commission of any hiring decision. I would look forward to any opportunity to validate my decisions regarding appointments. I maintain a high level of confidence that those decisions would be upheld. I am confident because due diligence was exercised, as the decision was reviewed by John Parrow Consulting and Associates, who ran the assessment center, Attorney Nicholas Dominello of Valerio, Dominello, & Hillman, LLC, members of the Human Resources Division of Civil Service, the City's Human Resources Director, and the City Solicitor. These decisions are not made in a vacuum, nor are they made frivolously.

Council also suggested that the Mayor's Office is unable to consider experience, as experience is used in part, to calculate the initial civil service rankings. That too is incorrect. The Supreme Judicial Court has told us that an appointing authority can consider experience when evaluating candidates from a certified list. Specific types of experience matter; particularly when those experiences demonstrate a proven track record of leadership and the situational awareness to allow one to deal instinctually with an urgent matter, such as an emergency. Historically, appointing authorities have been allowed to justify a bypass based upon an isolated example of community service. Suffice it to say, if a bypass was necessary, a proven track record of leadership, coupled with decades of community service would be sufficient justification.

For a City Council to hold that under no circumstances, can a Mayor make an appointment of a civil service employee, except from the top of the list, removes the power of appointment from the Mayor's Office and transfers it to the testing authority. Such a promise can only be seen as depriving the people of the City of Fitchburg from a reasoned approach to appointments. This is an unfortunate precedent which, if thought through to its logical conclusion, will create an incentive that will only motivate employees to excel at test taking and self-improvement. Developing themselves through experience will become secondary, if not tertiary, to studying for exams and engaging in self-promotion. Any demonstration of charitable intent on ones resume would be irrelevant. In reliance on this promise, instead of giving back to their communities, future appointees will spend their time achieving what has been called objective standards of merit.

I would be remiss, if I failed to mention my concern that there has been a loss of comity, or as some might say mutual respect. I am told certain rules prevented me from speaking at Council, when ordinarily, motions when laid on the table would routinely be removed. This is particularly troubling when Councilors inaccurately assessed the matter before them. Over the years had we subordinated our interactions, to that of bright lined rules, I fear our relationship would not be as strong as it is today. For an example, you might be aware that our Charter provides a formal mechanism in which Council can obtain information from both department heads and myself. Could you imagine if that were to be enforced today? I want to assure you in the importance of keeping open continuous dialogue with the Council, but that privilege should be equally reciprocated.

While I feel duty bound to protect the executive functioning of the Mayor's Office and preserve the separation of powers, I place a greater importance on a good working relationship with City Council, maintaining successful operations of the Fitchburg Fire Department, and the overall interests of the City of Fitchburg. Therefore, I have taken the course of appointing Acting Chief Anthony Marrama as my second appointment to the position of Chief of the Fitchburg Fire Department. I am optimistic as Fire Chief, he will have the chance to develop a proven track record of leadership, and he will capitalize on the opportunity to give back to his community.

I wish Acting Chief Marrama the best of success and Godspeed. The matter is now before your body, Thank you.

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Records

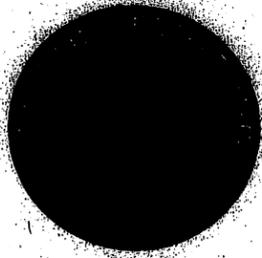
**REPORT OF COMMITTEE ON RECORDS**

The Committee on records reported the minutes of the Regular Meeting of July 7, 2020, were correctly recorded. Report accepted and minutes adopted.

Communication  
His Honor  
the Mayor  
Appointment  
Letter

**COMMUNICATION**  
His Honor the Mayor  
Appointment Letters

- 1. Sergeant Mark Jackson, as a Special Police Officer for the City of Fitchburg Police Department.



*The City of Fitchburg*  
Massachusetts  
OFFICE OF THE MAYOR  
2020 JUL -8 PM 4:00

**STEPHEN L. DINATALE**  
MAYOR  
166 BOULDER DRIVE  
FITCHBURG, MA 01420  
TEL. (978) 829-1801

**AARON TOURIGNY**  
CHIEF OF STAFF  
ATOURIGNY@FITCHBURGMA.GOV  
**JOAN DAVID**  
ADMINISTRATIVE AIDE  
JDAVID@FITCHBURGMA.GOV

July 6, 2020

The Honorable City Council  
Fitchburg Municipal Offices  
166 Boulder Drive, Suite 108  
Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint Sergeant Mark Jackson as a Special Police Officer for the City of Fitchburg pursuant to General Ordinance 40-14. Sergeant Jackson is scheduled to retire on July 25, 2020 after a twenty-six year career with the Fitchburg Police Department.

This appointment will allow Sergeant Jackson to continue service to the City of Fitchburg in a limited role.

Thank you for your attention to this matter.

Sincerely,  
  
Stephen L. DiNatale  
Mayor

Appointment referred to a Special Appointments Committee Meeting on August 4, 2020.

Chief Ernest Martineau joined the City Council meeting to note that on July 2<sup>nd</sup> he had made a request to Mayor DiNatale that Provisional Police Sergeant Demetrice D. Phillips be placed in the position of Permanent Police Sergeant. He noted that prior to the restrictions faced by COVID-19, Sergeant Phillips would have been invited to attend the Council meeting in person so that his accomplishments could be recognized. Chief Martineau was present to note that Sergeant Phillips was one of the finest sergeants that have come across his desk in many years and that he was excited to welcome him to the command staff, as he had a tremendous amount of insight to bring to the Department.

Chief Martineau mentioned that at the end of the week, Sergeant Mark Jackson would be retiring from the position after 26 years of dedicated service to the City of Fitchburg. He noted that he would like to formally recognize him for his many years serving and his efforts. He thanked him and wished him well in the future.

President Kushmerek noted that the City was fortunate, not only to have had the dedicated service of Sergeant Jackson, but also that Sergeant Phillips was very well qualified to be able to step into the position.

The entire Council extended their congratulations and best wishes to both.

Communication  
His Honor the  
Mayor  
Appointment Letter

2. Provisional Police Sergeant Demetrice D. Phillips to the position of Permanent Police Sergeant for the City of Fitchburg.



*The City of Fitchburg*

FITCHBURG CITY CLERK

*Massachusetts*  
OFFICE OF THE MAYOR

2020 JUL -8 PM 4:00

**STEPHEN L. DINATALE**  
MAYOR

166 BOULDER DRIVE  
FITCHBURG, MA 01420  
TEL. (978) 829-1801

**AARON TOURIGNY**  
CHIEF OF STAFF  
ATOIRIGNY@FITCHBURGMA.GOV

**JOAN DAVID**  
ADMINISTRATIVE AIDE  
JDAVID@FITCHBURGMA.GOV

July 6, 2020

The Honorable City Council  
Fitchburg Municipal Offices  
166 Boulder Drive, Suite 108  
Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint and promote Provisional Police Sergeant Demetrice D. Phillips to the position of Permanent Police Sergeant for the City of Fitchburg.

Thank you for your attention to this matter.

Sincerely,

Stephen L. DiNatale  
Mayor

Appointment placed on file in the City Clerk's Office. Council approval not required.

Communication  
A.J. Tourigny  
Chief of Staff to  
the Mayor

**COMMUNICATION**

A.J. Tourigny, Chief of Staff to the Mayor  
Re: Municipal Aggregation Plan/Public Hearing Notice

**NOTICE OF PUBLIC REVIEW AND PUBLIC HEARING  
CITY OF FITCHBURG MUNICIPAL AGGREGATION PLAN**

On May 7, 2019, the City Council of the City of Fitchburg unanimously passed a resolution to accept the provisions of M.G.L. c. 164, § 134(a) and publicly declared its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to authorize the Mayor, as provided by such statute, to research and develop a plan, for review by the citizens of the City of Fitchburg, detailing the processes and consequences of aggregation and to negotiate and enter into such contracts for power supply pursuant to the plan with the understanding that if a power supply contract is executed, individual consumers would retain the option not to participate in the aggregation plan.

City officials with the assistance of aggregation consultant Good Energy, LP, researched and developed a municipal aggregation plan for submission to the Department of Public Utilities ("Department") for approval pursuant to M.G.L. c. 164, § 134(a) which authorizes a municipality to procure electric supply on behalf of consumers within its municipal borders through a municipal aggregation program. The objectives of a municipal aggregation program are to give residents more competitive choice for their electric supply, achieve longer-term price stability, offer more renewable energy options and lower the cost of electricity, although savings are not guaranteed. Eligible electricity consumers not already enrolled with a competitive electric supplier would be automatically enrolled in the municipal aggregation program unless they chose to opt-out, in which case they would continue to receive basic service provided by Unitil. During the aggregation program, any participant can opt-out of the aggregation program at any time without penalty or termination fee.

A copy of the municipal aggregation plan of the City of Fitchburg is available for review on the City website (<https://www.fitchburgma.gov/aggregation>) and at the following locations: Fitchburg Public Library, 610 Main Street, the Mayor's Office, 166 Boulder Drive, and Strong Style Coffee, 37 Boulder Drive, Fitchburg. The Department requires a two-week public review period for residents to review and comment on the municipal aggregation plan. The public review period, as announced on the City website (<https://www.fitchburgma.gov/aggregation>), will be conducted from **July 21 to September 3, 2020**. Written comment can be submitted via email to [atourigny@fitchburgma.gov](mailto:atourigny@fitchburgma.gov), or through mail with attention to A.J. Tourigny, Boulder Drive, Suite 108, Fitchburg, MA 01420.

The City Council will hold a public hearing at their meeting on **September 3, 2020** for any residents that wish to make oral comments on the municipal aggregation plan. A representative of the aggregation consultant, Good Energy, LP, will be present at the public hearing to answer any questions.

2020 JUL 15 PM 4:27  
FITCHBURG MA

Communication  
A.J. Tourigny  
Chief of Staff to  
the Mayor

Any person desiring further information regarding the municipal aggregation plan of the City of Fitchburg or this notice of public review and public hearing can contact

President Kushmerek read the Communication into the record. Communication referred to a Public Hearing September 3, 2020.

Communication  
Tom Skierawski,  
Executive Director  
Planning and  
Community Dev.

**COMMUNICATION**

Tom Skierawski, Executive Director of Planning and Community Development  
Re: Phase One Zoning Changes  
(Re: Petition #29-2020; see link below:  
[http://www.ci.fitchburg.ma.us/DocumentCenter/View/6453/Zoning-Phase-One-Changes\\_Track-Changes\\_063020](http://www.ci.fitchburg.ma.us/DocumentCenter/View/6453/Zoning-Phase-One-Changes_Track-Changes_063020))



CITY OF FITCHBURG, MASSACHUSETTS  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
HOUSING & DEVELOPMENT ♦ PLANNING ♦ ECONOMIC DEVELOPMENT

2020 JUL -8 PM 3:30

**MEMO**

**TO: COUNCILOR ELIZABETH WALSH, LEGISLATIVE AFFAIRS CHAIR**  
**FROM: TOM SKWIERAWSKI, EXECUTIVE DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**  
**SUBJECT: PHASE ONE ZONING CHANGES**  
**DATE: 7/8/2020/9/2020**

Given the hearing delays that have transpired as a result of the COVID-19 public health crisis, and Community Development and Planning wanted to take the time to give the Phase One Zoning Changes another thorough analysis before the April 28<sup>th</sup> hearing.

Along with the Planning Board Chair, our consultants at BSC, and City Staff, the Phase One changes were reviewed to look for: 1) grammar or other administrative errors a result of the overhaul, and 2) Additional minor or process improvements we could make, pursuant to discussions we had with our Zoning Advisory Committee. We found several additional fixes that would improve the revised zoning ordinance, submitted to the City Clerks' Office on March 5<sup>th</sup>.

In lieu of submitted an additional petition, , reflecting the this memorandum is being supplied in connection with the ordinance so that you are aware of the additional changes. The hope is that this will avoid the confusion of sifting through multiple revised ordinances throughout the hearing. The following recommended changes are below:

**Renewable Energies**

Pursuant to the work underway between the West Group and City officials in seeking an adaptive reuse of the West Wastewater Treatment Plant facilities, a use addition was requested by the West Group to clarify that adaptive reuse would be allowed under zoning:

*181.313 Table of Principal Uses*

- o Add

"RENEWABLE OR ALTERNATIVE ENERGY, RENEWABLE OR ALTERNATIVE FUELS RESEARCH, DEVELOPMENT OR MANUFACTURING FACILITIES" to Table of Principal Uses, make allowable in "T" district with a Special Permit from the Planning Board

Communication  
Tom Skierawski,  
Executive Director  
Planning and  
Community Dev.

181. Definitions.

- o Add definition for the above:  
"RENEWABLE OR ALTERNATIVE ENERGY, RENEWABLE OR ALTERNATIVE FUELS RESEARCH, DEVELOPMENT OR MANUFACTURING FACILITIES shall include Facilities used primarily for the research, development, testing, generation or production of Renewable or Alternative Energy or Renewable or Alternative Fuels. This can include the design, development, manufacturing and testing of biological, chemical, electrical, magnetic, mechanical, and/or optical components in advance of generation/production or manufacturing."

**Items initially moved to Phase Two, now recommended for Phase One**

During the Planning Board hearing, a list of items were moved to Phase Two, in the interest of time. After reviewing the list and given the additional time it appears as though a number of these fixes are quite simple and can be resolved in Phase One. Doing these in Phase One will reduce the complexity of Phase Two, making for a more comprehensible passage of the latter:

181.313 Table of Principal Use Regulations

- o C5. Hospital: Change to "N" in RA
- o D7. Nursing Home: Match with use table for Assisted Living
- o E9. Research and Testing: Change to "Y" in LI District

181.946 Lapse - [REDACTED]

"...substantial use thereof or construction thereunder has not begun [REDACTED] except for good cause, up to 24 month..."

**Administrative Errors and Consistency Improvements**

The following changes clear up inconsistencies or otherwise ensure the document voted on by the Council reflects the spirit of the discussions held during the Planning Board public hearing:

Section 181.313 Table of Principal Uses.

- o A3: Remove asterisk under RB.
- o A6 Bed & Breakfast: use is listed in duplicate (item A6 and A10). Remove A10.
- o A7 Assisted Living: remove red text from PB, no changes made from original ordinance.
- o D19: Commercial Recreation: Change to N under RR.
- o D24A & D24B: remove these. It was decided to remove these suggested rows and just refer to D24 with the asterisks.

181.3212 Home Occupation reference

- o Typo: ("See Section 181.378" should read "See Section 181.78")

Communication  
Tom Skierawski,  
Executive Director  
Planning and  
Community Dev.

181.4213 add

- o Swimming pools, associated uncovered decks, and freestanding decks or patios shall be set back at least six (6) feet from any [REDACTED] side or rear lot line, and not [REDACTED] the front yard setback

181.4231

- o Typo: ("structureshall" should be "structure shall")

181.514 Design Standards Table.

- o Typo on Parking stall length of Line: (180 should read 18.0)

181.7231 PUD dimensions. remove [REDACTED]

- o Retain existing PUD dimensions "The minimum area for a property to be eligible under this section is two acres [REDACTED]"

181.7734 (a) remove [REDACTED]

- o Typo: ...Any accessory apartment construction shall not create more than a 15% increase in the gross floor space of the [REDACTED] structure. existing

181. Definitions. remove [REDACTED]

- o Typo between Recreation and Regulations definitions.

a) (~~Amended June 8, 2018~~)

- o Planned Unit Development.

"PLANNED UNIT DEVELOPMENT- A planned development on a plot of land containing the minimum of the less of sixty thousand (60,000) square feet or five (5) times the minimum lot size of the zoning district, in which..."

Communication  
Tom Skierawski,  
Executive Director  
Planning and  
Community Dev.

o Lodging Houses. Add a dwelling unit limit to the Lodging House definition:

“LODGING HOUSE – A building, structure or portion thereof where lodgings are let to more than three, [REDACTED] persons...”

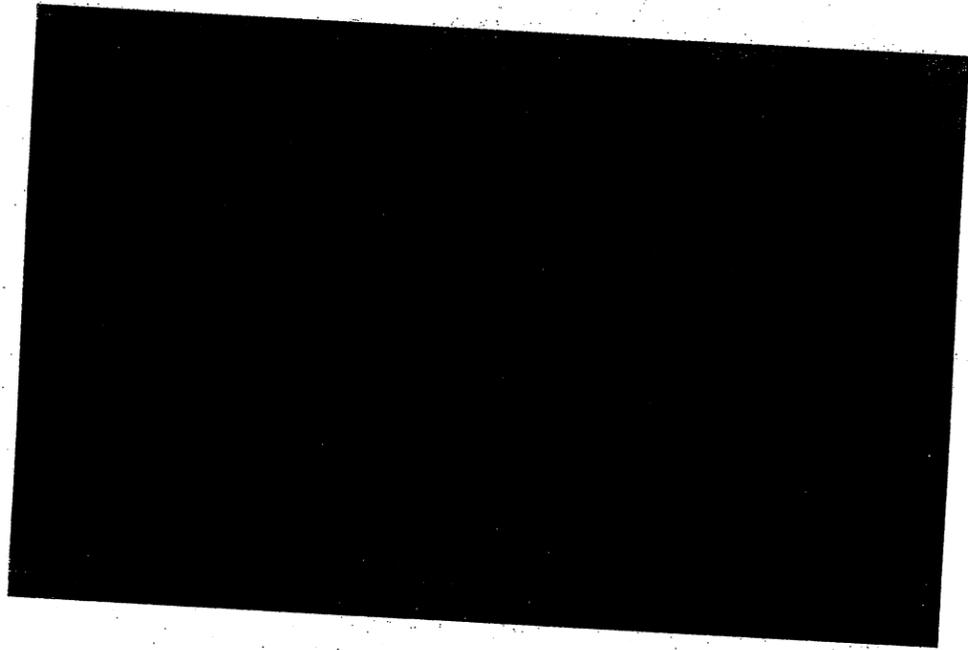
I look forward to discussing these and the other changes at the April 28<sup>th</sup> hearing of Legislative Affairs. Until then, if you have any questions about these or other changes in advance of the hearing, please don't hesitate to reach out.

Annual Report

**ANNUAL REPORT**

178-20. ANNUAL REPORT: Fitchburg Fire Department, for the year 2019.  
Motion to amend 178-20 to replace "Fire" with "Police" passed by unanimous consent 11/0.  
Motion to accept 178-20 as amended passed by unanimous consent 11/0.  
Report placed on file in the City Clerk's Office.

**FITCHBURG POLICE DEPARTMENT  
2019 ANNUAL REPORT**



2020 JUL -8 AM 9:59

FITCHBURG CITY CLERK

# FITCHBURG POLICE DEPARTMENT—ROSTER



## CHIEF

MARTINEAU, ERNEST F.

## CAPTAIN

GIANNINI, STEVEN D.  
LEMAY, MATTHEW D.  
HESS, HARRY N.

## LIEUTENANTS

MCDERMOTT, TIMOTHY M.  
HOWE, JEFFREY J.  
GABRIEL, SCOTT S.  
GARCIA, CHRISTOPHER T.  
KEENAN, RYAN C.

## SERGEANTS

DAOUST, THOMAS M.  
JACKSON, MARK D.  
SIOMOS JR., KERRY C.  
LEGER, THOMAS G.  
SULLIVAN, DEREK  
BOUDREAU, DANIEL F.  
BELLOFATTO, CHRISTOPHER  
BELLOFATTO, DANIEL K  
GORDON, DAVID M.  
MCNAMARA, PAUL M.

## PATROL OFFICERS

GILBERT, JAMES M.  
LAPOSTA, DOMENIC J.  
DAIGLE, DAVID R.

ROMANO, DEAN D.  
CONRAD, RODNEY E.  
BALAGUER, FRANCISCO JR.  
BOURNE, KEITH C.  
CHANDLER, MICHAEL R.  
PEPPE, TABITHA L.

JACKSON, LEROY M.  
LAKE, FREDERICK C.  
CHABOT, JUDE H.  
FARRELL, JAMES C.  
ARCIPRETE, JAMES R.  
ROULEAU, BRIAN  
SEVIGNY, MICHAEL J.  
BIANCHINI, NICHOLAS E.  
HACHEY, STEVEN  
DARTON, DOUGLAS  
HERTEL, SHELBY M.  
PENNETTI, ANTONIO F.  
HURLEY, JEFFREY L.  
FIGUEROA, JOSE A.

## PATROL OFFICERS (CONT)

LAMBERT, JOSHUA O  
YANG, MIKE LEE  
DUVAL, JASON  
CRONIN, STACY  
MCCALL, JAMES, S.  
HUSE, ROBERT C.  
RABOIN, ROBERT J.  
BASTIEN, STEPHEN D.  
KALINOWSKI, BENJAMIN D.  
TOBIN, ANTWAIN  
WALKER, SHAWN  
LOPEZ, MICHAEL E  
FAUCHER, MICHAEL  
BADGE 37  
THEODOULOU, PAUL  
BAJANA, LUCAS O  
FRIEND, TIMOTHY J  
SALAS, JULIENNE  
ROBICHAUD, TYLER  
MINICHELLO, DANIEL P  
PHILLIPS, DEMETRICE D  
LAMKIN, NATHAN D  
HYVARINEN, BARRY G JR  
TEAGUE, LIANA K  
POLANCO-DIAZ, MEI-LING  
WRIGHT, ELDRED, T  
WING, SARRAH N  
KADDY, MARK  
VELAZQUEZ, HIRAM  
LOPEZ, DANIELLA  
SANCHEZ, ISMAEL  
COTE, TYLER  
BADGE 56  
STACY, KELTON R  
SANTIAGO, ISMAEL

MAKI, SEAN S  
KNOX, DYLAN A

## CIVILIAN DISPATCHERS

DANIELS, KYLE  
LEADBETTER II, HOWARD A  
GALLANT, KERRIE  
STEWART, TIMOTHY J  
DUPUIS, SELENA

HARNDEN, TIMOTHY  
GELINAS, BRIAN M  
GEORGE, SCOTT  
STACY, DAWSON  
GILBERT, REBECCA  
ST. PETER, SARAH  
HILL, JEFFREY T  
O'KANE, ERIN E  
PEREZ, ASHLEY M

## RESERVE OFFICERS

## SPECIAL POLICE OFFICERS

KELLY, JOHN, M  
O'BRIEN, TIMOTHY, J.  
RICKERT, JANICE  
O'BRIEN, KEVIN M.  
PAPPAS, PERRY  
FOSSA, GLENN  
BOZICAS, PAUL C  
CONNOLLY, JAMES T.  
BURNS, MATTHEW L.  
MCBRIDE, STEPHEN E.  
OUELLETTE, GARY L.  
MAKI, JOHN E.  
L'ECUYER, RONALD R. JR.

## CUSTODIAN

MORCALDI, JOSEPH, J

## CLERICAL

STARKEY, ROBIN F.  
HOLSTROM, JANET L.  
GILMARTIN, CHERYL L.

## UNDERHILL, JEANNE FAMILY SERVICES

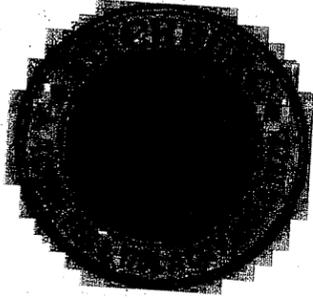
DONDERO, STEPHANIE

## CRIME ANALYSIS / GRANT RE- SEARCH

FRITSCHER, KRISTI

## ANIMAL CONTROL

PICKETT, TODD



# CITY OF FITCHBURG POLICE DEPARTMENT

20 Elm Street  
Fitchburg, Massachusetts 01420-3204  
www.fitchburgpolice.com

DEPARTMENT / OPERATIONS  
978-345-4355  
FAX: 978-345-4088

DETECTIVE BUREAU  
978-345-9650

RECORDS BUREAU  
978-345-9643  
FAX: 978-342-7608

CHIEF OF POLICE  
978-345-9656

July 1, 2020

2019 Annual Report

Honorable Mayor Stephen L. DiNatale  
Mayor City of Fitchburg

&

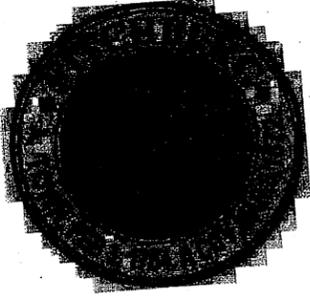
Honorable Members of the City Council  
166 Boulder Drive  
Fitchburg Massachusetts 01420

His Honor the Mayor and City Councilors:

On behalf of the Fitchburg Police Department I present to you the 2019 Annual Report. While preparing for this report I had the opportunity to reflect on the last year, and more importantly these last few months. During unprecedented times I believe it's time to reflect on our mission as police officers. I would like to share our "Mission Statement"

**"The mission of the Fitchburg Police Department is to enhance the quality of life in the City of Fitchburg by developing strong partnerships with the community. The Fitchburg Police Department recognizes and respects the diversity of our community. By identifying and solving problems together we will better understand the concerns of our community. Our pledge is to provide the highest level of police service in our neighborhoods"**

The annual report is comprised of statistical data from the previous year depicting crimes, trends, and other functions of the department. The total of Part One Offenses decreased from the previous year by a modest 1%, however our five year average has decrease by an astonishing 36%. Violent crimes such as murder/ manslaughter, robbery, aggravated assault, and rape decreased by 9% in 2019 and the five year average has shown a reduction by 29%. Sadly these statistics are not reflective in the opioid crisis whereas our department responded to 227 overdose calls, up 18% from the previous year. Our response to the opioid crisis has not wavered, and our resolve has increased. Earlier this year the Fitchburg Police Department spearheaded an effort in Worcester County with a tracking system that allows law enforcement to track in real time overdoses and then connect victims of overdose with recovery care treatment options.



## CITY OF FITCHBURG POLICE DEPARTMENT

20 Elm Street  
Fitchburg, Massachusetts 01420-3204  
www.fitchburgpolice.com

DEPARTMENT / OPERATIONS  
978-345-4355  
FAX: 978-345-4088

DETECTIVE BUREAU  
978-345-9650

RECORDS BUREAU  
978-345-9643  
FAX: 978-342-7608

CHIEF OF POLICE  
978-345-9656

I would like to highlight our response to those suffering from a mental health crisis. In 2019 the department responded to 939 calls for service regarding a person experiencing a mental health crisis. Every FPD police officer has received basic Mental Health training and over 40% of the department has attended advanced crisis intervention training. These efforts have been recognized by the International Association of Chiefs of Police meeting all requirements set in the One Mind Campaign. Our department has a strong working partnership with the Department of Mental Health and Community Health Link. Members of the Fitchburg Police Department partner with clinicians and conduct in person follow up with those in crisis.

In 2019 the Fitchburg Police Department added four (4) new officers to the rank and file. The four new hires resulted from attrition and has maintained our staffing levels at 79 sworn officers. Recruitment and retention in law enforcement has been a challenge, however I am extremely pleased with the quality of our newest hires. A recent survey conducted by the Massachusetts Major City Chiefs, has ranked the Fitchburg Police Department in the top 10 diverse departments in the State. Our diversity is reflective of our community, something we take great pride in.

Many challenges lie ahead in our profession, and the Fitchburg Police Department is committed to our core values; Integrity, Quality, Fairness, Diversity, Partnership, and Compassion. The dedication to service and excellence from members of the Fitchburg Police Department is seen each and every day. Our civilian staff works in unison to complement of officers in order to create a team approach with which to achieve our mission.

Thank you to each and every member of the Fitchburg Police Department for their dedication to duty and service to the City of Fitchburg.

Thank you Mayor DiNatale, and our entire City Council for your unwavering support to the Fitchburg Police Department.

Respectfully Submitted

Ernest Martineau  
Chief of Police.

**2019 Crime Statistics Overview**

The UCR Crime Index is a collection of selected offenses used by the FBI to measure changes in crime reported to law enforcement. The Fitchburg Police Department voluntarily submits NIBRS data to the Massachusetts Crime Reporting Unit, who then submits UCR summary data to the FBI. Offenses included in the Part I Crime Index include the following: murder, rape, robbery, aggravated assault, burglary, and larceny and auto theft. Another crime reporting tool is NIBRS data. NIBRS data differs from UCR data and allows for a more detailed account of crime data. NIBRS is an incident based reporting system in which agencies collect data on each single crime occurrence where as UCR data reflects only certain highlighted offenses and uses the hierarchy rule.

Overall, in 2019, total Part I Offenses decreased 1% from the previous year, and 36% from the five year average.

The Fitchburg Police Department analyzes data on a quarterly basis at our Compstat meetings. Command staff base police response on data analysis provided by the Crime Analyst as well as any information presented by staff at the meeting. Patterns, trends, and criminal intelligence are analyzed in order to identify crime series, repeat offenders, and emerging "hot spots" in a timely manner. Patrol officers are also assigned to conduct traffic enforcement in targeted traffic hot spots based on crash data analysis. Additionally, this department utilizes media (social media, newspaper, public access TV, etc) in an effort to promote crime prevention its initiatives.

**UCR Part I Offenses****Property Crime**

**Overall Highlight: Overall total property crime increased 2% from last year but was down 38% from the five year average. FPD reported the lowest number of burglaries (n=94) reported in over 20 years. Property crime includes burglary, larceny and motor vehicle theft.**

The number of reported burglaries decreased 15% from the prior year, and was down 57% from a five year average. Reported burglaries have been consistently trending downwards since the beginning of 2016. In 2019, there were 94 reported burglaries with 30% of those incidents indicating no signs of forced entry. Last year's figure of 94 incidents was the lowest number of reported burglaries in the City in over two decades. Additionally, FPD was able to clear 17% of all reported burglaries which is higher than the national burglary clearance rate of 13.5%.

Larceny is a general category that may include offenses like theft from motor vehicles, shoplifting, theft from building, theft of motor vehicle parts, theft from a coin machine, all other larceny, pocket picking and purse snatching. UCR does not break larceny down by type, like NIBRS does. In 2019, the number of larceny offenses (n=399) increased 6% from the prior year but decreased 33% from the average. Reported motor vehicle theft increased 13% from 2018, but decreased 20% from the average. Many vehicles were left

unlocked with the keys either in the ignition or a spare was left somewhere in the vehicle. Additionally, many of these offenses were listed as "use of motor vehicle without authority" meaning that the person (s) who stole the vehicle was likely known to the victim and use was not permitted by the reporting party.

Overall total property crime increased 2% from the prior year, and decreased 38% from the five year average.

**Violent Crime**

**Highlights: Overall total violent crime decreased 9% from 2019, and decreased 29% from the five year average. Violent crime includes murder/manslaughter, robbery, forcible rape, and aggravated assault.**

In 2019, there were 36 robberies reported, which was the same number of robberies reported in 2018 (no change). The number of "cleared" robbery offenses was 25% and nationally the clearance rate for robbery is about 29%. Of the 36 reported offenses, approximately 22% were "street" robberies, 2% robberies at banking institutions/locations, and 20% at some kind of retail space (gas station, liquor store, or convenience store etc). Patrol officers have been working towards reducing the number of robberies by analyzing the time & day in which most robberies occur, and locations where most incidents occur. Detectives have been reaching out to businesses to go over robbery protocol & ensure cameras are working. Extra efforts to check in with retail owners were made around the holidays as that is when historically most robberies occur.

In 2019, 154 aggravated assaults were reported to the department. About 42% of all aggravated assaults were related to domestic violence (decrease from last year; looking at NIBRS figures). The number of reported aggravated assault offenses decreased 8% from the prior year, and 29% from the average. Approximately 48% of all reported aggravated assaults were cleared (national clearance rate is 53%). Fitchburg received grant funding from the Executive Office of Public Safety & Security in 2019, and with those funds employed a full time Domestic Violence Civilian Advocate. The Advocate provides follow up, court advocacy, and connects victims to services. Additionally, the DV Advocate and the Bureau of Criminal Investigations conducts outreach visits to high risk victims. In 2019, the team made 122 wellbeing visits to high risk victims.

In 2019, one homicide occurred. Suspects were identified and apprehended in both cases.

**Non – UCR Data**

**Highlights: Continued partnerships with service providers, K9 Unit started**

Drug Suppression Unit (DSU) made a combined 71 arrests, executed a combined 66 search warrants, and issued 34 criminal complaints. In 2019, the drug unit's efforts resulted in 3,147 grams of cocaine, 319 grams of heroin, and 785 grams of fentanyl being seized. Detectives also seized 9 firearms as a result of their investigations. These types of investigations are crucial in combating the opioid epidemic that many cities across the country are experiencing.

In 2019, this department responded to 227 overdose calls (up 18%). According to MA DPH data, in 2018, 15 Fitchburg residents died as a result of an opioid overdose, and 11 persons died in Fitchburg as a result of an opioid overdose. FPD officers deployed Narcan 94 times over the course of 2019. FPD has been using & carrying Nasal Naxolone (Narcan) since June of 2015. Early in 2020, the FPD spearheaded an effort in Worcester County to rollout a software tracking system that allows local law enforcement to track overdoses in real time which will help connect victims to recovery care treatment options. This department makes weekly post overdose follow up visits in an effort to reduce the number of overdoses as well as connect persons/families to treatment.

In 2019, FPD has received 939 calls for service regarding a person experiencing a mental health crisis (includes suicide attempts). Every FPD officer has received basic Mental Health training, and nearly 40% of the department has attended an advanced mental health training course (CIT training). The Fitchburg Police Department was one of the first cities statewide recognized by the International Association of Chiefs of Police for partnering with medical professionals and training officers to help residents with mental illness instead of arresting them during a crisis & as meeting all requirements of the pledge. The One Mind Campaign launched by the IACP was created to ensure police have successful interaction with persons affected by mental illness.

This department has a strong working partnership with both the Department of Mental Health and Community Health Link in Leominster. A clinician from CHL & a CIT trained officers carry out weekly home visits to persons who recently experienced a mental health crisis to ensure that their needs have been met. In 2019, the CIT/CHL team completed 244 outreach visits (were successful 46% of the time in making contact). And as a result of those visits the outreach team made dozens of referrals for services and on site evaluations.

FPD responded to 1,445 motor vehicle crashes which is a 2% increase from 2018. 28% of all crashes occurred during the afternoon commute hours of 15:00-17:59pm. The FPD Traffic Unit has been working towards reducing the number of crashes by deploying in high crash areas during peak crash times. Community Engagement & School Resource Officers have been educating the community about the dangers of speeding, driving under the influence, and distracted driving. Additionally, this department continues to pursue grant funds to support efforts to reduce distracted driving, speeding, and pedestrian/bike safety. Last year, FPD traffic officers gave out over 100 bike helmets to local youth and dozens of car seats to families in need.

Tragically there was one motor vehicle related fatality in 2019.

Fitchburg Police Department recorded 53,066 calls for service. Overall, calls for service increased 9% from the previous year, and no change from the average

**Non - UCR Data**

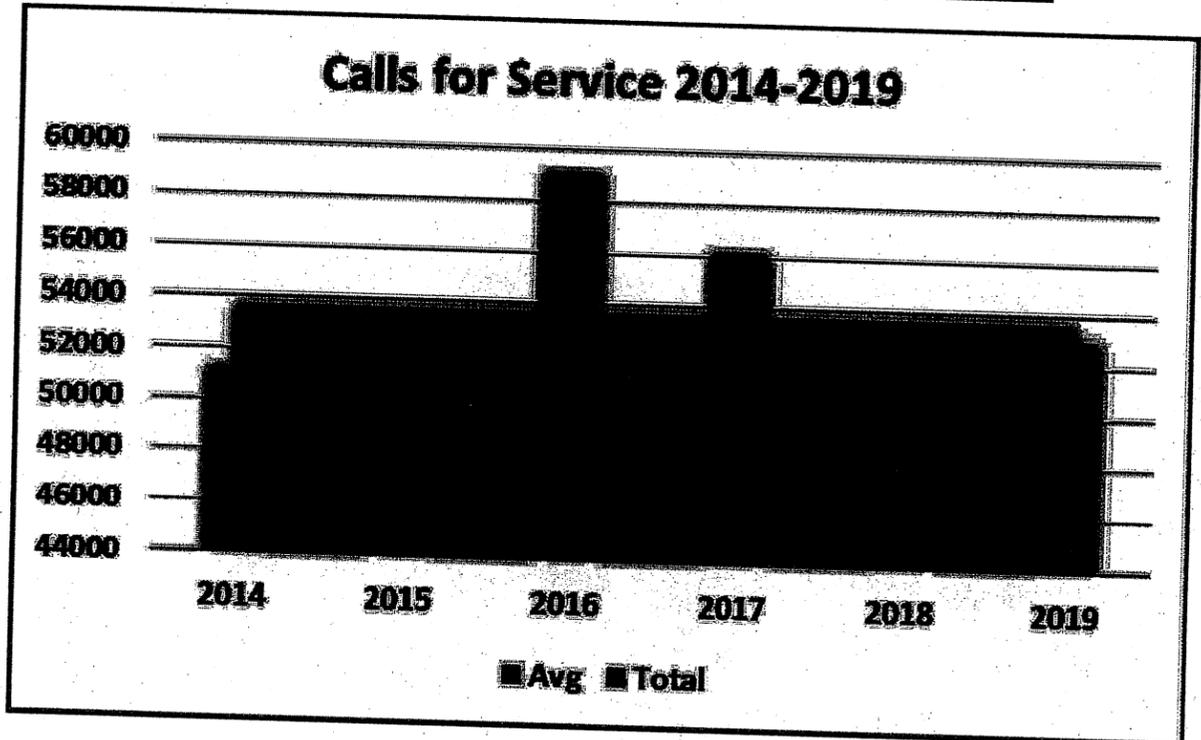
The Fitchburg Police Department continues to be active within the community throughout the year. The department hosted its 9<sup>th</sup> annual Junior Police Academy which welcomed dozens of Fitchburg students to the department for a week long academy.

The Fitchburg Police Department welcomed its first K9 dog to the department in over 20 years. The K9 dog, "Hangos" and his handler, Officer Joshua Lambert comprise the department's K9 unit and the funding was made possible through a \$25,000 grant from the Stanton Foundation.

The department wrote and was awarded dozens of grant applications in 2019 and was awarded over \$700,000 in funding. Currently, the Fitchburg Police Department is managing nearly one million dollars' worth of grant funding.



**Calls for Service, Total Reported Crimes and Arrests**



**Total 2019 Calls for Service: 53,066**

Highlights: Overall, calls for service increased 9% from the previous year, and no change from the average

Some of the top or notable calls reasons include:

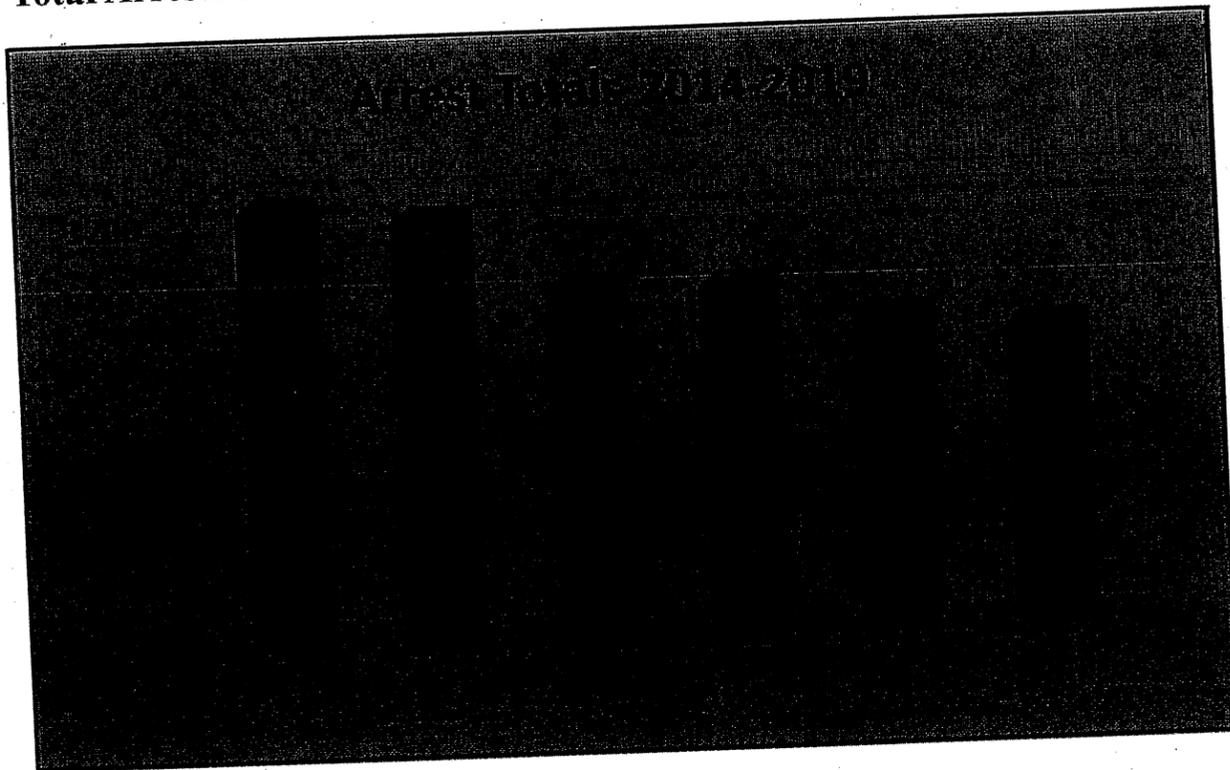
Fire/EMS related calls (4,787; 9% of total call volume), traffic enforcement (4,946; 9% of call volume), general disturbances (2,298; 5% of call volume), proactive patrols/area checks (12,251; 23% of calls), mental health related (939 calls; 2% of call volume), possible overdoses (227 calls), drug activity (143 calls), suspicious activity related calls (4,157 calls; 8% of call volume), panhandling (58 calls), firework complaints (102 calls), traffic complaints (192 calls), drunkenness (233 calls) and Fitchburg state related disturbances (54 calls)

Call totals include both founded & unfounded calls.



## Calls for Service, Total Reported Crimes and Arrests

### Total Arrests & Arrest Breakdown



**2019 Arrest Totals: 823 arrests**

Highlights: Overall, domestic violence related arrests made up 27% of all total arrests. The top five primary arrest reasons include: All Other Offenses (Warrant Arrests) 233 arrests, Simple Assaults 150 arrests, Traffic, Town-By Law Offenses 142 arrests, Aggravated Assaults 69 arrests, and Drug Offenses 61 arrests.

1% of all arrestees were under the age of 18. Most who were arrested were between the age categories of 25-34 totaling 42% of all arrests.

77% of all arrestees were male and 23% were female.



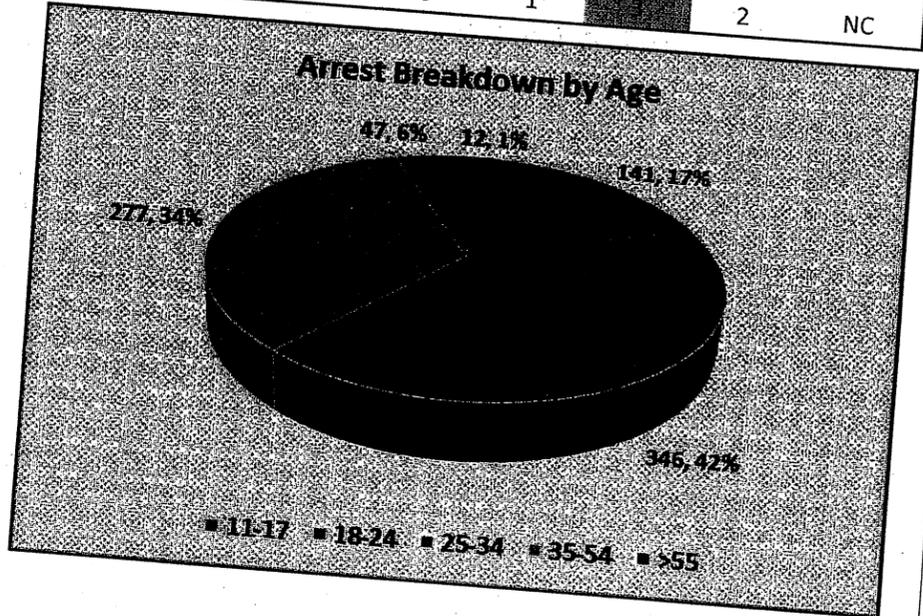
## Calls for Service, Total Reported Crimes and Arrests

### Arrest Info Continued:

According to the FBI, an offense is "cleared" by an arrest when the following criteria has been met: Arrested, Charged with the commission of the offense or turned over the court for prosecution (summons, etc)\*. The information to the right only reflects warrant arrests (all other offenses) and actual arrests. Majority of "All Other Offenses" are warrant arrests or restraining order violations. "Traffic, Town by Law Offenses" can be described as anything from traffic violations (unlicensed operation of motor vehicle, etc) to city general ordinance violations (open container violation, etc)

### Top 15 Arrest Categories according to 2019 data

All Other Offenses	218	258	-25	-10%
Simple Assault	143	118	32	27%
Traffic, Town By-Law Offenses	197	146	-4	-3%
Aggravated Assault	88	76	-7	-9%
Drug / Narcotic Violations	106	61	0	0%
Driving Under the Influence	49	24	8	33%
Disorderly Conduct	19	22	7	32%
Burglary / Breaking and Entering	21	16	0	0%
Trespass of Real Property	18	15	0	0%
Destruction / Damage / Vandalism	10	14	0	0%
Shoplifting	29	17	-3	-18%
Intimidation	2	7	4	57%
Robbery	11	11	-2	-18%
Liquor Law Violations	7	4	1	25%
Counterfeiting / Forgery	0	1	2	NC



Arrests also include protective custodies.

**Calls for Service, Total Reported Crimes and Arrests**

**UCR Crime Statistics — Part I Offenses**

Murder	0	2	0.8	-1	0-2	-50%	25%
Rape	45	32	32.2	-6	25-39	-19%	-19%
Robbery	47	36	55.2	0	43-67	0%	-35%
Aggravated Assault	207	168	215.6	-14	188-243	-8%	-29%
Burglary	169	110	217	-16	138-296	-15%	-57%
Larceny	516	376	594	23	454-734	6%	-33%
Motor Vehicle Theft	56	40	56	5	43-69	13%	-20%
Total Violent Crime	299	238	303.8	-21	268-340	-9%	-29%
Total Property Crime	741	526	867	12	640-1094	2%	-38%
Total Part I Offenses	1040	764	1170.8	-9	911-1431	-1%	-36%

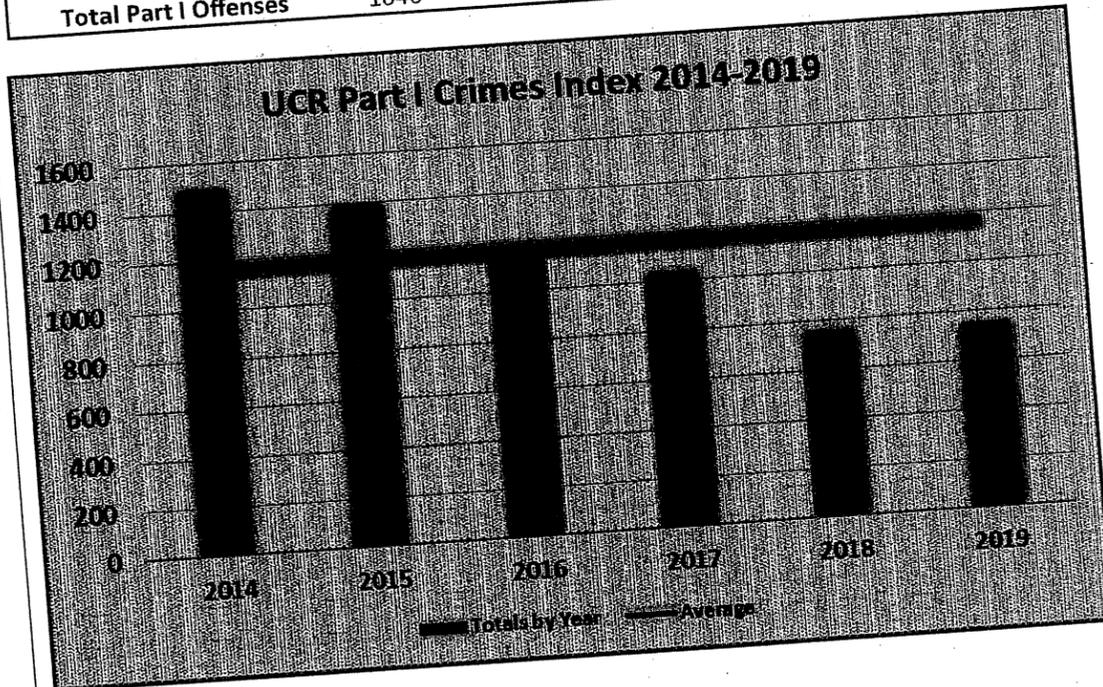


Chart shows total UCR Part I Offenses broken down by year. As showed here, Part I offense totals have been trending downwards for the past several years

Note: The UCR Crime Index is a collection of selected offenses used by the FBI to measure changes in crime reported to police. These offenses include murder, rape, robbery, aggravated assault, burglary, larceny, arson, and auto theft. According to the FBI, Arson statistics are included in trend, clearance, and arrest tables throughout Crime in the United States, but they are not included in any estimated volume data. According to the UCR reporting systems, the "Hierarchy Rule" governs multiple offense reporting. If more than one crime was committed by the same person or group of persons and the time and space intervals separating the crimes were insignificant, then the crime highest in the hierarchy is the only offense reported. <http://www2.fbi.gov/ucr/faqs.htm>. The Fitchburg Police Department voluntarily submits NIBRS data to the Massachusetts Crime Reporting Unit, who then in turn submits UCR summary data to the FBI. UCR Crime Index data included in this report has been retrieved from the Massachusetts Crime Reporting Unit in March 2020. All statistics are calculated using the best data available at the time. Please note, final numbers may be subject to change. Official FBI statistics typically published in the fall. This report will include both NIBRS & UCR data.

Note: A number is statistically significant if the z score falls outside a normal distribution. Figures with statistical significance: Part I Offenses—aggravated assault and total violent crime



## Calls for Service, Total Reported Crimes and Arrests

### Total Reported Crimes : UCR Crime Index Charts

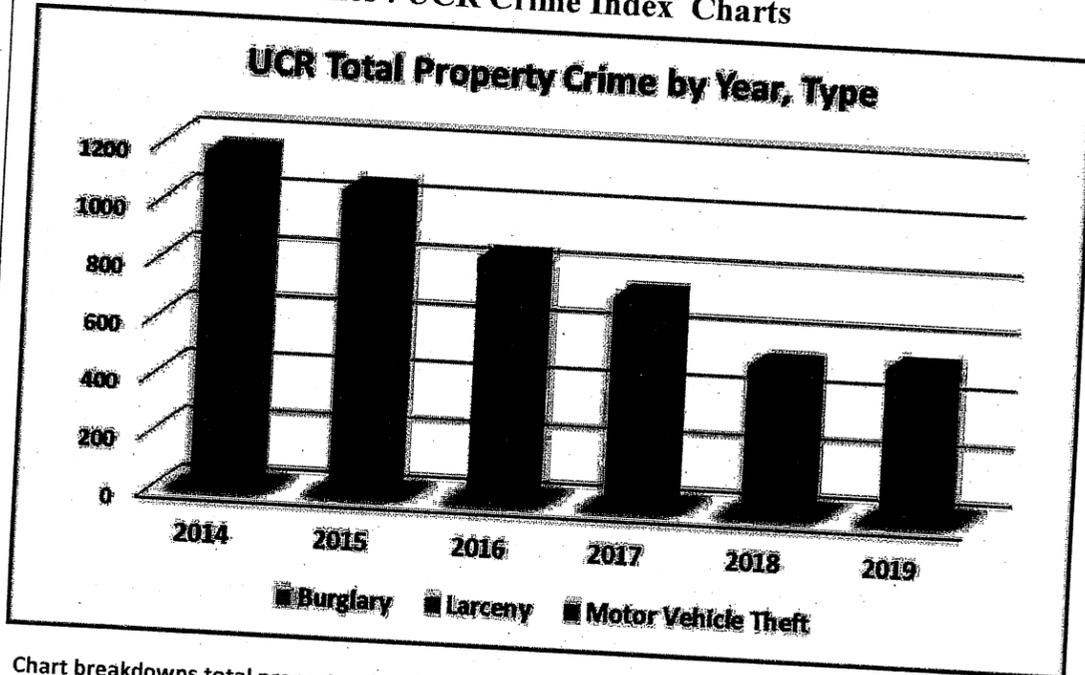


Chart breakdowns total property crime by type & year. As showed here, overall total property crime has been trending downward since 2014. Slight increase in the number of reported motor vehicle thefts & overall larceny in 2019 in comparison to 2018. Burglary continues to trend downwards.

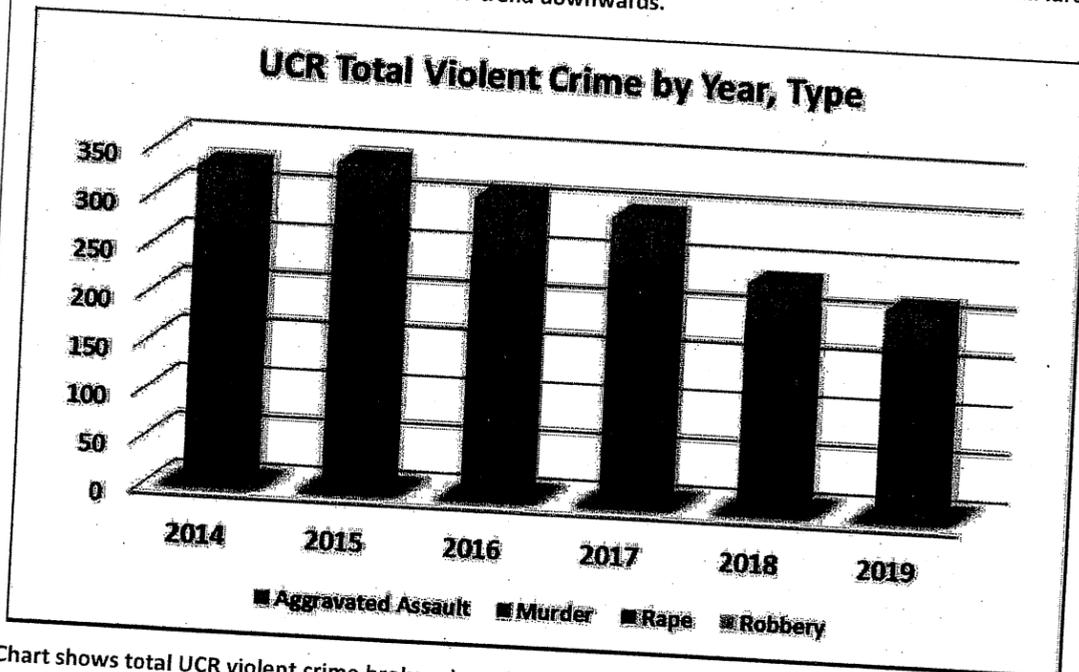


Chart shows total UCR violent crime broken down by violent crime type & by year. As showed here, decrease in violent crime from the previous years. Slight decrease in total number of reported offenses from the prior year.



## Calls for Service, Total Reported Crimes and Arrests

### NIBRS Crime Data (National Incident Based Reporting Systems)

Crimes Against Person	2018	2019	Freq +/-	5 Yr. Aver- age	normal range	% change from 2018	%change from avg
<b>Aggravated Assault*</b>	<b>151</b>	<b>139</b>	<b>-12</b>	<b>188</b>	<b>165-211</b>	<b>-8%</b>	<b>-26%</b>
Domestic	78	59	-19	76.2	71-81	-24%	-23%
Non-Domestic	73	80	7	111.8	85-139	10%	-28%
<b>Forcible Fondling</b>	<b>20</b>	<b>40</b>	<b>20</b>	<b>32.6</b>	<b>25-40</b>	<b>100%</b>	<b>23%</b>
<b>Forcible Rape*</b>	<b>35</b>	<b>17</b>	<b>-18</b>	<b>28</b>	<b>24-32</b>	<b>-51%</b>	<b>-39%</b>
<b>Forcible Sodomy</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>4.8</b>	<b>2-8</b>	<b>0%</b>	<b>25%</b>
<b>Intimidation</b>	<b>39</b>	<b>41</b>	<b>2</b>	<b>44.8</b>	<b>31-59</b>	<b>5%</b>	<b>-8%</b>
<b>Kidnapping / Abduction</b>	<b>1</b>	<b>6</b>	<b>5</b>	<b>5.6</b>	<b>3-9</b>	<b>500%</b>	<b>7%</b>
<b>Murder and Non-negligent Man- slaughter</b>	<b>2</b>	<b>1</b>	<b>-1</b>	<b>0.8</b>	<b>0-2</b>	<b>-50%</b>	<b>25%</b>
<b>Robbery</b>	<b>38</b>	<b>46</b>	<b>8</b>	<b>55</b>	<b>44-66</b>	<b>23%</b>	<b>-5%</b>
<b>Simple Assault</b>	<b>229</b>	<b>281</b>	<b>52</b>	<b>296.4</b>	<b>248-345</b>	<b>23%</b>	<b>-5%</b>
Simple Assault : Domestic	143	163	20	172.8	151-195	14%	-6%
Simple Assault: Non-Domestic	86	118	32	139.4	106-173	37%	-15%
<b>Statutory Rape</b>	<b>5</b>	<b>6</b>	<b>1</b>	<b>8.8</b>	<b>6-12</b>	<b>20%</b>	<b>-32%</b>

**Notes:**

- ◆ 42% of all reported aggravated assaults were related to acts of domestic violence. 58% of all reported simple assaults were related to acts of domestic violence. The Fitchburg Police Department employs a full time civilian domestic violence advocate to assist victims of domestic violence, and connects them to resources and services. For more information on domestic violence services please see the DV page in this report, or visit the department's website <http://www.ci.fitchburg.ma.us/398/Domestic-Violence>

\*Statistical significance ; figures outside the normal distribution (z scores, standard deviation, etc) for 2019  
Numbers rounded to the nearest whole number



## Calls for Service, Total Reported Crimes and Arrests

### Total Reported Crimes : NIBRS Data (National Incident Based Reporting Systems)

All Other Larceny	146	49	202	171-233	34%	-3%
Arson	3	-1	7.2	2-12	-33%	-72%
Bad Checks	6	-6	10.6	8-14	-100%	-100%
Burglary / Breaking and Entering	115	-15	227.4	147-308	-13%	-56%
Counterfeiting / Forgery	25	-7	22.4	19-26	-28%	-20%
Credit Card / ATM Fraud	12	-8	14.4	7-21	-67%	-72%
Destruction / Damage / Vandalism of Property	224	11	301.8	235-368	5%	-22%
Embezzlement	0	1	3	1-5	NC	-67%
Extortion / Blackmail	0	1	0.2	0-1	NC	400%
False Pretenses / Swindle / Confidence Game	51	8	58	47-69	16%	2%
Impersonation	32	-4	37.4	30-45	-13%	-25%
Motor Vehicle Theft	39	1	52.2	41-63	3%	-23%
Pocket-picking	3	-2	2.8	2-4	-67%	-64%
Purse-snatching	3	0	5.4	3-8	0%	-44%
Shoplifting	72	-34	101.4	76-127	-47%	-63%
Stolen Property Offenses (Receiving, etc.)	11	-3	19.4	13-26	-27%	-59%
Theft from a Building	62	-13	97	66-128	-21%	-49%
Theft from a Coin-Operated Machine or Device	0	0	0	0-0	NC	NC
Theft from a Motor Vehicle	65	33	140.6	97-184	51%	-30%
Theft of Motor Vehicle Parts or Accessories	11	0	24.2	14-35	0%	-55%
Welfare Fraud	0	0	0	0-0	NC	NC
Wire Fraud	0	1	0	0-0	NC	NC

**Notes:**

- ◆ Lowest number of reported burglaries in over 15 years; burglaries decreased 13% from last year, and 56% from the five year average
- ◆ Decrease in the number of shoplifting offenses; down 47% from last year & 63% from average
- ◆ Theft from motor vehicles increased 51% from 2018 and decreased 30% from the average
- ◆ All other larceny increased 34% from last year but decreased 3% from the average

\*Statistical significance; figures outside the normal distribution (z scores, standard deviation, etc) for 2019  
Numbers rounded to the nearest whole number



## Calls for Service, Total Reported Crimes and Arrests

### Total Reported Crimes : NIBRS Data (National Incident Based Reporting Systems)

<u>NIBRS - Crimes Against Society</u>	<u>2018</u>	<u>Freq +/-</u>	<u>5 Yr. Avg</u>	<u>normal range</u>	<u>% change 2018</u>	<u>%change avg</u>
Drug / Narcotic Violations*	111	-37	102.2	91-113	-33%	-28%
Pornography / Obscene Material*	5	-3	6.4	5-8	-60%	-69%
Prostitution	10	-8	8	3-13	-80%	-75%
Weapon Law Violations	25	-12	35.2	13-57	-48%	-63%
Disorderly Conduct	28	17	39	29-49	61%	15%
Driving Under the Influence	25	12	36.2	25-48	48%	2%
Drunkenness	0	0	9.4	4-14	NC	-100%
Family Offenses, Nonviolent	1	0	0.8	0-2	0%	25%
Liquor Law Violations	7	-1	10.2	5-15	-14%	-41%
Trespass of Real Property	15	8	24.8	18-31	53%	-7%

**Notes:**

- ◆ Reported drug offenses decreased 33% from the prior year, and 28% from the average
- ◆ Weapons law violation totals decreased 48% from the prior year, and 63% from the average
- ◆ Trespassing increased 53% from 2018, and decreased 7% from the average
- ◆ OUI offenses increased 48% from the prior year and 2% from the average

\*Statistical significance : figures outside the normal distribution (z scores, standard deviation, etc) for 2019  
Numbers rounded to the nearest whole number



## Calls for Service, Total Reported Crimes and Arrests

### Crime Breakdown: Robbery Offenses

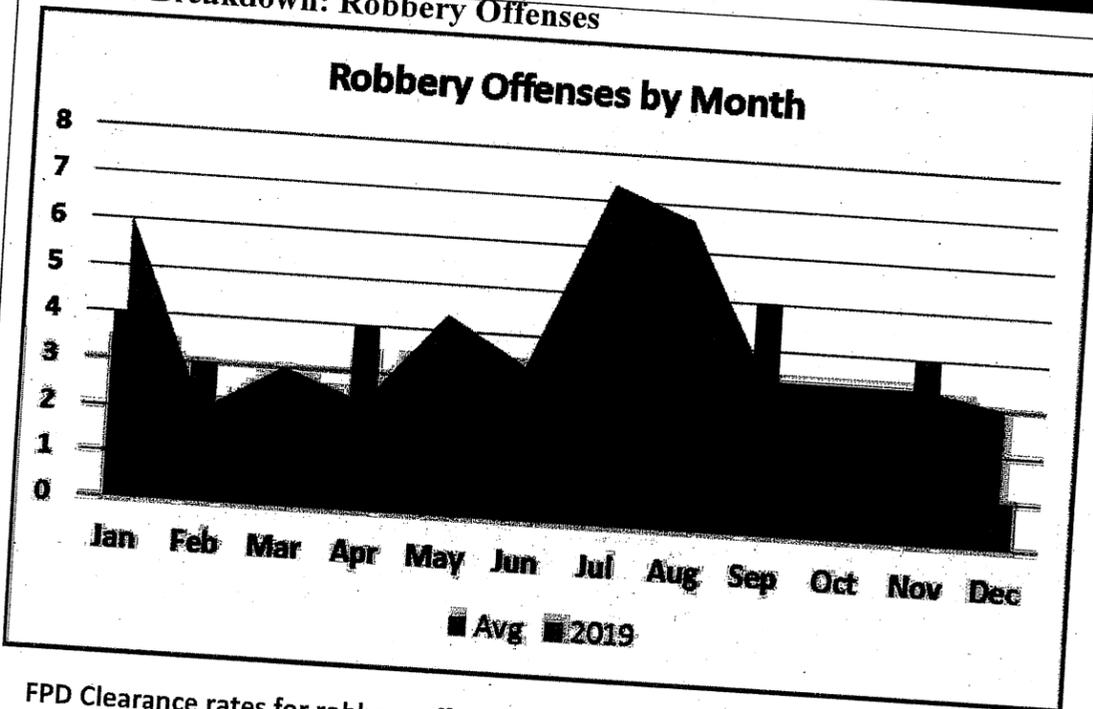


Chart breaks down the number of robberies per month in 2019 compared to the number of robberies that FPD averaged per month over a 3 year period.

FPD Clearance rates for robbery offenses in 2019 was 25%. National Robbery Clearance rates are 29%

### Robberies by Location Type

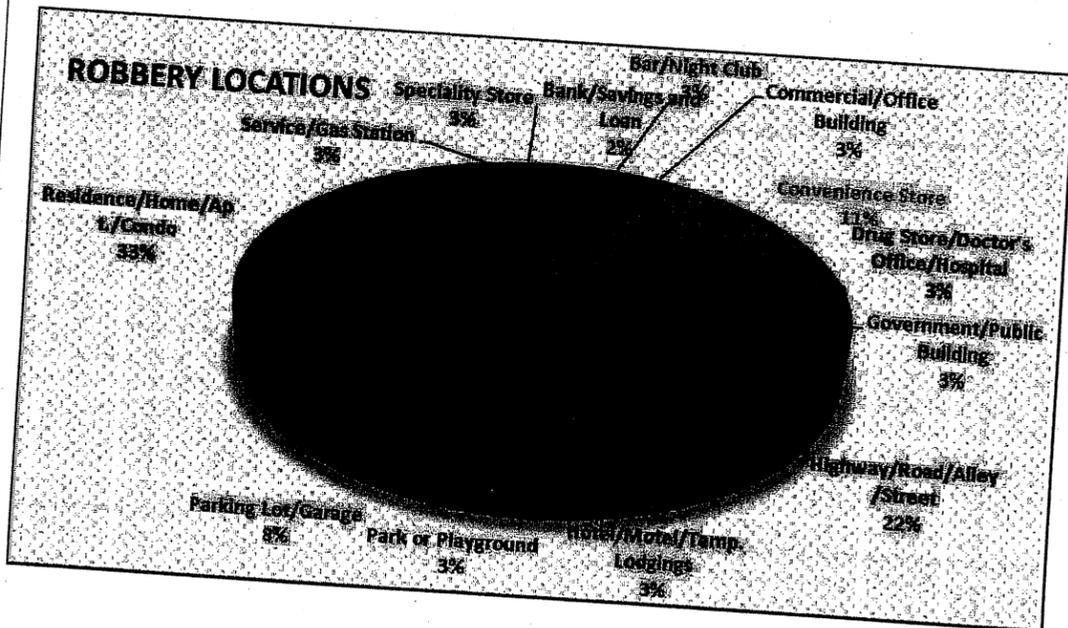
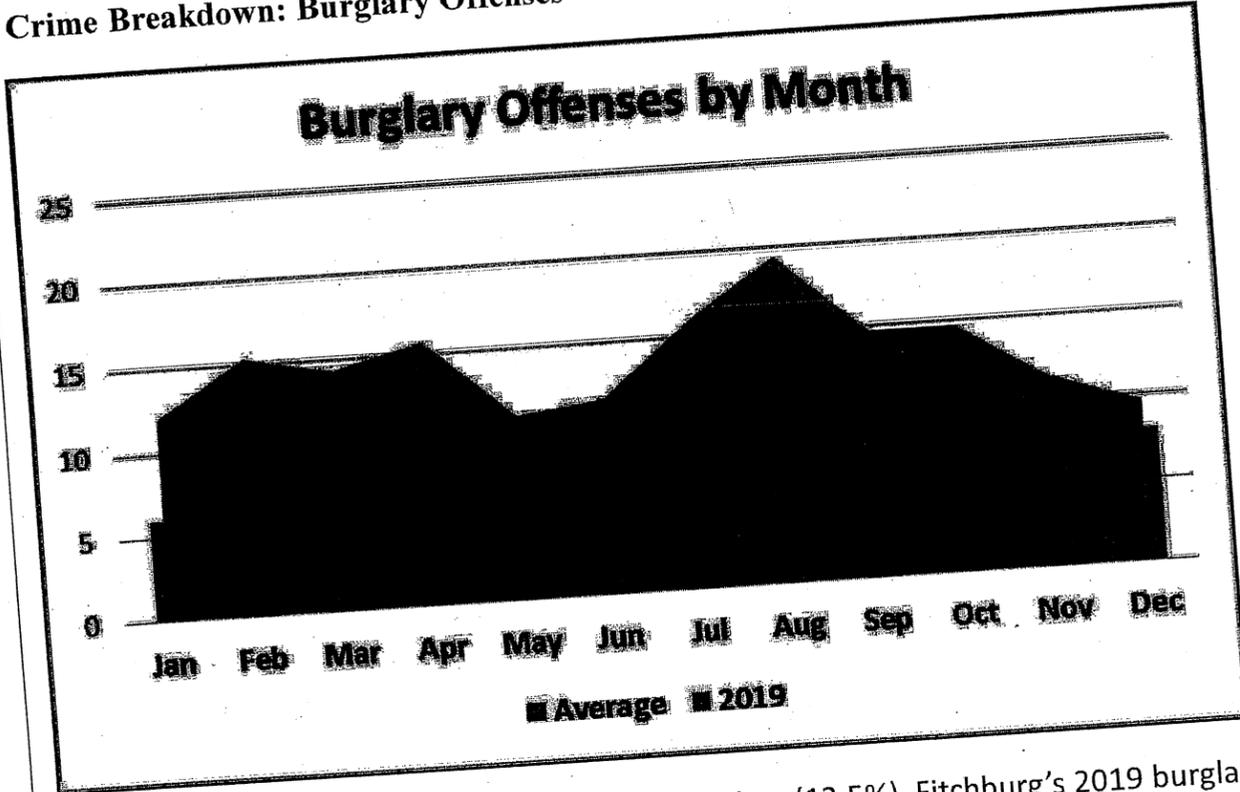


Chart breaks down reported locations of robberies in 2019 by location type

# Calls for Service, Total Reported Crimes and Arrests

## Crime Breakdown: Burglary Offenses



Nationally, burglary clearance rates are typically low (13.5%). Fitchburg's 2019 burglary clearance rate was 18% as of April of 2020. Many cases are still being investigated and it can take months for results from DNA evidence to come back to the department. Historically burglaries peak over the summer months (July-August), and are at their lowest in February. In 2019, 74% of all burglaries targeted residences, in comparison to 72% of all burglaries in 2018. Approximately 9% of all burglaries targeted commercial entities.

**Analyst notes:** Remember, burglary, like other crimes of opportunity, base their targets on a number of characteristics like risk, reward, and opportunity. **Burglary prevention tips:** Leave lights on when you go out. If you are going to be away for a length of time, connect some lamps with automatic timers to turn on in the evening and off during the day. Lock all outside doors and windows before you leave the house or go to bed. Even if it is for a short period of time, lock your doors and windows. Do not allow daily deliveries of mail, newspapers, or flyers build up while you are away. Arrange with the United States Postal Service to hold your mail or arrange for someone you trust to pick them up regularly. Sliding glass doors are vulnerable. Special locks are available for better security. Check with your local home improvement store for assistance. Lawn mowers, snow blowers, and bicycles are best stored out of sight. Always lock your garden sheds and garages.

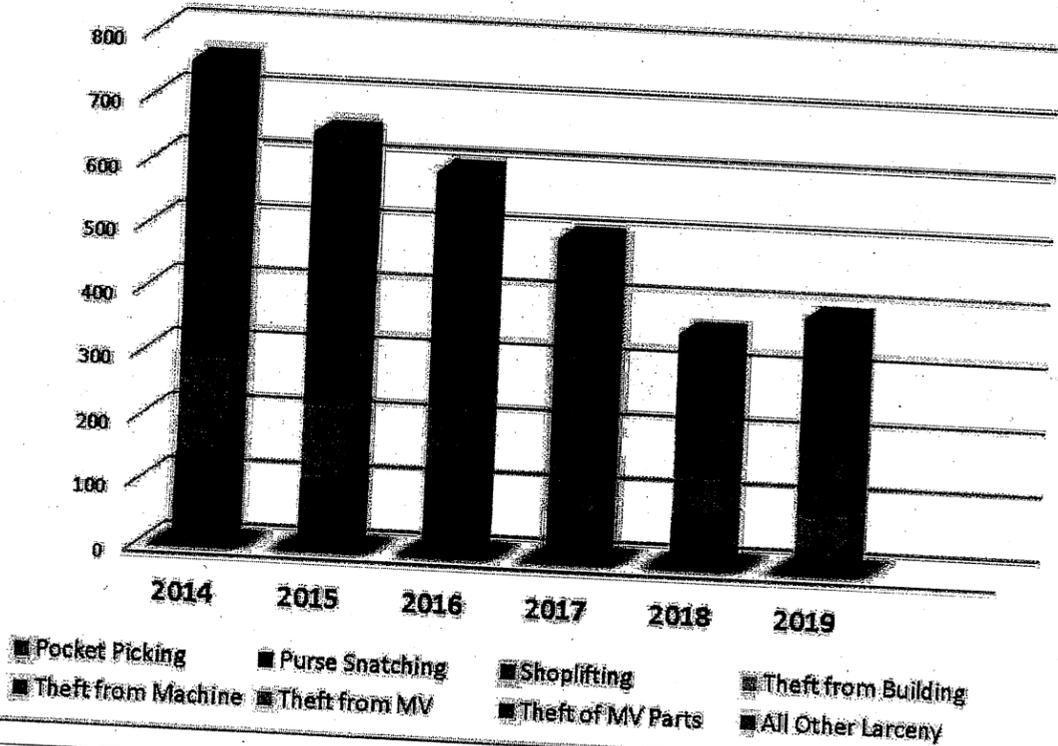


## Calls for Service, Total Reported Crimes and Arrests

### Larceny Breakdown : NIBRS Data

Category	2014	2015	2016	2017	2018	2019	% Change (18-19)
All Other Larceny	219	193	146	186	49	34%	5%
Pocket-picking	1	3	3	2	-2	-67%	-57%
Purse-snatching	5	3	3	4	0	0%	-18%
Shoplifting	129	74	72	92	-34	-47%	-59%
Theft from a Building	95	68	62	75	-13	-21%	-35%
Theft from a Coin-Operated Machine or	0	0	0	0	0	NC	NC
Theft from a Motor Vehicle	128	145	65	113	33	51%	-13%
Theft of Motor Vehicle Parts o	22	16	11	16	0	0%	-33%

Larceny Breakdown 2014-2019

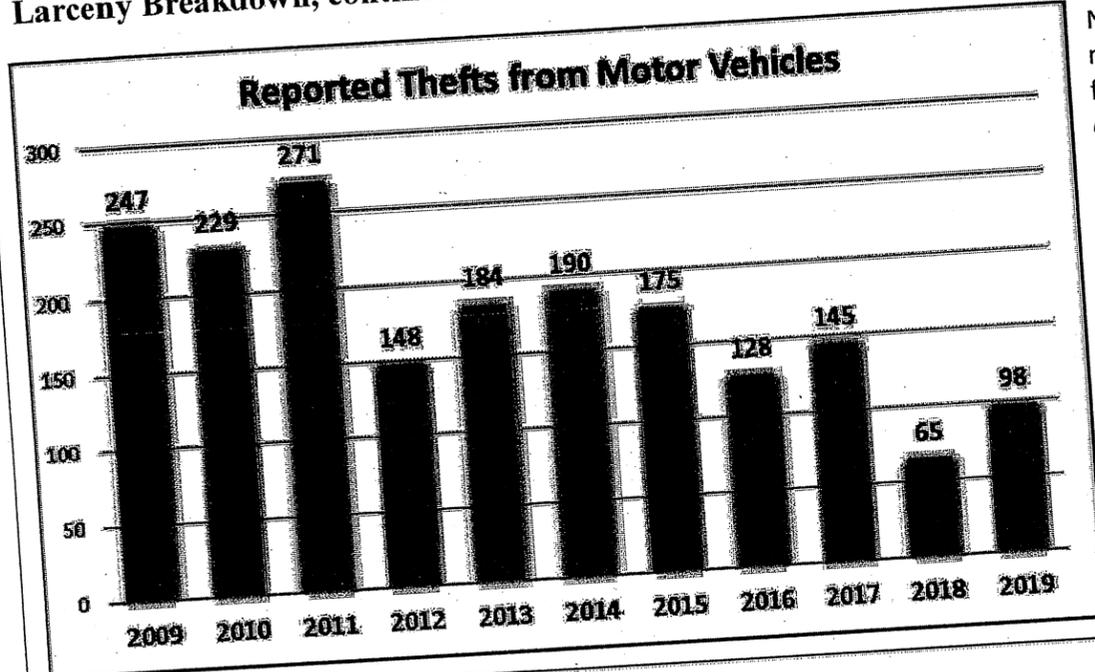


Larceny data is NIBRS offenses, not UCR.

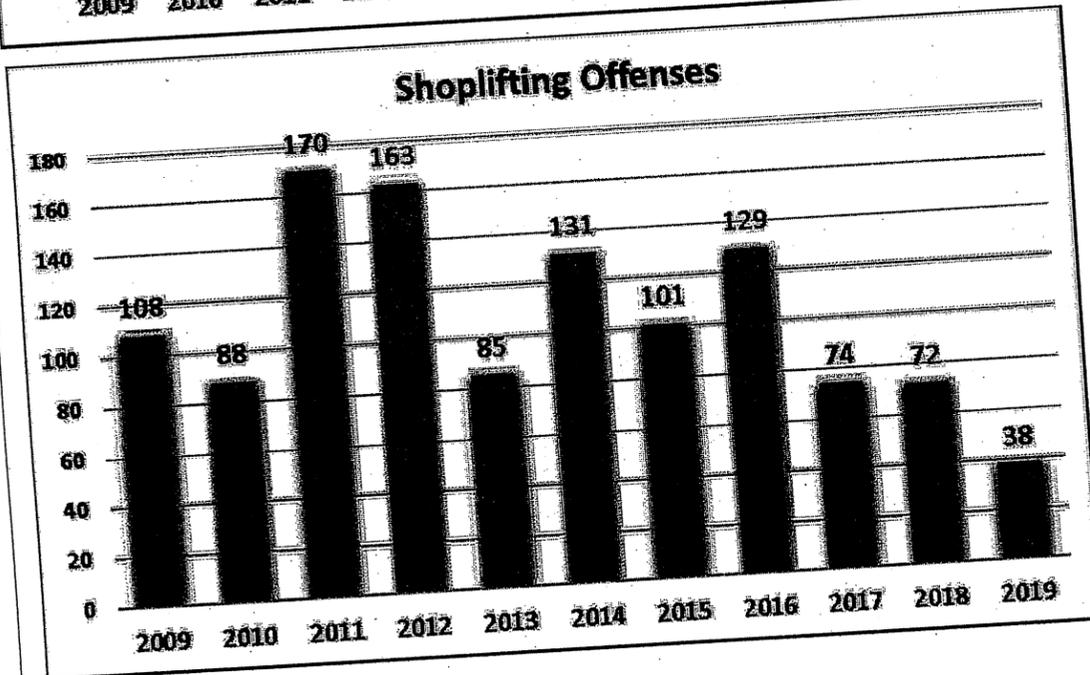


# Calls for Service, Total Reported Crimes and Arrests

## Larceny Breakdown, continued.



Note: Number of reported thefts from motor vehicles increased dramatically in 2019. Up 51% from the prior year, but down 13% from the average. Most vehicles were left unlocked or unsecured.



Reported shoplifting offenses down about 47% from the prior year, and about 59% from the average. Shoplifting offenses have been trending downward for nearly ten years

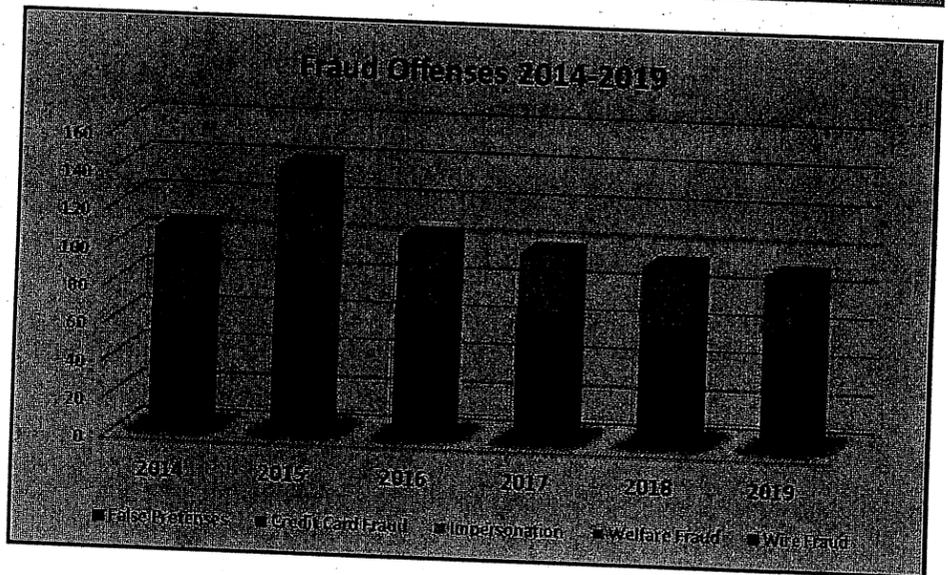
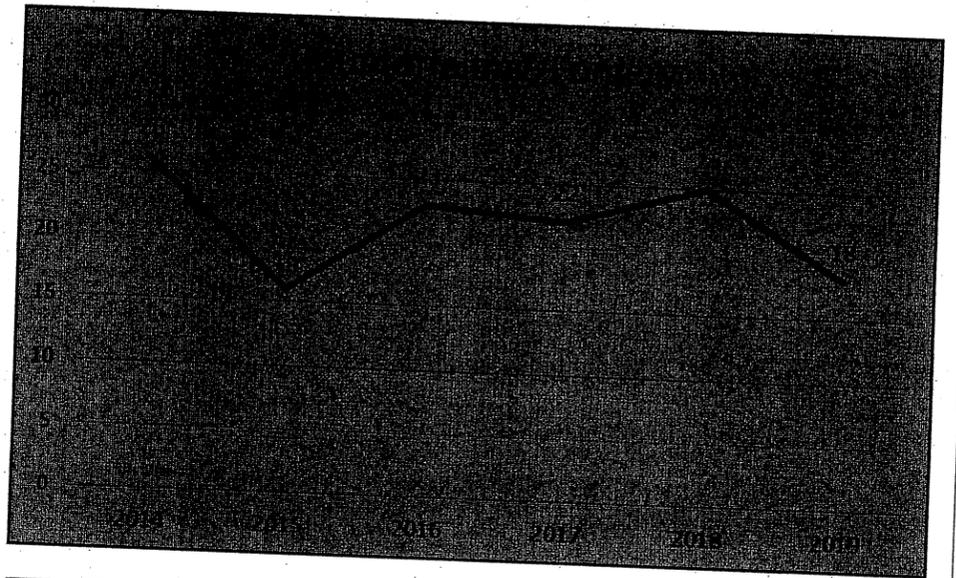


## Calls for Service, Total Reported Crimes and Arrests

### Check Scams, Lottery Scams and Other Financial Scams

Fraud offenses are considered Part II Offenses and Crimes against property. # of fraud offenses decreased 3% from last year.

The FBI defines fraud offenses as, "The intentional perversion of the truth for the purpose of inducing another person or other entity in reliance upon it to part with something of value or to surrender a legal right." These fraud offenses include: false pretenses/swindle/confidence game, credit card or ATM fraud, welfare fraud, wire fraud and impersonation.



Residents have reported a number of scams to the Fitchburg Police Department over the years. The most common scams are "Lottery Scams", "Grandparent scams", Identity theft, Telemarketing schemes, IRS scams, and "419" Letter Scams. Information on common & recent scams please check the FBI's website. <http://www.fbi.gov/scams-safety/fraud/>.



## Family Services Unit

Primary Reporting Offense	2016	2017	2018	Diff +/- (18-19)
Aggravated Assault	79	83	79	-20
All Other Larceny	0	3	0	1
All Other Offenses	38	36	53	20
Arson	0	1	0	0
Burglary / Breaking and Entering	0	2	3	0
Destruction / Vandalism of Property	6	5	2	3
Disorderly Conduct	0	0	0	2
Drug/Narcotic Violations	0	0	0	2
Family Offenses, Nonviolent	0	0	1	-1
Forcible Fondling	1	6	0	3
Forcible Rape	0	5	2	-1
Intimidation	2	2	3	5
Kidnapping / Abduction	6	2	0	1
Robbery	2	1	2	2
Simple Assault	170	158	143	20
Statutory Rape	2	0	0	2
Theft from a Building	0	0	0	1
Traffic, Town By-Law Offenses	3	4	2	0
<b>Grand Total</b>	<b>309</b>	<b>309</b>	<b>290</b>	<b>40</b>

27% of all total FPD arrests were related to domestic violence.  
 The Advocate completed 122 well being visits in 2019 and attempted a total of 291 visits

The Family Services Unit at the Fitchburg Police Department employs an advocate who provides services for the victims of domestic violence within the City of Fitchburg. Services provided by the unit are crisis intervention, risk assessment, referrals to community services, educational services relating to 209A & 258E rights and options, and record keeping. The Domestic Violence Advocate works closely with YWCA, Spanish American Center and Safeplan to provide a complete support system for the victim. Court Advocacy is also offered to the victims to help aide in holding the offender accountable by full prosecution. The Fitchburg Police Department is committed to achieving a community free of domestic violence.

October is designated as domestic violence awareness month. Purple is the color representing domestic violence.



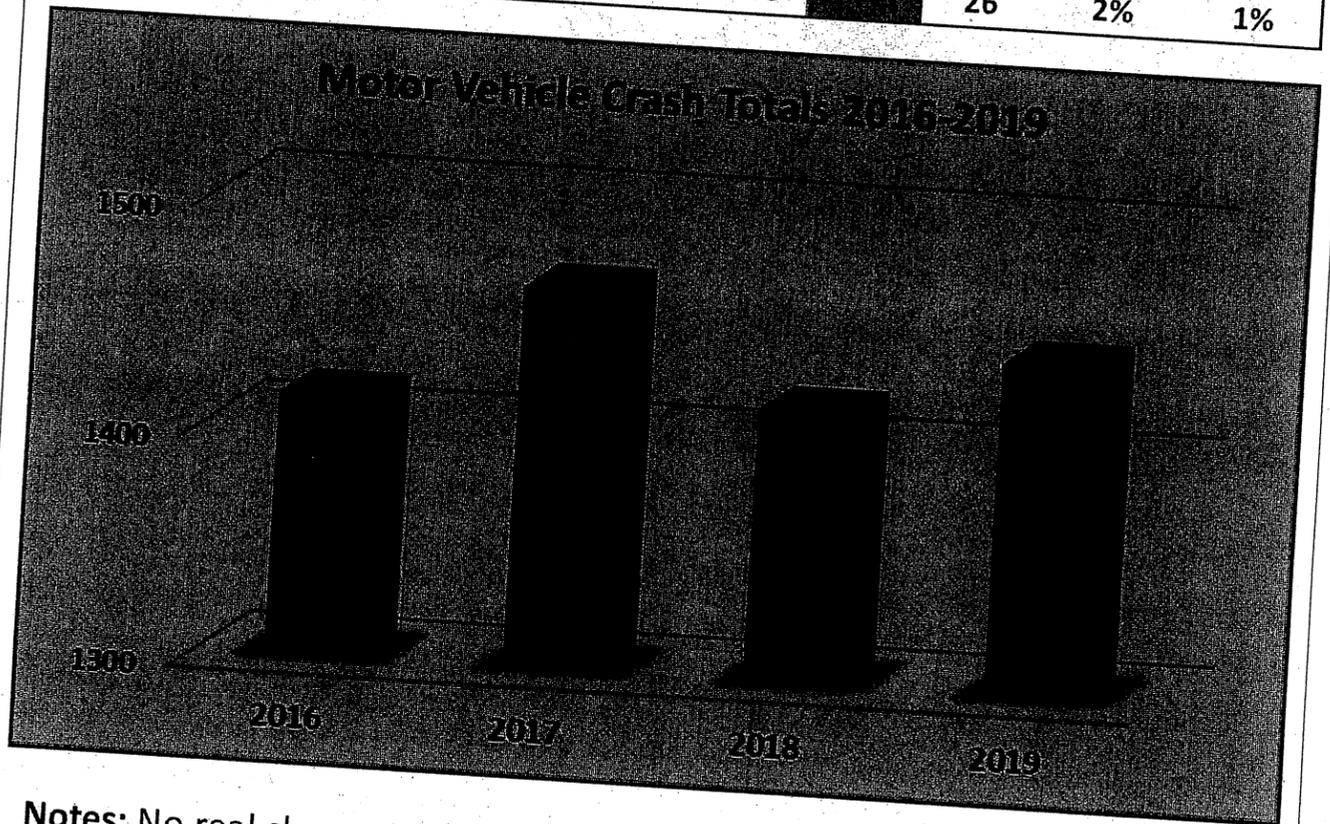
**Family Services Unit #978-343-4551 x1265**  
**Civilian Advocate Stephanie Dondero**

\*<http://www.o.v.w.usdoj.gov/domviolence.htm>



### Traffic Unit: Accident Analysis

Hit & Run	158	179	151	163	6	4%	-3%
Non Motorists	34	40	30	35	12	40%	21%
Personal Injury	274	266	239	260	-13	-5%	-13%
Fatal	1	3	2	2	-1	-50%	-50%
Other	947	978	997	974	22	2%	5%
<b>Totals</b>	<b>1414</b>	<b>1466</b>	<b>1419</b>	<b>1433</b>	<b>26</b>	<b>2%</b>	<b>1%</b>



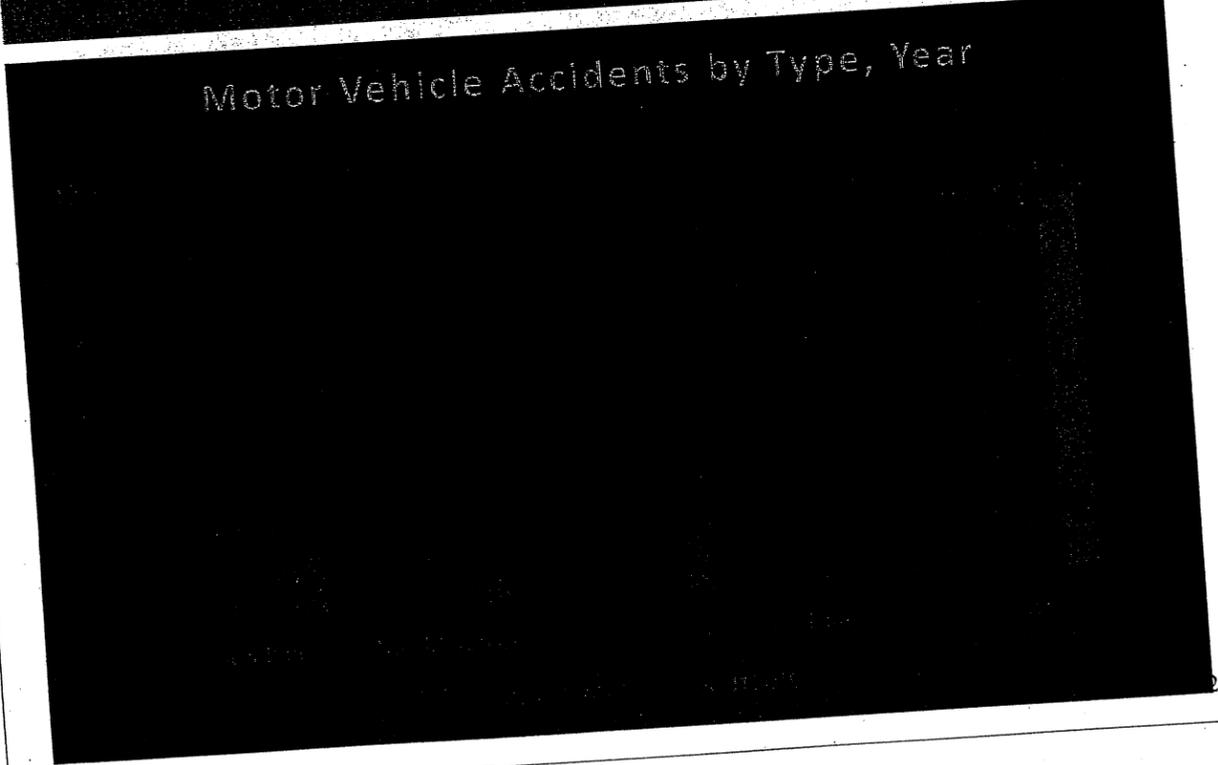
**Notes:** No real change in the number of reported crashes from the previous year (increase of 1%). Total number of crashes in 2019 increased by 26 reports, and the number of crashes involving non-motorists (pedestrians, bikes) increased by 12 or 40% from the prior year.



### Traffic Unit: Accident Analysis



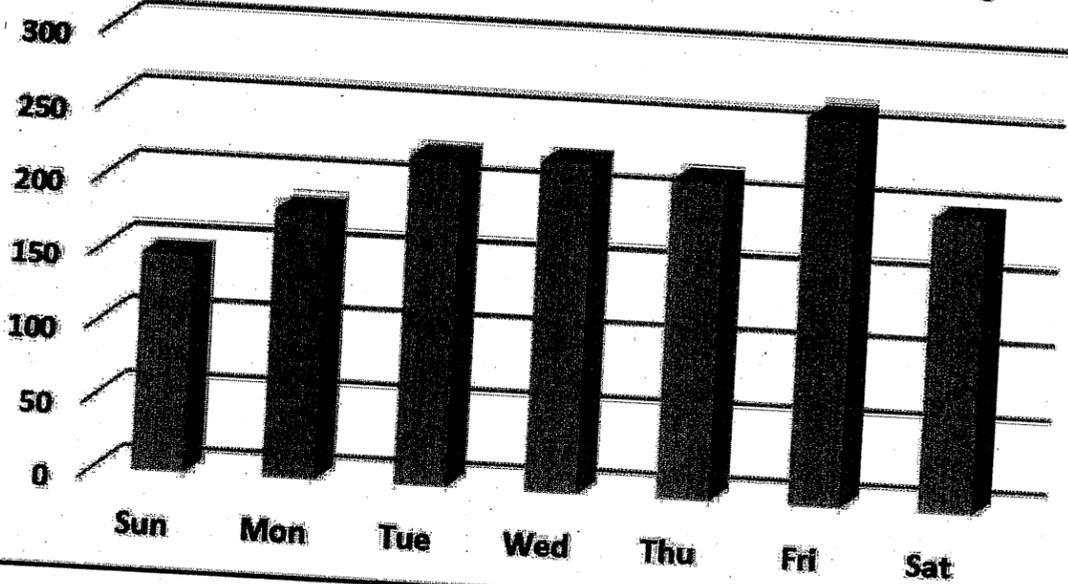
### Motor Vehicle Accidents by Type, Year





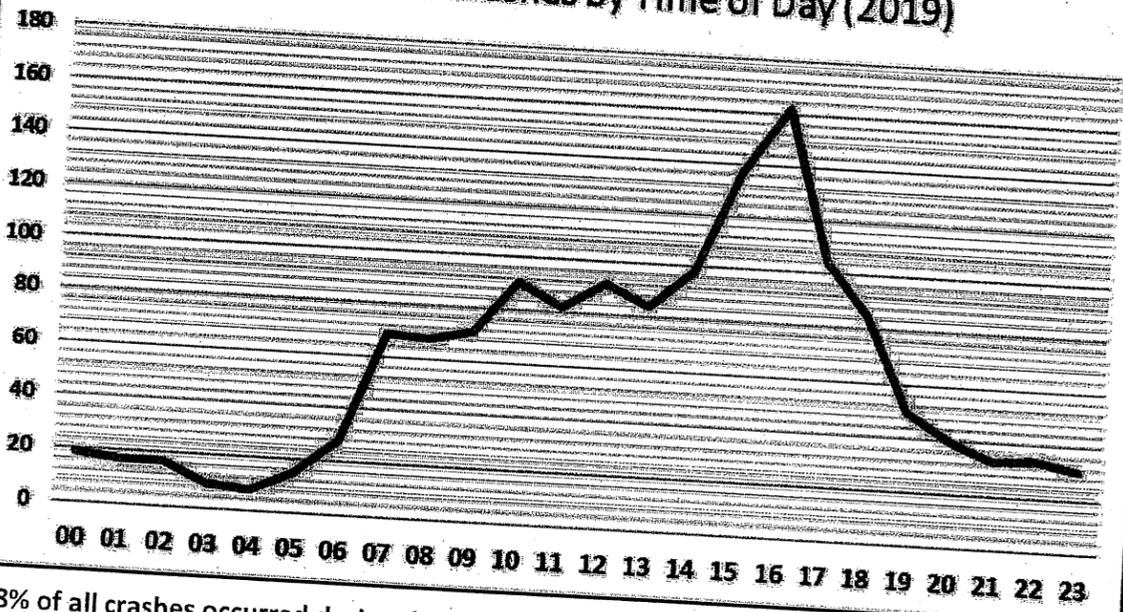
### Traffic Unit: Accident Analysis

#### Motor Vehicle Crashes by Day of Week (2019)



Majority of crashes occurred on Fridays (n=262) & Wednesdays (n=223)

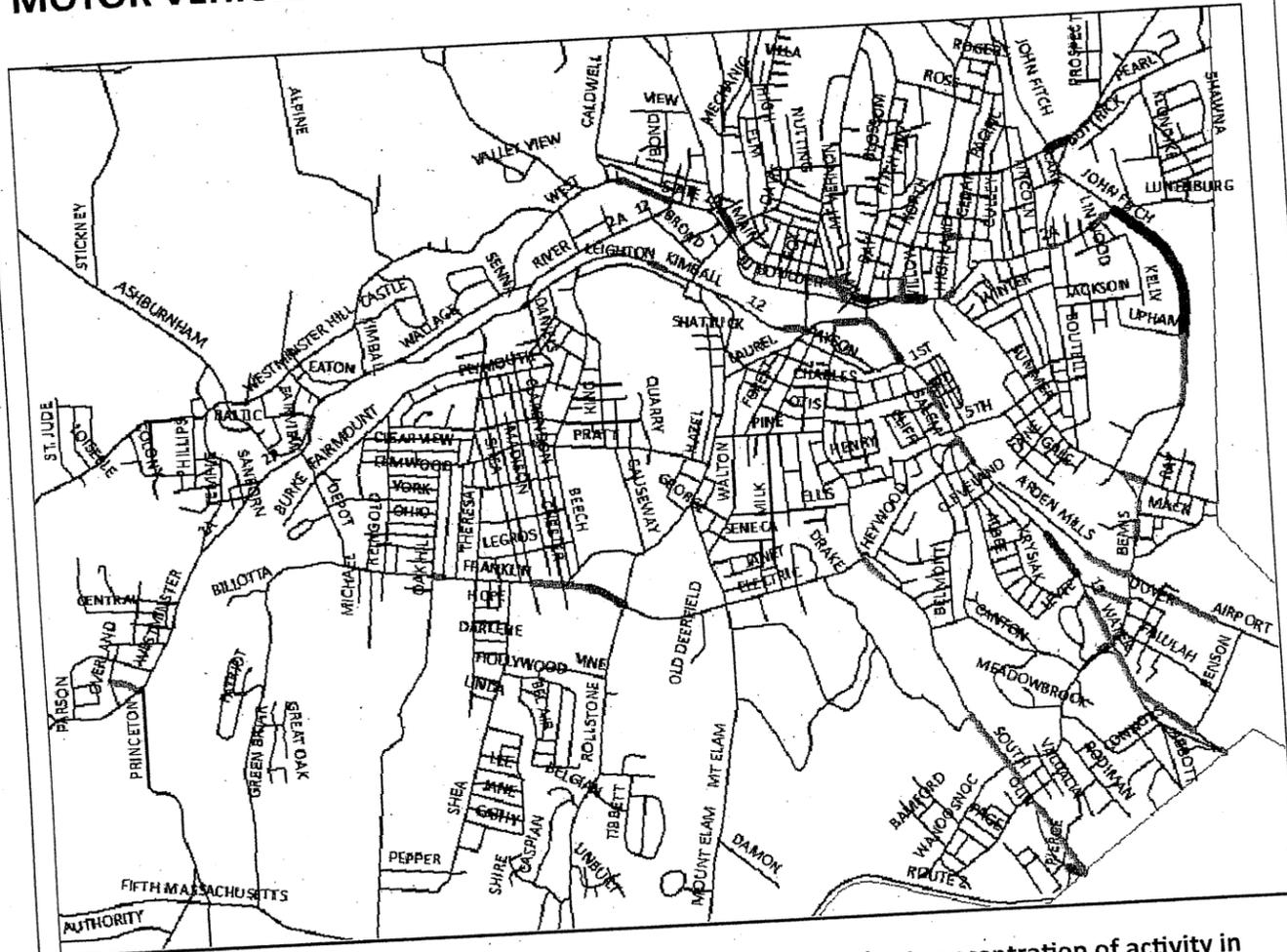
#### Motor Vehicle Crashes by Time of Day (2019)



28% of all crashes occurred during the afternoon commute hours of 15:00-17:59 (3pm-4:59pm).

**Traffic Unit: Accident Analysis**

**MOTOR VEHICLE CRASHES "HOT SPOT ANALYSIS" 2019**



**Crash Hot Spots by Street Segment for 2019. How to read map: Highest concentration of activity in red, lowest black**

Legend	
Hot Spots	
Count	
(Thin line)	none
(Slightly thicker line)	low
(Medium-thick line)	moderate
(Thick line)	high
(Thickest line)	very high

Highest concentration of crashes along the John Fitch Hwy corridor. Additionally, high concentration of crashes reported near Franklin/Electric as well as Water St and the downtown area

Overall, majority of crashes occurred between 3pm and 5pm.





**Traffic Unit: Accident Analysis**

**Top 20 Street Segments for Crashes in 2019**

Street Name	2016	2017	2018	2019	2017-2019
WATER	153	169	148	150	
MAIN	116	114	95	100	
JOHN FITCH	110	120	135	100	
SOUTH	77	75	65	63	
BEMIS	57	53	50	47	
LUNENBURG	52	58	50	53	3
ELECTRIC	31	38	35	43	
WHALON	38	30	28	37	
RIVER	35	45	48	35	
WESTMINSTER	31	20	26	31	5
KIMBALL	7	24	13	27	
ROLLSTONE	22	24	23	26	3
FRANKLIN	34	26	24	25	1
SUMMER	29	35	34	23	
MECHANIC	25	22	24	20	
PRINCETON	15	12	22	19	
CLARENDON	11	20	8	13	
LAUREL	13	18	22	17	
AIRPORT	18	16	14	16	2
PEARL	17	15	12	16	4

Biggest change highlighted as the following: red = increase, blue = decrease



### Traffic Unit: Accident Analysis

<u>Top 10 Intersections for Motor Vehicle Crashes</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Diff +/- ('18-19)</u>
Area of Central Plaza (90 Water St)	19	29	26	
Area of Water, Wanoosnoc & Bemis*	27	25	21	5
Area of Main & North	26	27	13	
Area of John Fitch & Lunenburg	19	30	25	
Area of John Fitch & Pearl	4	13	9	
Area of Princeton & Westminster	11	6	6	
Area of Main, Day & Water	9	16	7	
Area of Lunenburg & Boutelle & Townsend	9	13	12	
Area of John Fitch, Bemis, & Mack	14	6	8	4
Area of Electric & South	14	17	16	
Area of River, Ashburnham & Westminster	12	9	4	
Area of John Fitch & Summer	10	8	14	
<i>Total number of crashes within 100 ft intersections</i>				

Largest increase in reported motor vehicle crashes occurred in the area of Princeton Rd & Westminster St (from 6 to 17; increase of 11 crashes from last year). The area of Princeton & Westminster typically averages 8 crashes per year, and last year's total of 17 was more than double that figure.

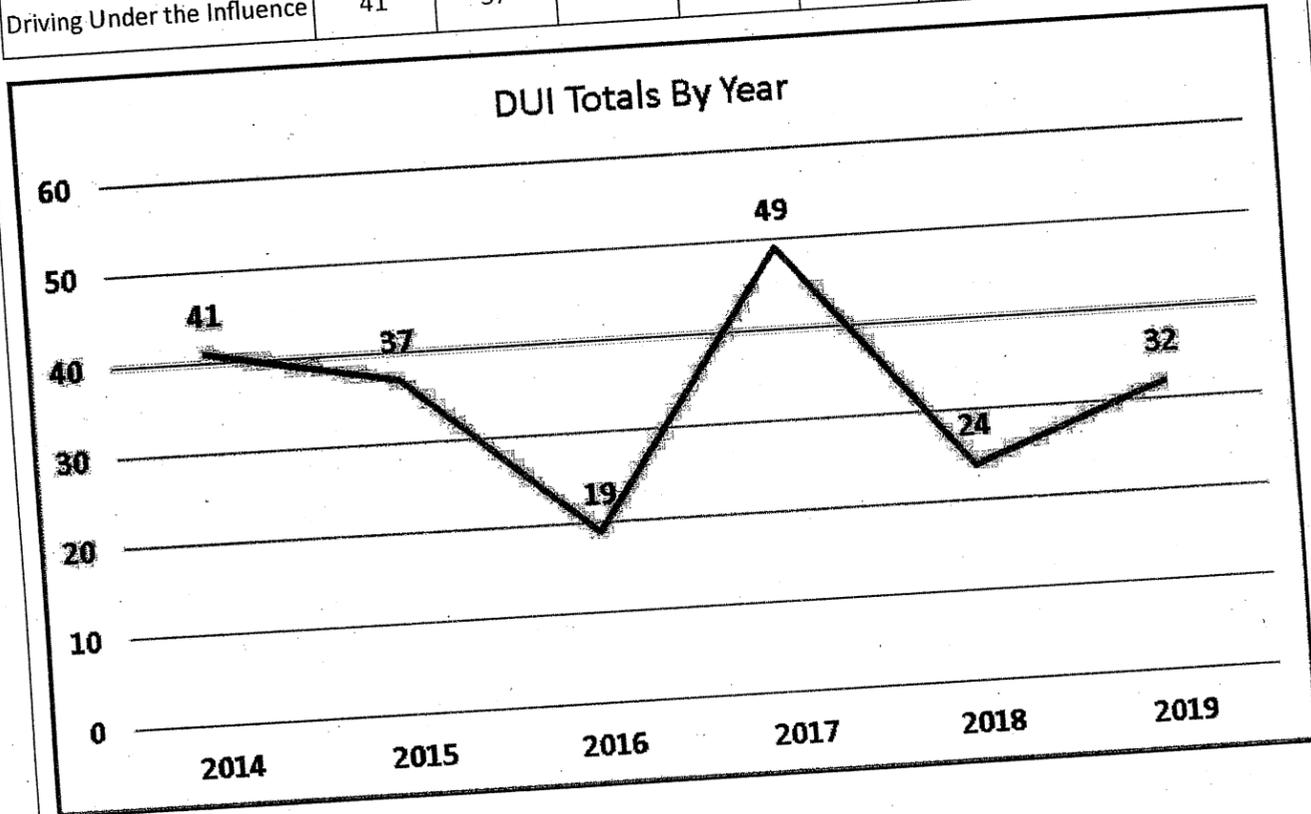
The area of Main & North also had an increase of 9 crashes, in 2018 reported 13 crashes and in 2019 there were 22 reported crashes. The area of Main & North typically averages 22 crashes per year, and 2019's reports were in line with the average.



## Traffic Unit: Accident Analysis

### Driving Under the Influence

Driving Under the Influence	41	37	19	49	24	32	8	33.33%
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Driving after drinking is deadly. Yet it still continues to happen across the United States. If you drive while impaired, you could get arrested, or worse—be involved in a traffic crash that causes serious injury or death.

Approximately one-third of all traffic crash fatalities in the United States involve drunk drivers (with blood alcohol concentrations [BACs] of .08 or higher). In 2016, there were 10,497 people killed in these preventable crashes. In fact, on average over the 10-year period from 2006-2016, more than 10,000 people died every year in drunk-driving crashes.

In every state, it's illegal to drive with a BAC of .08 or higher, yet one person was killed in a drunk-driving crash every 50 minutes in the United States in 2016.\*

\*<https://www.nhtsa.gov/risky-driving/drunk-driving>

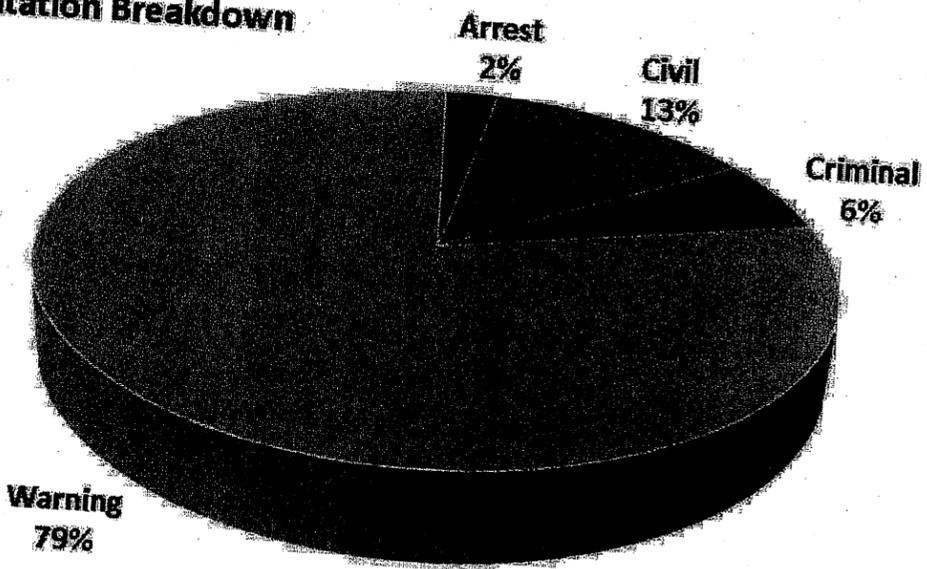


### Traffic Unit: Citation Analysis

#### Citation Information

Citation Breakdown	2016	2017	2018	2019	Difference
Arrest	108	132	95	101	6
Civil	527	567	577	523	-54
Criminal	343	361	251	245	-6
Warning	3683	3354	2447	3225	778
Void/Verbal/Error	0	0	1	2	1
Totals	4661	4414	3371	4096	725

2019 Citation Breakdown



**Traffic Unit: Parking Violation Breakdown**

Handicapped Parking	\$10,200	34
Blocking Wheelchair Ramp	\$900	3
Tow Zone No parking area	\$570	19
Within Ten Feet of Fire Hydrant	\$2,880	96
Double Parking	\$60	2
Within Intersection	\$240	8
Less than 10ft of obstruction	\$300	10
Within a Fire Lane	\$210	7
5 Feet of Driveway or Alley	\$5,160	172
Within 20 ft of intersection	\$4,860	162
Wrong Direction	\$5,910	197
Wheels over one foot from curb	\$3,000	100
On a Sidewalk	\$5,160	172
On a Crosswalk	\$360	12
No Parking Area	\$8,250	275
Within a Bus Stop	\$300	10
Parking Non Motor Vehicle	0	0
Within Taxi/Loading Zone	\$60	4
Overtime parking	\$495	32
Meter Violation	\$0	0
Parking Ban/Snow Emergency	\$62,760	2092
Totals	\$111,675	3407



### Drug Suppression Unit (DSU)

Search Warrants	37
Search Warrants (NWCDTF)	29
Arrests	40
Arrests (NWCDTF)	31
Criminal Complaints	34
Seized Currency	\$97,447
Seized Cocaine (grams)	3147.78
Seized Heroin (grams)	319.24
Seized Fentanyl (grams)	785
Seized Firearms	9
Seized Marijuana -pounds	20.95
Suboxone Strips	29
Marijuana Butane Oil (grams)	3.8
Marijuana edibles (units)	141
Pills (units)	932
THC cartridges	2977
Mushrooms	2.74

Note: Drug Suppression Unit (DSU) made a combined 71 arrests, combined 66 search warrants, and issued 34 criminal complaints. Over 3,000 grams of cocaine was seized as well as 785 grams of fentanyl. Detectives also seized 9 firearms as a result of their investigations. These types of investigations are crucial in combating the opioid epidemic that many cities across the country are experiencing.

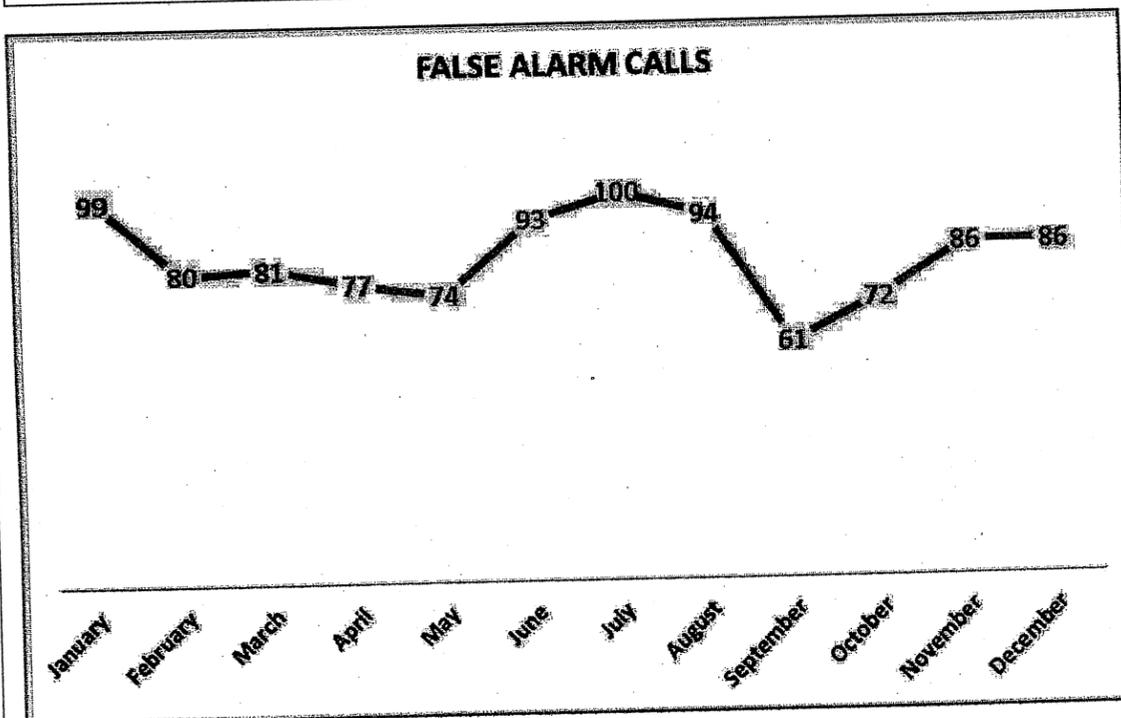
In 2019, this department responded to 227 overdose calls (up 18%). According to MA DPH data, in 2018, 15 Fitchburg residents died as a result of an opioid overdose, and 11 persons died in Fitchburg as a result of an opioid overdose. Statewide, 94% of deaths indicated a positive screen for fentanyl and 42% of all deaths indicated cocaine was present in the deceased's system. FPD officers deployed Narcan 94 times over the course of 2019. FPD has been using & carrying Nasal Naloxone (Narcan) since June of 2015.

\* drug seizure numbers are represented by whole numbers, approximate values



### False Alarms Responded

January	115	113	99
February	121	85	80
March	123	84	81
April	128	80	77
May	127	80	74
June	120	94	93
July	123	105	100
August	110	89	94
September	121	85	61
October	111	102	72
November	103	123	86
December	109	94	86
<b>Total</b>	<b>1411</b>	<b>1134</b>	<b>1003</b>
<b>Fines Collected</b>	<b>\$10,350.00</b>	<b>\$11,900.00</b>	<b>\$10,475.00</b>



False alarms: Residential & Businesses security alarms



**Records Bureau: Report Review & Licensing for 2019**

<b>Services Provided</b>	<b>Revenue</b>
Dealers / License/ Ammunition	\$0
Mace	\$62.50
Machine Gun License	\$25
Licenses to Carry: Firearms & Renewal	\$11,475
License to Carry: LE Personnel	\$350.00
Firearms ID cards	\$450.00
Photocopies	\$0
Auction	\$0
Fines Collected by District Court	\$36,287.50
False Alarms Fines	\$10,475.00
<b>Totals</b>	<b>\$59,125.00</b>
<i>Firearms Fees to Commonwealth</i>	<i>\$36,262.50</i>
<b>Service Provided</b>	<b># Issued</b>
Licenses to Carry Firearms Issued	459
Firearms ID Card Issued	18
Licenses to Carry: Issued to LE Personnel	28
Firearms ID Cards / Mace Issued	5
Dealers/License/Ammunition	0
Machine Gun	1
<b>Totals</b>	<b>511</b>



**Internal Affairs**

Sustained	4	1	2	2	2	5	4
Unjustified or Unwarranted	1	2	4	1	2	3	1
Unfounded	2	4	1	1	5	1	3
Not Sustained	0	0	2	3	0	0	4
<b>Totals</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>12</b>

<b>Definitions*</b>	
<b>Sustained</b>	Valid and supported by sufficient evidence— a violation has occurred
<b>Unjustified or Unwarranted</b>	As the actions of the accused employee were in compliance of the law, or in accordance with departmental policy or procedure
<b>Unfounded</b>	As the allegations were without foundation
<b>Not Sustained</b>	There is inadequate or insufficient evidence to determine one way or the other
<b>Misconduct: not based on the complaint</b>	When the investigation reveals that the employee was guilty of misconduct not part of the original complaint or because of material conflicts in the evidence, or uncooperative witnesses

\*Complaints may contain one or more officers on a single disposition

July 21, 2020



## Training Department

### ANNUAL REPORT OF TRAINING – 2019

The Police Department continued to provide a robust program of basic and advanced training for all department personnel. In the following summary the department's training efforts have been broken down into three categories: In Service Training, In-House Training, and Specialized Training.

#### **In Service Training:**

All sworn members of the department attended a forty (40) hour In Service training program that was conducted in the department's Lecture Room. The instructors for this program were members of our staff that were trained and certified by the Municipal Police Training Committee (MPTC). The topics covered included, but were not limited to, the following:

- CPR/First Responder
- Animal Cruelty
- Police Survival
- Use of Force and Defensive Tactics
- Electronic Control Weapon (Taser)
- Criminal Law & Procedure Update
- Training with Fitchburg Fire Department

Total In-Service Hours = 3, 040 hours



## Training Department

### In House Training:

The department has a number of state certified in house instructors, whose expertise covers many facets of law enforcement. They provide instruction, training and/or certification in topics such as firearms, patrol rifle. Having these instructors on staff allows us to conduct more training, at a significant cost savings to the city.

Also, over the course of the past year the department hired and trained four (4) new Police Officers and two (2) new Civilian Police Dispatchers. Their initial training was provided for by instructors from our staff. In addition, all new employees underwent many weeks of on the job/field training before being allowed to assume their full duties.

**Total hours of In-House training = 7, 656**

### In House 911 Dispatcher Training

The communications center is staffed with twelve (11) fulltime dispatchers throughout the year. The police dispatcher is a critical member of the team at the Fitchburg Police Department. The police dispatcher receives most oral communications from the public and law enforcement personnel coming into police headquarters. The police dispatcher forms a vital link between members of the public seeking assistance and the police department that provides such assistance.

Each Police Dispatcher is required to attend sixteen (16) hours of in-service training each year. The topics cover this year included the following:

- Dispatch Legal Issues for 911- Call-Takers
- Dynamics of Domestic Violence for 911 Call-Takers

**Total hours of training= 176 hours**



## Training Department

### Specialized Training:

Every year we send our officers, and our civilian staff, to specialized training to provide them with the skills necessary to meet the challenges they encounter daily. These courses include enhanced investigative training, crime scene preservation, evidence processing, officer safety, sexual assault investigation, drug investigations, accident investigation, victim advocacy, elder affairs, data analysis, FBI supervisor, motorcycle training, Alice instructor training, and an assortment of other topics.

As mentioned previously, the department hired four (4) Full-time Police Officers, who are required to attend, and successfully complete, a Recruit Officer Course as conducted by the (MPTC) before assuming their duties as a Police Officer. The MPTC Course consists of a varied curriculum that provides a minimum of 800 hours of basic training. In addition, all of the new Civilian Police Dispatchers were required to attend mandatory courses as conducted by the State 911 Department at their training facilities in Maynard, Taunton and Springfield.

**Total hours of Specialized Training = 4,991.5 hours**

**Total Department 2018 Training Hours = 15,863.5 hours**



## Training Department

### The Dangers of Police Work

Because of his/her law enforcement and peacekeeping role, a police officer will be required at times to resort to the use of physical force to enable him/her to fully carry out the police mission. Police officers are confronted continually with situations requiring or resulting in the use of various degrees of force to affect a lawful arrest, to ensure public safety, or to protect him/her from harm. The degree of force used is dependent upon the facts surrounding the situation the officer faces. Only a reasonable and necessary amount of force may be used. The degree of force the officer is forced to use is dependent upon the amount of resistance or threat to safety the situation produces.

The purpose of the use of force is to maintain and /or reestablish control over a situation. Control is reached when a person complies with the officer's directions and/or the suspect is restrained or apprehended and no longer presents a threat to the officer or another. Since an officer will encounter a wide range of behaviors, the officer must be prepared to utilize a range of force options that are reasonable and necessary to maintain and/or reestablish control by overcoming resistance to the officer's lawful authority while minimizing injuries.

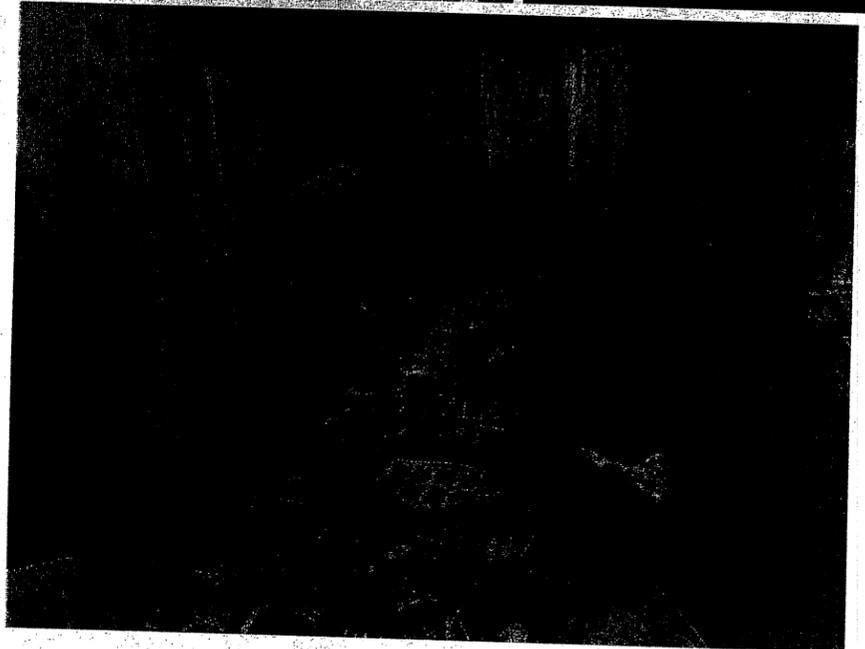
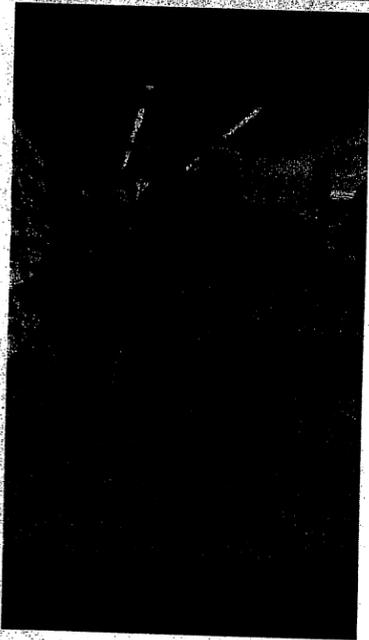
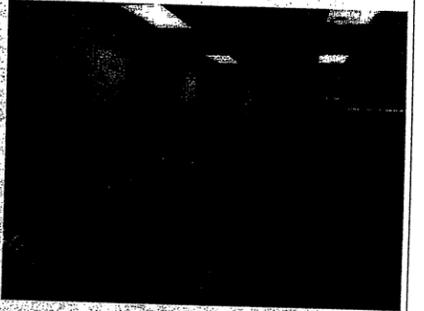
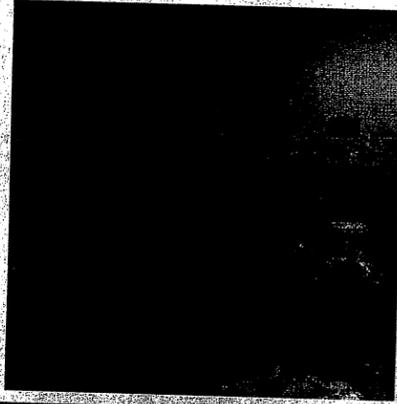
Defense Against Resistance Statistics	2013	2014	2015	2016	2017	2018	2019
<b>Compliance Techniques:</b>	-	-	-	-	-	-	-
Resistance Countermeasures	69	38	102	77	180	127	157
Oleoresin Capsicum (OC)	14	6	10	6	2	3	7
Other	0	0	0	0	0	0	0
<b>Defensive Tactic (s):</b>							
Pepperball Deployment	3	2	2	2	4	2	0
Pepperball Used	1	0	1	0	0	0	0
Personal Weapons	5	3	6	3	6	15	5
Impact Weapons	4	3	4	1	1	0	0
<b>Deadly Force:</b>							
Service Weapon Drawn	55	29	48	59	60	101	115
Service Weapon Used	0	0	2	1	0	0	0
Animal (s) Euthanized	8	6	7	11	9	11	6
<b>Taser</b>							
Verbal Warning	NA	NA	NA	NA	20	10	7
Laser Painting	NA	NA	NA	NA	15	10	18
Warning Arc	NA	NA	NA	NA	0	1	2
Touch Stun	NA	NA	NA	NA	5	11	1
Probe Deployment	NA	NA	NA	NA	9	7	1



## In the Community



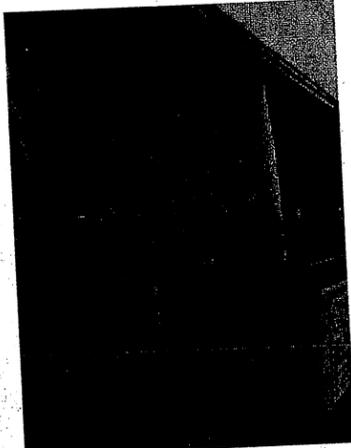
Our Community Engagement Officers visited ACTION Health at Community Health Connections today. We helped out at the 9th Annual Homeless Person Breakfast and helped distribute warm clothing to those in need. Resources were also shared to help those seeking assistance.



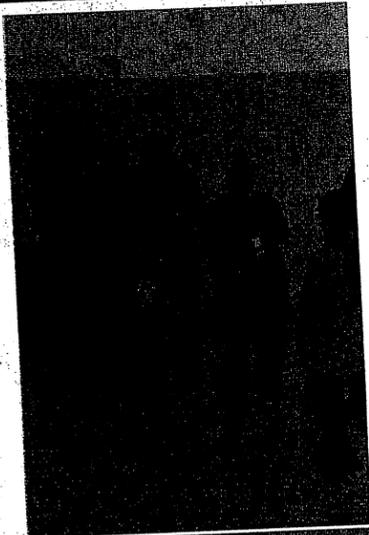
Our Community Engagement Unit has been busy at Art on the Rocks interacting with members of our community creating wonderful memories. Crafts with Cops!



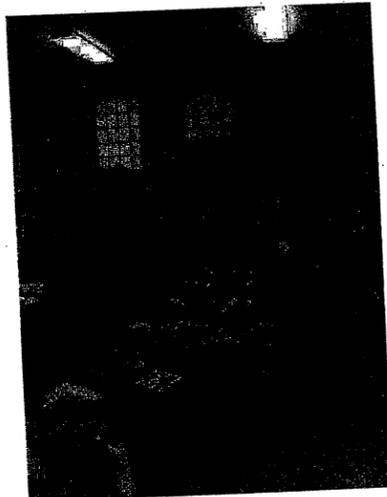
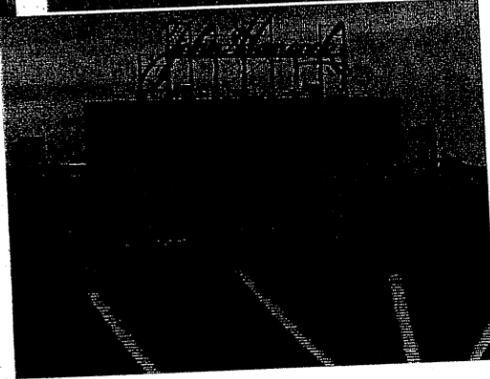
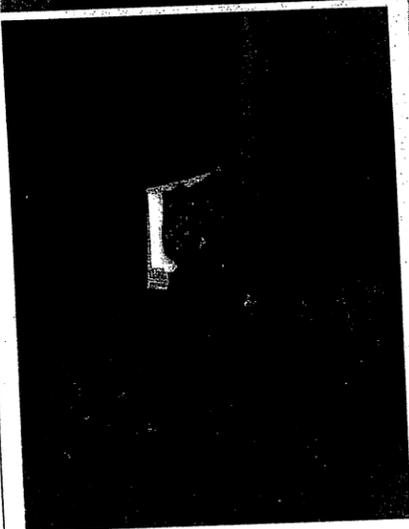
### In the Community



Members of the Fitchburg Police Department joined Chief Ernie Martineau as he took the oath of office as President of the Central Massachusetts Chiefs of Police Association.



The Fitchburg Police Department celebrated at South Street Elementary School today as students graduated from radKIDS® Personal Empowerment Safety Education program. These graduates now have the information, tools and skills to better help them if they are faced with a dangerous situation. We are so proud of you!



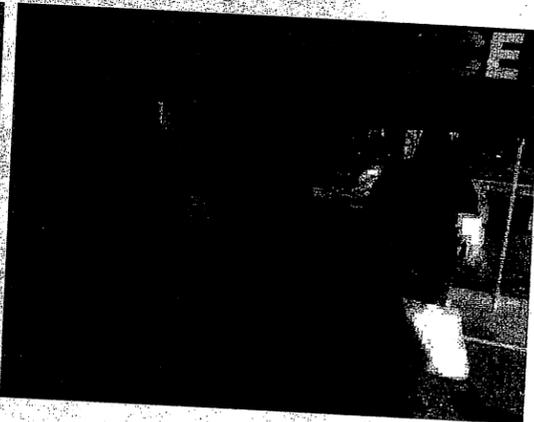
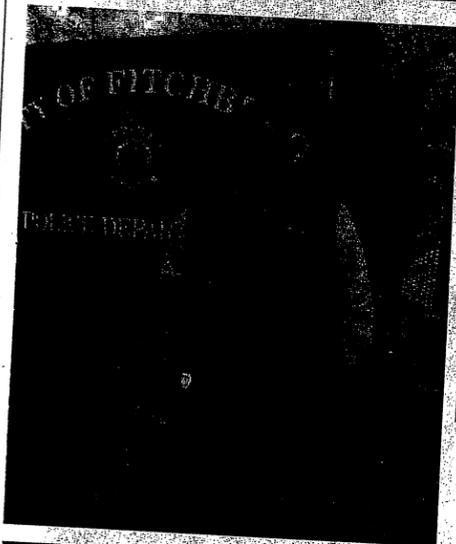
Left: Officer Figueroa helping out the Salvation Army Middle: FPD participated in the home base challenge Right: Officer Farrell spending time with kids at one of the MOC programs



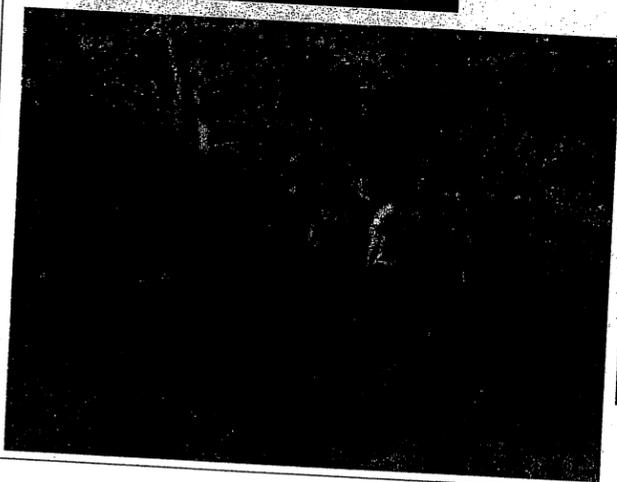
## In the Community



Our Pink Patch campaign came to an end today. Thanks to support from our community and the Fitchburg Police Relief Association we were able to raise \$1380.00 toward finding a cure for all cancers. The donation was made to The Cure Starts Now of Central Massachusetts.



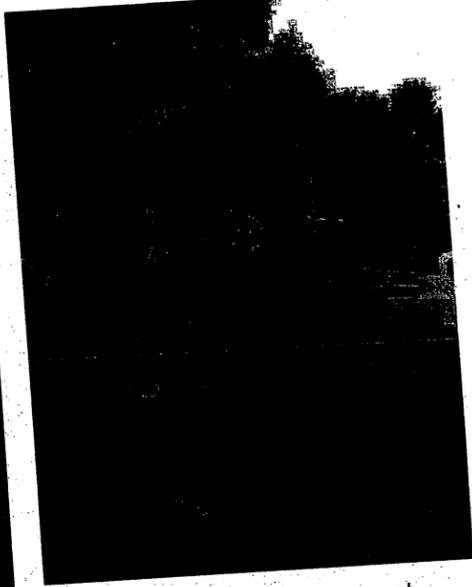
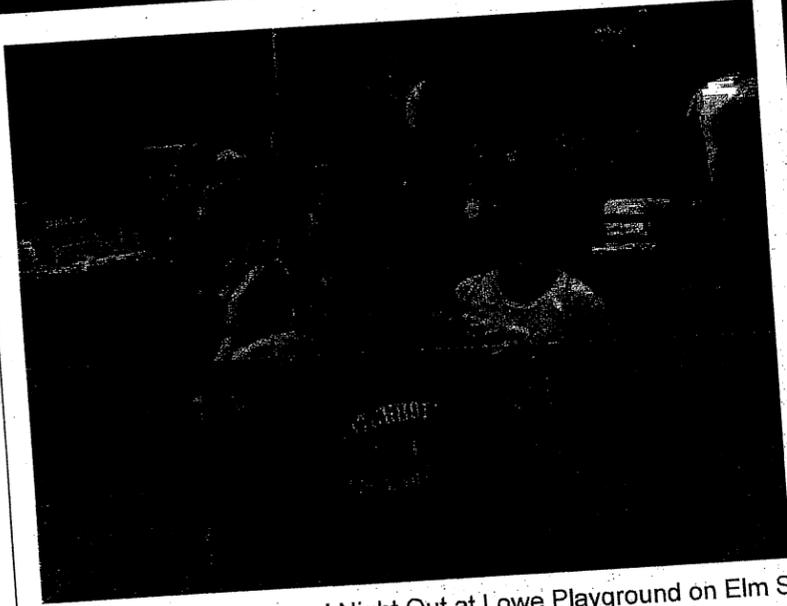
Our Community Engagement Unit along with Chief Martineau participated in Halloween on Main Street today. We met thousands of families and saw some great costumes. We particularly loved all the Police Officer costumes. Thanks to all our community partners that made this event such a success



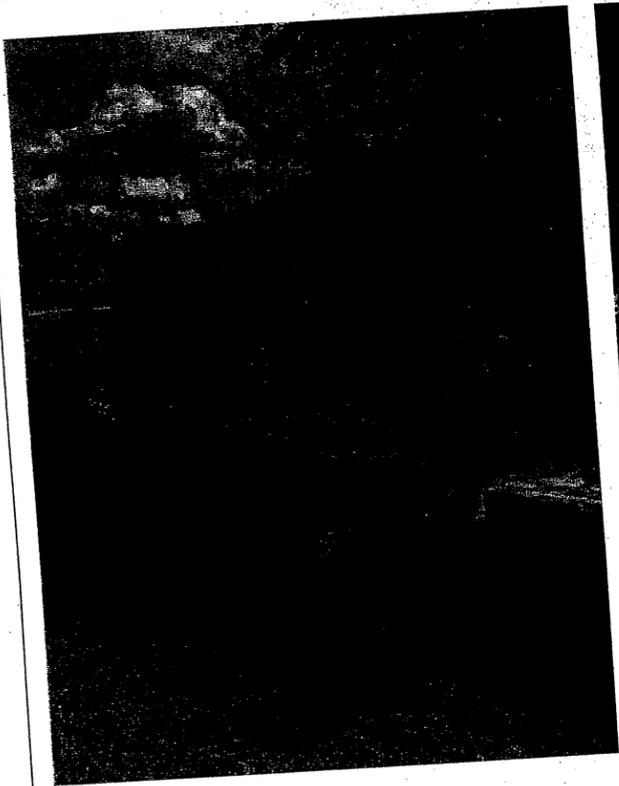
Many thanks to the brothers of Fitchburg State University Sigma Tau Gamma! Along with our Community Engagement Unit, they cleaned up the future site of the rail trail off Duck Mill Road, resulting in more than six one-ton truck loads of debris and trash. Thanks for volunteering to give back to our community.



## In the Community



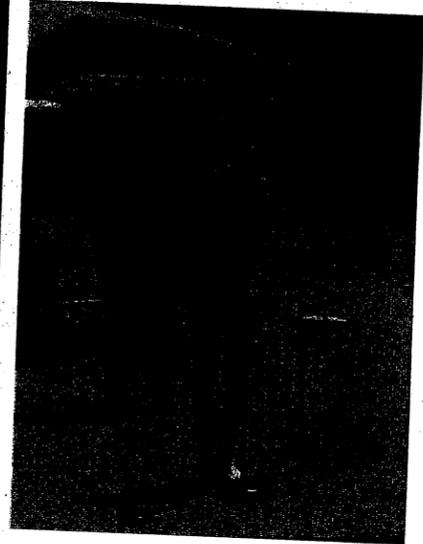
FPD celebrated National Night Out at Lowe Playground on Elm Street. Our Community Engagement Unit, Motorcycle Unit and Chief were on hand to meet everyone to promote positive police interactions



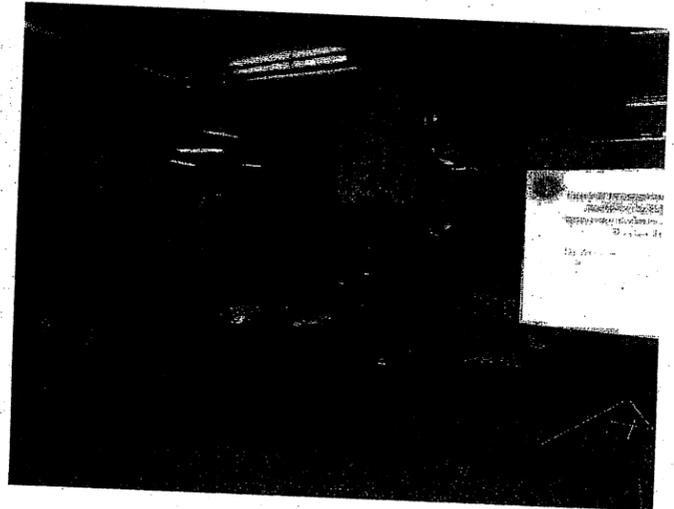
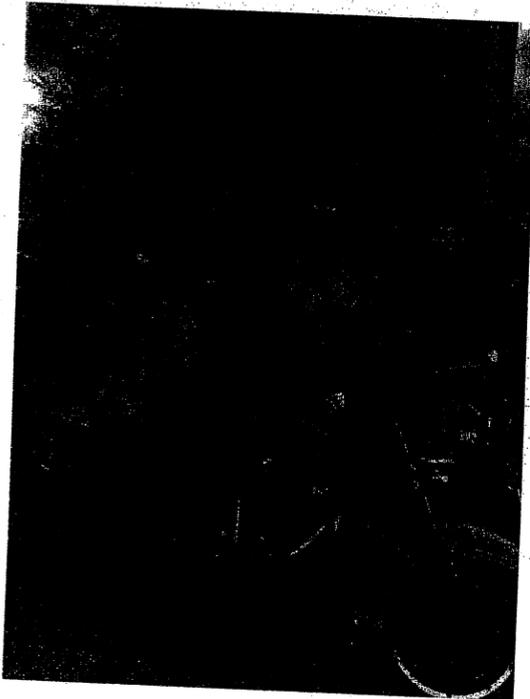
FPD Community Engagement and Traffic Units attended a Bicycle Safety & Parade event at Gateway Park. We offered free bicycle helmets for children under the age of 16 and assisted with fitting the helmets as well. We enjoyed meeting the children and teaching them the importance of bicycle safety.



## In the Community



Officers of the Fitchburg Police Department joined Mayor Stephen DiNatale, State Senator Dean Tran and Chief Martineau today to recognize Juneteenth at River Front Park. Juneteenth is a holiday celebrated every year on June 19 to commemorate the end of slavery in the United States. The community came together at an event to recognize the multiple cultures in the city through dance, music and speeches.



Thanks to all who participated in this year's National Drug Take Back Day. We collected 41.2 pounds of unwanted prescription drugs during the event. These drugs were all sent to the DEA collection point to be disposed of. Just a reminder, we have a box in our lobby to dispose of unwanted prescription drugs and syringes/needles that we keep out year round

FPD represented at a YMCA event in April



### In the Community



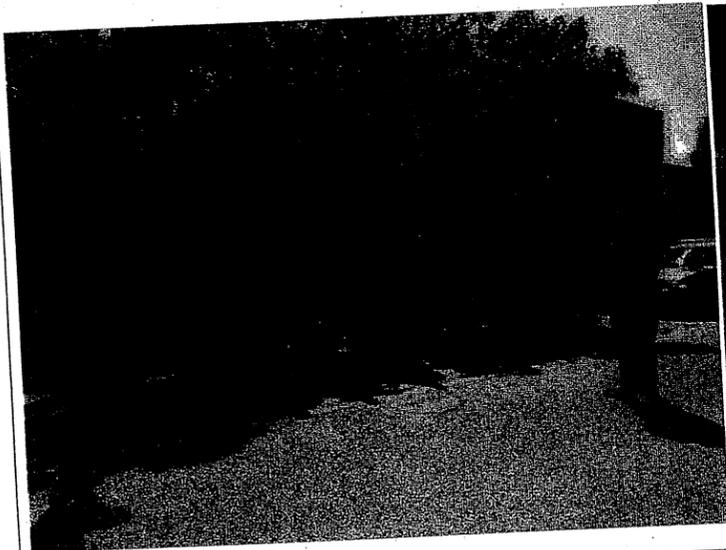
**Top left:** Officers completed one year probationary service. Congratulations to Officer Sarrah Wing, Officer Mark Kaddy, Officer Hiram Velazquez and Officer Daniella Lopez



**Top right:** City Clerk swears in Fitchburg Police's newest additions to the department: Officer Sean Maki, Officer Dylan Knox, Officer Ishmael Santiago, Officer Kelton Stacy. Congratulations and welcome to the department



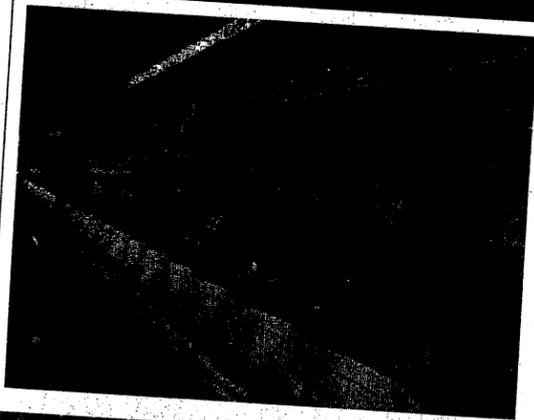
**Middle right:** Reserve Police Officers were sworn in last night by City Clerk following City Council Appointment. Pictured: Reserve Officer Daniel Adorn, Reserve Officer Timothy Harden, Reserve Officer Colin Banahan, and Reserve Officer Brian Gelinas.



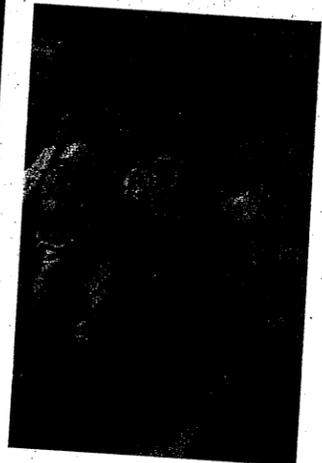
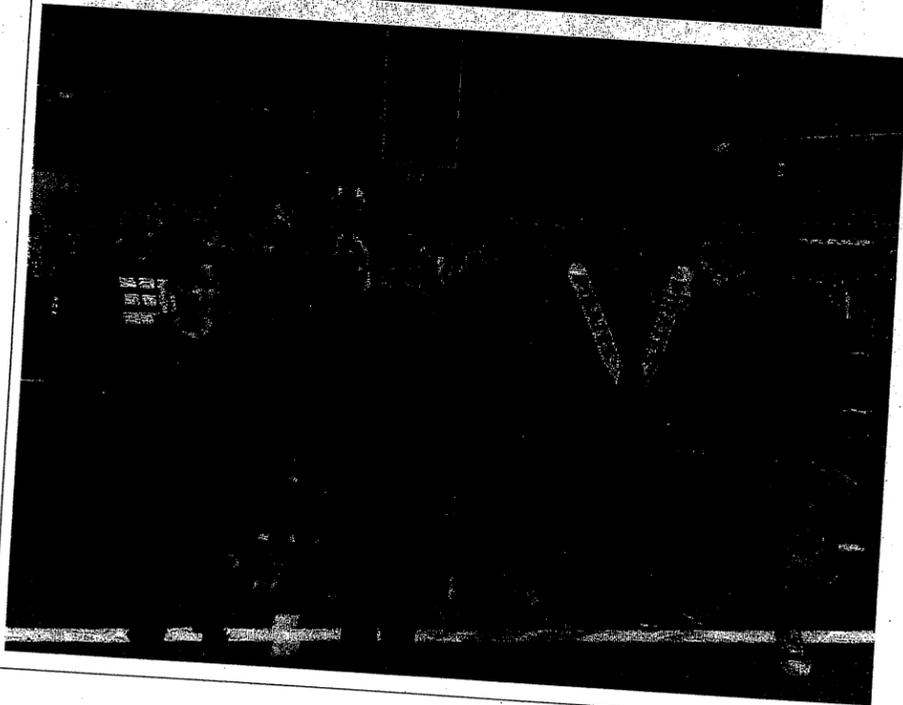
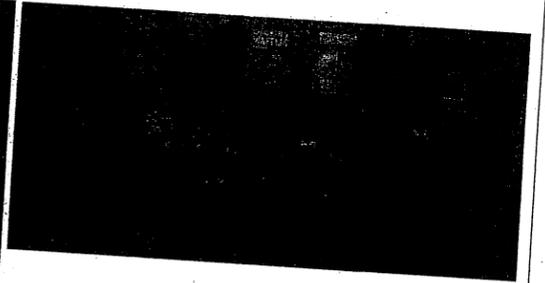
Pictures from our 9th annual Junior Police Academy, see the next page for more info!



### In the Community



Our School Resource Officers brought a group of students from Fitchburg High School, Longsjo Middle School, and Memorial Middle school to a Massachusetts Pirate game at the DCU center in Worcester. Special thanks to Officer Bourne, Figueroa, and Officer Hurley for taking time to show the kids a great time. The SROs took several groups of kids to games throughout the year!





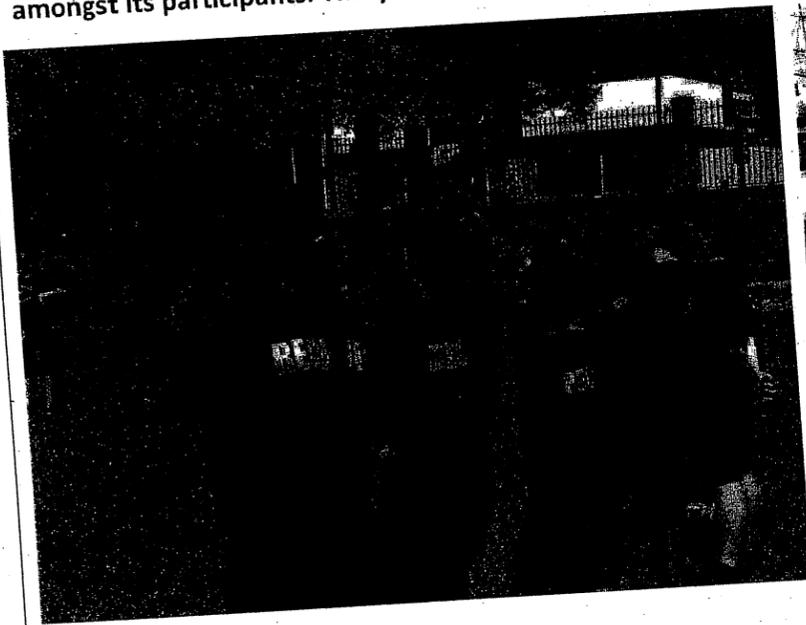
## In the Community

In 2019 the Fitchburg Police Department dedicated four full time School Resource Officers to the Fitchburg Public Schools as well as Montachusett Regional Vocational Technical School.

The job of the School Resource Officer is multi faceted. The most important function of the SRO is connecting police with youth. Some of the functions of the SRO include but are not limited to:

- Along with the principal, serves as a disciplinary
- Sits with the counselor during sessions with the students and serves as a mediator
- Conducts home visits and truancy patrols (before, during and after schools)
- Talks with parents of troubled students
- Establishes rapport with the community
- Attends school functions such as sporting events or other school related extra curricular events
- Sits in on round tables with various departments such as Department of Children and Families, Department of Youth Services, Luk, etc
- Identifies at risk students for dropouts and identifies alternatives to dropouts

Also, the 9th annual Fitchburg Youth Police Academy was held over the summer. As a component of the youth academy, students participate in physical fitness activities including warm up exercises, marching, physical training, and defense tactics. Students are introduced to the duties of law enforcement. Furthermore, the academy promotes integrity, self-respect, discipline and overall teamwork amongst its participants. This youth academy was funded through the Shannon Grant





## In the Community

### FEMALE DEFENSE INITIATIVE (F.D.I.)

Through collaborative efforts of our Family Services Unit, our Elder Affairs Officer, and the support of many social service agencies, this initiative continues to research, implement, and coordinate various services and programs for women and victims of violent crime.

### R.A.D.

We offered our first R.A.D. class in 2010. This class consists of a total of twelve hours of instruction. The first three take place in a classroom setting where we discuss topics such as awareness, prevention, risk reduction and risk avoidance. The remaining nine hours of class are conducted in a gymnasium. It is there that we develop the basics of hands on defense. After hours of developing and perfecting these skills, the participants are tested through various scenarios. It is the final day of training that solidifies the empowerment developed through the R.A.D. program. Since the R.A.D. is an internationally recognized program, graduates are guaranteed a free lifetime return and practice policy anywhere R.A.D. is offered.

For more information on R.A.D., please see their web site at [www.rad-systems.com](http://www.rad-systems.com).

### radKIDS

F.D.I. continues to grow with the addition of radKIDS to the initiative. radKIDS is a personal empowerment safety education program. Unlike other safety education programs where the instructor simply lectures the children, radKIDS incorporates safety drills, muscle memory exercises, and scenario training. It is this combination of teaching methods that make radKIDS such a success. Some topics covered are home, school, motor vehicle safety, out and about safety, and bullying. The radKIDS' defense portion teaches children a realistic defense against abduction by identifying stranger tricks and using physical defense skills. With the cooperation of South Street elementary school and the 21st century program, the Fitchburg Police Department was able to provide three afterschool sessions of radKIDS. Since radKIDS is an internationally recognized program, graduates are guaranteed a free return until their 13th birthday and practice anywhere radKIDS is offered.

For more information visit the radKIDS website at [www.radkids.org](http://www.radkids.org).



## In the Community

### ELDER AFFAIRS:

The Fitchburg Police Department has been working with the Elderly community for many years. We are continuing to attend education seminars and trainings to enhance our knowledge of this ever changing community to better meet the needs of our residents. The Elder Liaison (Officer Hertel) is an active member of the Alzheimer's Association. Some of the programs that we offer include the following:

#### File Of Life

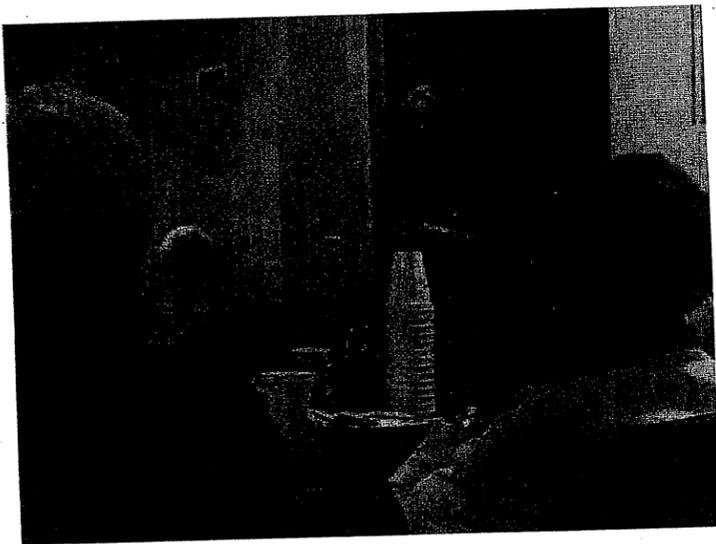
This is a red magnetic folder which holds important medical and contact information to assist in expediting emergency care. This program has been sponsored by the Golden Living Center and has already reached over 2000 residents.

#### Alzheimer's Alert

This is our local response to Safe Return. The Department maintains pictures and important contact information to assist with identifying and providing care to victims.

#### Money Management Program

Montachusett Home Care Corporation provides this bill payer service to elders to assist with budgeting their finances. Two officers are members of the Money Management Program's advisory board. This has improved communication between Montachusett Home Health Care Corporation, local financial institutions and our elderly population especially with the increase of scams targeting the elderly.



Officer Shelbie Hertel our Elder Affair Liaison speaking to residents at the The Joseph House on scams and how to protect yourself.



## Grants



<u>Grant Name</u>	<u>Awarded \$\$</u>
State Violence Against Women Act - Civilian Advocate Program	\$62,115.92
Federal JAG Grant Program	\$26,711.00
K9 Grant - Stanton Foundation	\$25,000.00
MOD ADA - Handicap Access Grant - not awarded	
Nasal Naxolone Grant (Narcan)	\$8,200.00
Jail Diversion Grant Program - Dept of Mental Health	\$49,365.00
CDBG Community Development Block Grant	\$65,000.00
State Justice & Prevention Program- Shannon Community Safety Initiative	\$336,400.00
Highway Safety Division - Pedestrian/Bike Safety Program	\$7,521.28
Highway Safety Division - Traffic Enforcement & Equipment Program	\$11,274.00
Highway Safety Division - Car / Safety Seat Program	\$3,494.70
State 911 Support & Incentive	\$140,227.00
State 911 Training Program	\$23,840.52
Federal Bulletproof Vest Program FY19	\$19,790.07
Railroad Trespass Enforcement Grant - still pending	
<b>2019 Awarded Total</b>	
	<b>\$778,939.49</b>
<b>Ongoing Grants</b>	
COPS Grant- SVPP Program	\$185,692.08
BJA- Threat Assessment & Technology Grant	\$13,300.00
BJA- Threat Assessment & Technology Grant	\$57,364.00
JAG Grant FY19	\$27,976.00
JAG Grant FY18	\$27,589.00
<b>Total Managing Amounts</b>	<b>\$1,090,860.57</b>

- Award total figures rounded up/down
- Many grant terms are for 2-4 years depending on the grant solicitation.

**REPORTS OF COMMITTEES**

**Appointments Committee Oral Report**  
**Meeting of July 21, 2020**

The Appointments Committee recommended the following Appointments be confirmed:

**Re-Appointment:**

**Member of the Board of Registrars**  
(Term to expire April 1, 2023)  
Mr. Dan H. Mylott

**New Appointments:**

**Chief Engineer/Fire Chief**  
**Fitchburg Fire Department**  
(To begin on July 27, 2020)  
Mr. Anthony C. Marrama

**Member of the Board of Registrars**  
(Term to expire April 1, 2023)  
Ms. Alice E. Hillman

Report accepted. Appointments confirmed by unanimous consent 11/0. 11 members present.  
Board consists of 11 members.

**Economic Development Committee**  
**Meeting of July 15, 2020**

The Economic Development Committee recommended the following Petition be given leave to withdraw:

160-20. Councillor Paul Beauchemin, to Petition the City to not demolish the building at 617 Water Street, but rather, take the funds allocated for this and use them to demolish 40, 40 1/2 (already in progress) and 44 Nashua Street in order to improve the neighborhood with single family lots.  
(Also referred to the Planning Board.)

Report accepted. Petition given leave to withdraw by roll call vote of 10 in favor and 1 opposed (Beauchemin). 11 members present. Board consists of 11 members.

Discussion re: the following Communication.  
Anne Cervantes, City Treasurer, and Tom Skwierawski, Exec. Dir., Community Development and Planning RE: Completed Parking Study-See link below:  
<http://www.ci.fitchburg.ma.us/DocumentCenter/View/6452/Fitchburg-Parking-Study-Final-Report-121119>

Summary findings were discussed for general information. Mr. Skwierawski stated he will be presenting the Downtown Parking Study to the full City Council in September.

Report accepted. 11 members present. Board consists of 11 members.

Public Hearings

**PUBLIC HEARINGS**

164-20. Unutil, to petition for a new pole #8A on Industrial Road, approximately 45' from the intersection of Stevens Road, as outlined in the enclosed petition.

Hearing opened and continued to a Public Hearing August 4, 2020. 11 members present. Board consists of 11 members.

165-20. Unutil, to petition for a new pole #5A on Ross Street, approximately 24' West of North Street as outlined in the enclosed petition.

Hearing opened and continued to Public Hearing August 4, 2020. 11 members present. Board consists of 11 members.

Orders-Finance

**ORDERS-FINANCE**

Motion to suspend the Rules passed by roll call vote of 11 in favor and 0 opposed:

166-20. ORDERED THAT: the City of Fitchburg hereby further amends Council Order 175-13 (see Council Order 037-16 and Council Order 048-17) to approve the expenditure of additional funds from the Massachusetts Department of Public Health, Opioid Abuse Prevention Collaborative grant in the approximate amount of TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00), thereby increasing the total grant from \$817,499.50 to \$842,499.50, for the purpose of said grant, which is to support the partnership of the Montachusett Public Health Network.

167-20. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts earmark grant in the approximate amount of \$43,000.00 (FORTY-THREE THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to support the design and construction of the proposed Sam Pawlak Community Playground at Parkhill Park.

168-20. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts earmark grant in the approximate amount of \$25,000.00 (TWENTY-FIVE THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to improve the softball complex at Coolidge Park.

169-20.

ORDERED THAT: pursuant to M. G. L. Chapter 44, section 32, the City of Fitchburg hereby approves the August, 2020 Continuing Appropriation Budget totaling SEVEN MILLION, ONE HUNDRED NINE THOUSAND, NINE HUNDRED FIVE AND NO/100 DOLLARS (\$7,109,905.00) as follows:

General Fund	\$ 6,301,707.00
Water Enterprise Fund	281,549.00
Wastewater Enterprise Fund	478,537.00
Airport Fund	48,112.00

and as further detailed in the attached spreadsheet.

7/8/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September	
	FY2020 REVISED BUDGET	One Twelfth				
011111 CITY COUNCIL PERSONAL S	110,000.00	9,166.67	9,167.00	9,167.00	9,167.00	
011114 CITY COUNCIL EXPENSES	24,375.00	2,031.25	2,032.00	2,032.00	2,032.00	
011211 MAYOR PERSONAL SERVICES	209,085.00	17,423.75	17,440.00	17,440.00	17,440.00	
011214 MAYOR EXPENSES	4,800.00	400.00	400.00	400.00	400.00	
011351 AUDITOR PERSONAL SERVICE	219,305.00	18,275.42	18,646.00	18,646.00	18,646.00	No Audit, No Actuary
011354 AUDITOR EXPENSES	65,000.00	5,416.67	400.00	400.00	400.00	
011381 PURCHASING PERSONAL SER	304,374.00	25,364.50	25,682.00	25,682.00	25,682.00	
011384 PURCHASING EXPENSES	4,000.00	333.33	758.00	334.00	334.00	MAPPO Dues in July
011411 ASSESSOR PERSONAL SERVI	244,548.00	20,379.00	20,750.00	20,750.00	20,750.00	
011414 ASSESSOR EXPENSES	180,400.00	15,033.33	15,034.00	15,034.00	15,034.00	
011451 TREASURER PERSONAL SERV	652,244.00	54,353.67	55,015.00	55,015.00	55,015.00	
011452 TREASURER TAX TITLE	100,000.00	8,333.33	8,334.00	8,334.00	8,334.00	
011454 TREASURER EXPENSES	415,900.00	34,658.33	145,575.00	24,575.00	24,575.00	MUNIS Support paid July
011459 TREASURER DEBT SERVICE	2,314,750.00	192,895.83			311,100.00	Debt Service by month due
011471 INFORMATION TECHNOLOGY	199,879.00	16,656.58	16,938.00	16,938.00	16,938.00	
011474 INFORMATION TECHNOLOGY	515,000.00	42,916.67	150,548.00	33,132.00	33,132.00	Support contracts paid July
011511 LAW PERSONAL SERVICES	168,286.00	14,023.83	14,024.00	14,024.00	14,024.00	
011512 LAW OTHER EXPENSES	101,000.00	8,416.67	8,417.00	8,417.00	8,417.00	
011514 LAW EXPENSES	55,500.00	4,625.00	4,625.00	4,625.00	4,625.00	
011521 HUMAN RESOURCES PERSONA	149,970.00	12,497.50	12,498.00	12,498.00	12,498.00	
011524 HUMAN RESOURCES EXPENSE	11,000.00	916.67	917.00	917.00	917.00	Overtime for August Voter Registration and September Primary
011611 CITY CLERK PERSONAL SER	317,956.00	26,496.33	25,682.00	26,682.00	26,682.00	
011614 CITY CLERK EXPENSES	5,825.00	485.42	486.00	486.00	486.00	
011631 ELECTION & REGISTRATION	100,306.00	8,358.83	222.00	222.00	222.00	September Primary and possible Early Voting
011634 ELECTION & REGISTRATION	57,590.00	4,799.17	4,800.00	4,800.00	4,800.00	Coding for September Primary
011651 LICENSE COMMISSION P.S.	6,200.00	516.67	517.00	517.00	517.00	
011654 LICENSE COMMISSION EXPE	3,050.00	254.17	255.00	255.00	255.00	
011811 COMMUNITY DEVELOPMENT P	391,486.00	32,623.83	25,474.00	29,867.00	29,867.00	
011814 COMMUNITY DEVELOPMENT E	52,685.00	4,390.42	4,200.00	4,800.00	4,200.00	
011818 COMMUNITY DEV CAPITAL E	600,000.00	50,000.00				

Orders-Finance

-7/8/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September	
	FY2020 REVISED BUDGET	One Twelfth				
011921 BUILDING PERSONAL SERVI	40,100.00	3,341.67	1,100.00	1,100.00	8,600.00	Boulder Drive Custodian and September Facilities
01192104 BUILDING-CITY HALL	295,600.00	24,633.33	93,592.00	10,842.00	10,842.00	Director
01192124 BUILDING REPAIR & CAR	10,000.00	833.33	834.00	834.00	834.00	First Half rent for 166 Boulder Drive due July
012101 POLICE PERSONAL SERVICE	8,211,652.00	684,304.33	697,990.00	697,990.00	697,990.00	2% adjustment per CBA
012102 POLICE SERVICE CONTRACT	3,500.00	291.67	1,750.00	1,750.00	14,438.00	Service contracts due July or August
012104 POLICE OTHER EXPENSES	173,250.00	14,437.50	14,438.00	14,438.00	22,292.00	Eliminated motorcycle lease
01210604 POLICE-EQUIPMENT & RE	292,500.00	24,375.00	22,292.00	22,292.00	10,575.00	Using encumbered funds to finish project
01210622 POLICE-MAINTENANCE OF	126,900.00	10,575.00	10,575.00	10,575.00	1,279,024.00	EMT Stipend paid August and Educational Incentive paid
012108 POLICE - CAPITAL EXPEND	371,602.00	30,966.83			19,709.00	September
012201 FIRE PERSONAL SERVICES	7,402,757.00	616,896.42	531,420.00	945,870.00	5,300.00	Code Red contract paid July
01220144 FIRE BUILDING MAINTEN	236,500.00	19,708.33	19,709.00	19,709.00	17,381.00	
012204 FIRE OTHER EXPENSES	74,000.00	6,166.67	15,800.00	5,300.00	50,065.00	
01220604 FIRE - EQUIPMENT & RE	208,564.00	17,380.33	17,381.00	17,381.00	3,125.00	Using encumbered funds to finish scanning project
012208 FIRE - CAPITAL EXPENDIT	61,000.00	5,083.33			3,125.00	funded in FY2020
012411 BUILDING DEPT PERSONAL	600,776.00	50,064.67	50,065.00	50,065.00		Monty Tech Quarterly Assessment due July
012414 BUILDING DEPARTMENT EXP	81,500.00	6,791.67	3,125.00	3,125.00		
013202 MONTACHUSETT REG VOC TE	1,986,987.00	165,582.25	488,121.00			
014101 DPW ADMIN/ENGINEERING P	535,019.00	44,584.92	40,056.00	40,056.00	40,056.00	
01410164 DPW TRAFFIC SIGNAL EX	83,000.00	6,916.67	6,700.00	6,700.00	6,700.00	
014102 DPW - PURCHASE OF SERVI	100,000.00	8,333.33	8,334.00	8,334.00	8,334.00	
014104 DPW ADMIN/ENGINEERING E	367,400.00	30,616.67	12,000.00	12,000.00	17,000.00	Stormwater work. Using encumbered funds
01410741 DPW HIGHWAY GENERAL P	1,382,942.00	115,245.17	107,157.00	107,157.00	139,782.00	Clothing and Certification stipends paid in September
01410744 DPW HIGHWAY GENERAL E	563,100.00	46,925.00	62,325.00	42,325.00	42,325.00	Dam inspections in July
01410781 DPW SNOW & ICE PERSON	163,000.00	13,583.33			43,000.00	Equipment repair and order salt
01410784 DPW SNOW & ICE EXPENS	762,000.00	63,500.00		10,000.00	37,200.00	Lease payment due by September 1st
014108 DPW - CAPITAL	882,500.00	73,541.67			27,073.00	
01410872 DPW STREETLIGHTS	302,122.00	25,176.83	12,200.00	116,325.00	8,085.00	
014911 CEMETERY PERSONAL SERVI	335,363.00	27,946.92	23,123.00	23,123.00	65,623.00	
014914 CEMETERY EXPENSES	86,300.00	7,191.67	8,085.00	8,085.00	3,175.00	
014918 CEMETERY CAPITAL EXPENS	200,000.00	16,666.67			130,000.00	Weights & Measures costs in July
015101 BOARD OF HEALTH P.S.	741,144.00	61,762.00	65,623.00	65,623.00	53,250.00	Yard waste pickup for July and August
015104 BOARD OF HEALTH EXPENSE	54,844.00	4,570.33	19,925.00	3,175.00		
01510434 BOH RUBBISH REMOVAL E	1,608,000.00	134,000.00	136,000.00	136,000.00		
01510862 BOH SANITARY LANDFILL	637,000.00	53,083.33	53,250.00	53,250.00		

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

7/8/2020

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September	
	FY2020 REVISED BUDGET	One Twelfth				
015411 COUNCIL ON AGING P.S.	229,027.00	19,085.58	19,922.00	19,922.00	19,922.00	
015414 COUNCIL ON AGING EXPENS	80,100.00	6,675.00	6,675.00	6,675.00	6,675.00	
015431 VETERANS PERSONAL SERVI	124,018.00	10,334.83	10,483.00	10,483.00	10,483.00	
015434 VETERANS EXPENSES	8,800.00	733.33	734.00	734.00	734.00	
015437 VETERANS BENEFITS GENER	707,012.00	58,917.67	60,000.00	60,000.00	60,000.00	
016101 LIBRARY PERSONAL SERVIC	680,366.00	56,697.17	56,698.00	56,698.00	56,698.00	Annual contracts due July and September
016104 LIBRARY EXPENSES	251,437.00	20,953.08	71,877.00	16,110.00	18,456.00	
016108 LIBRARY CAPITAL EXPENDI	57,780.00	4,815.00				
016501 PARKS PERSONAL SERVICES	232,625.00	19,385.42	17,002.00	17,002.00	21,730.00	
016504 PARKS EXPENSES	72,000.00	6,000.00	8,150.00	8,150.00	7,950.00	
016511 RECREATION PERSONAL SER	184,784.00	15,398.67	38,656.00	25,146.00	7,666.00	Summer playground program and Splash Park staff
016514 RECREATION EXPENSES	67,000.00	5,583.33	8,000.00	5,583.00	3,000.00	Summer playground, splash park, and movies
0191051 EMPLOYEE BENEFITS-PEN	16,112.00	1,342.67				No Non-contributory payroll
0191052 PENSION CONTRIBUTION	13,189,700.00	1,099,141.67	13,831,012.00	31,500.00	31,500.00	
0191053 EMPLOYEE BENEFITS-WORK	378,000.00	31,500.00	31,500.00	50,000.00	30,000.00	School unemployment costs over summer
0191054 EMPLOYEE BENEFITS-UNEM	240,000.00	20,000.00	50,000.00	1,275,000.00	1,275,000.00	
0191055 EMPLOYEE BENEFITS-HEAL	15,300,000.00	1,275,000.00	22,917.00	22,917.00	22,917.00	
0191057 EMPLOYEE BENEFITS-LIFE	275,000.00	22,916.67	91,667.00	91,667.00	91,667.00	
0191058 EMPLOYEE BENEFITS-MEDI	1,100,000.00	91,666.67	68,121.00	68,121.00	68,121.00	
0191059 EMPLOYEE BENEFITS-OTHE	817,442.00	68,120.17	5,834.00	5,834.00	5,834.00	
0191061 EMPLOYEE BENEFITS-CH 4	70,000.00	5,833.33	5,834.00	5,834.00	5,834.00	
0191072 EMPLOYEE BENEFITS-CH 4	70,000.00	5,833.33	5,834.00	5,834.00	5,834.00	
0194063 MISCELLANEOUS-GENERAL	1,100,000.00	91,666.67	1,050,000.00	1,500.00	1,500.00	Insurance Due July, cost of advisor
0194064 MISCELLANEOUS-MASS REG	13,233.00	1,102.75	13,563.00			Dues paid in July
0194065 MISCELLANEOUS-MMA DUES	7,500.00	625.00	8,000.00			Dues paid in July
0194066 HOLIDAY DECORATIONS	5,000.00	416.67	50,000.00			Seasonal for the Holidays
0194071 MISCELLANEOUS-JOHNNY A	50,000.00	4,166.67				July payment
0194075 MISCELLANEOUS-CIVIC DA	18,000.00	1,500.00	84.00	84.00	84.00	For June, 2021
0194077 MISCELLANEOUS-DISABILI	1,000.00	83.33				
0194079 MEDICAID BILLING COMM	40,000.00	3,333.33	3,334.00	3,334.00	3,334.00	
0194090 RESERVE FOR SNOW & ICE	42,220.00	3,518.33				No Reserves
0194094 RESERVE FOR OTHER MUN	1,163,000.00	96,916.67				No Reserves
019904 TRANSFERS FROM GENERAL						No transfers out
10000000 SCHOOL EXPENSES	62,766,852.00	5,230,571.00	785,000.00	1,730,000.00	6,450,000.00	School year starts September
01 GENERAL FUND	\$ 135,923,444.00	\$ 11,326,953.67	\$ 20,701,869.00	\$ 6,301,707.00	\$ 11,676,693.00	

Orders-Finance

7/8/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September
	FY2020 REVISED BUDGET	One Twelfth			
624501 WATER PERSONAL SERVICES					
62450171 REG'L WATER TREAT FAC	\$ 1,365,875.00	\$ 113,822.92	\$ 113,823.00	\$ 113,823.00	\$ 113,823.00
62450174 REG'L WATER TREAT FAC	392,707.00	32,725.58	32,726.00	32,726.00	32,726.00
62450315 WATER REIMBURSABLES T	695,000.00	57,916.67	80,000.00	80,000.00	80,000.00
62450359 WATER DEBT SERVICE	920,000.00	76,666.67	230,000.00		
624504 WATER EXPENSES	2,099,224.00	174,935.33	1,544,686.00		
6245088 WATER - CAPITAL EXPEND	746,000.00	62,166.67	55,000.00	55,000.00	55,000.00
	1,382,052.00	115,171.00	250,000.00		
62 WATER ENTERPRISE FUND	\$ 7,600,858.00	\$ 633,404.83	\$ 2,306,235.00	\$ 281,549.00	\$ 264,883.00
644311 EAST WWTF P.S.					
64431315 WWTF REIMBURSEMENT	\$ 2,190,284.00	\$ 182,523.67	\$ 182,524.00	\$ 197,543.00	\$ 193,843.00
64431359 WWTF DEBT SERVICE	1,150,000.00	95,833.33	287,500.00		
644314 EAST WWTF EXPENSE	4,840,777.00	403,398.08	2,374,878.00		
6443142 WEST WWTF EXPENSE	2,660,500.00	221,708.33	424,219.00	200,994.00	707,700.00
	2,200.00	183.33			192,994.00
644318 WTF - CAPITAL EXPENDITU					
	2,559,000.00	213,250.00	292,000.00	80,000.00	40,000.00
64 WASTEWATER TREAT ENTERPRISE	\$ 13,402,761.00	\$ 1,116,896.75	\$ 3,561,121.00	\$ 478,537.00	\$ 1,134,537.00
664821 AIRPORT PERSONAL SERVIC					
664824 AIRPORT EXPENSES	\$ 255,864.00	\$ 21,322.00	\$ 24,197.00	\$ 24,197.00	\$ 24,197.00
	350,974.00	29,247.83	80,915.00	23,915.00	30,915.00
66 AIRPORT FUND	\$ 606,838.00	\$ 50,569.83	\$ 105,112.00	\$ 48,112.00	\$ 55,112.00
Grand Total	\$ 157,533,901.00	\$ 13,127,825.08	\$ 26,674,337.00	\$ 7,109,905.00	\$ 13,131,225.00

Orders adopted by unanimous consent 11/0. 11 members present. Board consists of 11 members.  
Orders signed by the Mayor July 23, 2020.

The following Order was referred to a Special City Council Meeting August 4, 2020, 6:00 PM:

170-20. ORDERED THAT: pursuant to M. G. L. Chapter 44, section 32, the City of Fitchburg hereby approves the September, 2020 Continuing Appropriation Budget totaling THIRTEEN MILLION, ONE HUNDRED THIRTY-ONE THOUSAND, TWO HUNDRED TWENTY-FIVE AND NO/100 DOLLARS (\$13,131,225.00) as follows:

General Fund	11,676,693.00
Water Enterprise Fund	264,883.00
Wastewater Enterprise Fund	1,134,537.00
Airport Fund	55,112.00

and as further detailed in the attached spreadsheet.

7/16/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	FY2020 REVISED BUDGET	For Reference Only FY2020 REVISED BUDGET	FY2021 July	FY2021 August	FY2021 September	
011111 CITY COUNCIL PERSONAL S	\$ 110,000.00	\$ 9,166.67	\$ 9,167.00	\$ 9,167.00	\$ 9,167.00	
011114 CITY COUNCIL EXPENSES	24,375.00	2,031.25	2,032.00	2,032.00	2,032.00	
011211 MAYOR PERSONAL SERVICES	209,085.00	17,423.75	17,440.00	17,440.00	17,440.00	
011214 MAYOR EXPENSES	4,800.00	400.00	400.00	400.00	400.00	
011351 AUDITOR PERSONAL SERVICE	219,305.00	18,275.42	18,646.00	18,646.00	18,646.00	No Audit, No Actuary
011354 AUDITOR EXPENSES	65,000.00	5,416.67	400.00	400.00	400.00	
011381 PURCHASING PERSONAL SER	304,374.00	25,364.50	25,682.00	25,682.00	25,682.00	
011384 PURCHASING EXPENSES	4,000.00	333.33	758.00	334.00	334.00	MAPPO Dues in July
011411 ASSESSOR PERSONAL SERVI	244,548.00	20,379.00	20,750.00	20,750.00	20,750.00	
011414 ASSESSOR EXPENSES	180,400.00	15,033.33	15,034.00	15,034.00	15,034.00	
011451 TREASURER PERSONAL SERV	652,244.00	54,353.67	55,015.00	55,015.00	55,015.00	
011452 TREASURER TAX TITLE	100,000.00	8,333.33	8,334.00	8,334.00	8,334.00	
011454 TREASURER EXPENSES	415,900.00	34,658.33	145,575.00	24,575.00	24,575.00	MUNIS Support paid July Debt Service by month due
011459 TREASURER DEBT SERVICE	2,314,750.00	192,895.83			311,100.00	
011471 INFORMATION TECHNOLOGY	199,879.00	16,656.58	16,938.00	16,938.00	16,938.00	
011474 INFORMATION TECHNOLOGY	515,000.00	42,916.67	150,548.00	33,132.00	33,132.00	Support contracts paid July
011511 LAW PERSONAL SERVICES	168,286.00	14,023.83	14,024.00	14,024.00	14,024.00	
011512 LAW OTHER EXPENSES	101,000.00	8,416.67	8,417.00	8,417.00	8,417.00	
011514 LAW EXPENSES	55,500.00	4,625.00	4,625.00	4,625.00	4,625.00	
011521 HUMAN RESOURCES PERSONA	149,970.00	12,497.50	12,498.00	12,498.00	12,498.00	
011524 HUMAN RESOURCES EXPENSE	11,000.00	916.67	917.00	917.00	917.00	Overtime for August Voter Registration and September Primary
011611 CITY CLERK PERSONAL SER	317,956.00	26,496.33	25,682.00	26,682.00	26,682.00	
011614 CITY CLERK EXPENSES	5,825.00	485.42	486.00	486.00	486.00	
011631 ELECTION & REGISTRATION	100,306.00	8,358.83	222.00	222.00	37,859.00	September Primary and possible Early Voting Coding for September Primary
011634 ELECTION & REGISTRATION	57,590.00	4,799.17	4,800.00	4,800.00	16,484.00	
011651 LICENSE COMMISSION P.S.	6,200.00	516.67	517.00	517.00	517.00	
011654 LICENSE COMMISSION EXPE	3,050.00	254.17	255.00	255.00	255.00	
011811 COMMUNITY DEVELOPMENT P	391,486.00	32,623.83	25,474.00	29,867.00	29,867.00	
011814 COMMUNITY DEVELOPMENT E	52,685.00	4,390.42	4,200.00	4,200.00	4,200.00	
011818 COMMUNITY DEV CAPITAL E	600,000.00	50,000.00				

7/16/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	For Reference Only			FY2021 September	FY2021 August	FY2021 July	FY2021 September
	FY2020 REVISED BUDGET	One Twelfth	*** *** ***				
011921 BUILDING PERSONAL SERVI	40,100.00	3,341.67	***	8,600.00	1,100.00	1,100.00	Boulder Drive Custodian and September Facilities
01192104 BUILDING-CITY HALL	295,600.00	24,633.33	***	10,842.00	10,842.00	93,592.00	Director
01192124 BUILDING REPAIR & CAR	10,000.00	833.33	***	834.00	834.00	834.00	First Half rent for 166 Boulder Drive due July
012101 POLICE PERSONAL SERVICE	8,211,652.00	684,304.33	***	697,990.00	697,990.00	697,990.00	2% adjustment per CBA
012102 POLICE SERVICE CONTRACT	3,500.00	291.67	***	1,750.00	1,750.00	1,750.00	Service contracts due July or August
012104 POLICE OTHER EXPENSES	173,250.00	14,437.50	***	14,438.00	14,438.00	14,438.00	Eliminated motorcycle lease
01210604 POLICE-EQUIPMENT & RE	292,500.00	24,375.00	***	22,292.00	22,292.00	22,292.00	Using encumbered funds to finish project
01210622 POLICE-MAINTENANCE OF	126,900.00	10,575.00	***	10,575.00	10,575.00	10,575.00	EMT Stipend paid August and Educational Incentive paid
012108 POLICE - CAPITAL EXPEND	371,602.00	30,966.83	***	531,420.00	945,870.00	531,420.00	September
012201 FIRE PERSONAL SERVICES	7,402,757.00	616,896.42	***	19,709.00	19,709.00	19,709.00	Code Red contract paid July
01220144 FIRE BUILDING MAINTEN	236,500.00	19,708.33	***	17,381.00	17,381.00	17,381.00	
012204 FIRE OTHER EXPENSES	74,000.00	6,166.67	***	5,300.00	5,300.00	5,300.00	
01220604 FIRE - EQUIPMENT & RE	208,564.00	17,380.33	***	50,065.00	50,065.00	50,065.00	
012208 FIRE - CAPITAL EXPENDIT	61,000.00	5,083.33	***	3,125.00	3,125.00	3,125.00	
012411 BUILDING DEPT PERSONAL	600,776.00	50,064.67	***	488,121.00	488,121.00	488,121.00	
012414 BUILDING DEPARTMENT EXP	81,500.00	6,791.67	***	3,125.00	3,125.00	3,125.00	
013202 MONTACHUSETT REG VOC TE	1,986,987.00	165,582.25	***	40,056.00	40,056.00	40,056.00	
014101 DPW ADMIN/ENGINEERING P	535,019.00	44,584.92	***	6,700.00	6,700.00	6,700.00	
01410164 DPW TRAFFIC SIGNAL EX	83,000.00	6,916.67	***	8,334.00	8,334.00	8,334.00	
014102 DPW - PURCHASE OF SERVI	100,000.00	8,333.33	***	12,000.00	12,000.00	12,000.00	
014104 DPW ADMIN/ENGINEERING E	367,400.00	30,616.67	***	107,157.00	107,157.00	107,157.00	
01410741 DPW HIGHWAY GENERAL P	1,382,942.00	115,245.17	***	62,325.00	62,325.00	62,325.00	
01410744 DPW HIGHWAY GENERAL E	563,100.00	46,925.00	***	42,325.00	42,325.00	42,325.00	
01410781 DPW SNOW & ICE PERSON	163,000.00	13,583.33	***	10,000.00	10,000.00	10,000.00	
01410784 DPW SNOW & ICE EXPENS	762,000.00	63,500.00	***	73,541.67	73,541.67	73,541.67	
014108 DPW - CAPITAL	882,500.00	73,541.67	***	25,176.83	25,176.83	25,176.83	
01410872 DPW STREETLIGHTS	302,122.00	25,176.83	***	116,325.00	116,325.00	116,325.00	
014911 CEMETERY PERSONAL SERVI	335,363.00	27,946.92	***	23,123.00	23,123.00	23,123.00	
014914 CEMETERY EXPENSES	86,300.00	7,191.67	***	8,085.00	8,085.00	8,085.00	
014918 CEMETERY CAPITAL EXPENS	280,000.00	16,666.67	***	65,623.00	65,623.00	65,623.00	
015101 BOARD OF HEALTH P.S.	741,144.00	61,762.00	***	19,925.00	19,925.00	19,925.00	
015104 BOARD OF HEALTH EXPENSE	54,844.00	4,570.33	***	136,000.00	136,000.00	136,000.00	
01510434 BOH RUBBISH REMOVAL E	1,608,000.00	134,000.00	***	53,250.00	53,250.00	53,250.00	
01510862 BOH SANITARY LANDFILL	637,000.00	53,083.33	***	53,250.00	53,250.00	53,250.00	

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

7/16/2020

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September	
	FY2020 REVISED BUDGET	One Twelfth				
015411 COUNCIL ON AGING P.S.	229,027.00	19,085.58	19,922.00	19,922.00	19,922.00	
015414 COUNCIL ON AGING EXPENS	80,100.00	6,675.00	6,675.00	6,675.00	6,675.00	
015431 VETERANS PERSONAL SERVI	124,018.00	10,334.83	10,483.00	10,483.00	10,483.00	
015434 VETERANS EXPENSES	8,800.00	733.33	734.00	734.00	734.00	
015437 VETERANS BENEFITS GENER	707,012.00	58,917.67	60,000.00	60,000.00	60,000.00	
016101 LIBRARY PERSONAL SERVIC	680,366.00	56,697.17	56,698.00	56,698.00	56,698.00	Annual contracts due July and September
016104 LIBRARY EXPENSES	251,437.00	20,953.08	71,877.00	16,110.00	18,456.00	
016108 LIBRARY CAPITAL EXPENDI	57,780.00	4,815.00				
016501 PARKS PERSONAL SERVICES	232,625.00	19,385.42	17,002.00	17,002.00	21,730.00	
016504 PARKS EXPENSES	72,000.00	6,000.00	8,150.00	8,150.00	7,950.00	
016511 RECREATION PERSONAL SER	184,784.00	15,398.67	38,656.00	25,146.00	7,666.00	Summer playground program and Splash Park staff
016514 RECREATION EXPENSES	67,000.00	5,583.33	8,000.00	5,583.00	3,000.00	Summer playground, splash park, and movies
0191051 EMPLOYEE BENEFITS-PEN	16,112.00	1,342.67	13,831,012.00	31,500.00	31,500.00	No Non-contributory payroll
0191052 PENSION CONTRIBUTION	13,189,700.00	1,099,141.67	31,500.00	50,000.00	30,000.00	Pension Contribution paid July
0191053 EMPLOYEE BENEFITS-WORK	378,000.00	31,500.00	50,000.00	50,000.00	1,275,000.00	School unemployment costs over summer
0191054 EMPLOYEE BENEFITS-UNEM	240,000.00	20,000.00	1,275,000.00	1,275,000.00	22,917.00	
0191056 EMPLOYEE BENEFITS-HEAL	15,300,000.00	1,275,000.00	22,917.00	22,917.00	91,667.00	
0191057 EMPLOYEE BENEFITS-LIFE	275,000.00	22,916.67	91,667.00	91,667.00	68,121.00	
0191058 EMPLOYEE BENEFITS-MEDI	1,100,000.00	91,666.67	68,121.00	68,121.00	5,834.00	
0191059 EMPLOYEE BENEFITS-OTHE	817,442.00	68,120.17	5,834.00	5,834.00	5,834.00	
0191061 EMPLOYEE BENEFITS-CH 4	70,000.00	5,833.33	5,834.00	5,834.00	1,500.00	Insurance Due July, cost of advisor
0191072 EMPLOYEE BENEFITS-CH 4	70,000.00	5,833.33				
0194063 MISCELLANEOUS-GENERAL	1,100,000.00	91,666.67	1,050,000.00	1,500.00		Dues paid in July
0194064 MISCELLANEOUS-MASS REG	13,233.00	1,102.75	13,563.00			Dues paid in July
0194065 MISCELLANEOUS-MMA DUES	7,500.00	625.00	8,000.00			Seasonal for the Holidays
0194066 HOLIDAY DECORATIONS	5,000.00	416.67	50,000.00			July payment
0194071 MISCELLANEOUS-JOHNNY A	50,000.00	4,166.67	84.00	84.00	84.00	For June, 2021
0194075 MISCELLANEOUS-CIVIC DA	18,000.00	1,500.00				
0194077 MISCELLANEOUS-DISABILI	1,000.00	83.33	3,334.00	3,334.00	3,334.00	No Reserves
0194079 MEDICAID BILLING COMMI	40,000.00	3,333.33				No Reserves
0194090 RESERVE FOR SNOW & ICE	42,220.00	3,518.33				No transfers out
0194094 RESERVE FOR OTHER MUN	1,163,000.00	96,916.67				
019904 TRANSFERS FROM GENERAL			785,000.00	1,730,000.00	6,450,000.00	School year starts September
10000000 SCHOOL EXPENSES	62,766,852.00	5,230,571.00				
01 GENERAL FUND	\$ 135,923,444.00	\$ 11,326,953.67	\$ 20,701,869.00	\$ 6,301,707.00	\$ 11,676,693.00	

Orders-Finance

7/16/2020

City of Fitchburg  
FY2021 Continuing Appropriation Budget - July to September

ACCOUNT DESCRIPTION	For Reference Only		FY2021 July	FY2021 August	FY2021 September	
	FY2020 REVISED BUDGET	One Twelfth				
624501 WATER PERSONAL SERVICES		***				
62450171 REG'L WATER TREAT FAC	\$ 1,365,875.00	*** \$ 113,823.92	\$ 113,823.00	\$ 113,823.00	\$ 113,823.00	
62450174 REG'L WATER TREAT FAC	392,707.00	*** 32,725.58	32,726.00	32,726.00	32,726.00	
62450315 WATER REIMBURSABLES T	695,000.00	*** 57,916.67	80,000.00	80,000.00	63,334.00	
62450359 WATER DEBT SERVICE	920,000.00	*** 76,666.67	230,000.00	-	-	Indirect Costs paid July
624504 WATER EXPENSES	2,099,224.00	*** 174,935.33	1,544,686.00	-	-	Debt Service by month due
6245088 WATER - CAPITAL EXPEND	746,000.00	*** 62,166.67	55,000.00	55,000.00	55,000.00	
	1,382,052.00	*** 115,171.00	250,000.00	-	-	New SCADA system
62 WATER ENTERPRISE FUND	\$ 7,600,858.00	*** \$ 633,404.83	\$ 2,306,235.00	\$ 281,549.00	\$ 264,883.00	
644311 EAST WWTF P.S.		***				
64431315 WWTF REIMBURSEMENT	\$ 2,190,284.00	*** 182,523.67	\$ 182,524.00	\$ 197,543.00	\$ 193,843.00	
64431359 WWTF DEBT SERVICE	1,150,000.00	*** 95,833.33	287,500.00	-	-	Indirect Costs paid July
644314 EAST WWTF EXPENSE	4,840,777.00	*** 403,398.08	2,374,878.00	-	-	Debt Service by month due
6443142 WEST WWTF EXPENSE	2,660,500.00	*** 221,708.33	424,219.00	200,994.00	192,994.00	
	2,200.00	*** 183.33	-	-	-	No longer needed
644318 WTF - CAPITAL EXPENDITU	2,559,000.00	*** 213,250.00	292,000.00	80,000.00	40,000.00	Riverbank stabilization and West Plant dam safety risk mitigation
64 WASTEWATER TREAT ENTERPRISE	\$ 13,402,761.00	*** \$ 1,116,896.75	\$ 3,561,121.00	\$ 478,537.00	\$ 1,134,537.00	
664821 AIRPORT PERSONAL SERVIC		***				
664824 AIRPORT EXPENSES	\$ 255,864.00	*** 21,322.00	\$ 24,197.00	\$ 24,197.00	\$ 24,197.00	
	350,974.00	*** 29,247.83	80,915.00	23,915.00	30,915.00	Insurance due July and September
66 AIRPORT FUND	\$ 606,838.00	*** \$ 50,569.83	\$ 105,112.00	\$ 48,112.00	\$ 55,112.00	
Grand Total	\$ 157,533,901.00	*** \$ 13,127,825.08	\$ 26,674,337.00	\$ 7,109,905.00	\$ 13,131,225.00	

ORDER-OTHER

171-20. ORDER: Authorizing the City Clerk to notify the voters of the Primary Election to be held on September 1, 2020.

City of Fitchburg

COMMONWEALTH OF MASSACHUSETTS

William Francis Galvin  
Secretary of the Commonwealth  
City of Fitchburg

STATE PRIMARY ELECTION - TUESDAY, SEPTEMBER 1, 2020  
Polls open 7:00AM to 8:00PM

ORDERED THAT:  
the City Clerk be and hereby is authorized and directed to warn and notify the voters of the Wards and Precincts of the City of Fitchburg, duly qualified to vote in Primaries, to assemble in their respective polling places, as designated by the City Council as follows:

- Ward 1, Precincts A and B  
Knights of Columbus Hall  
165 Electric Ave.
- Ward 2, Precincts A and B  
St. Joseph Church Hall  
Woodland St.
- Ward 3, Precincts A and B  
Memorial Middle School  
615 Rollstone St.
- Ward 4, Precincts A and B  
Senior Citizens Center  
14 Wallace Ave.
- Ward 5, Precincts A and B  
Rollstone Congregational Church  
199 Main St.
- Ward 6, Precincts A and B  
St. Bernard's Activity Center  
260 Summer St.

2020 JUL 16 AM 9:58  
RECEIVED CITY CLERK

On Tuesday, September 1, 2020, then and there, for the purpose of casting their votes in the State Primary for the candidates of political parties for the following offices:

- SENATOR IN CONGRESS for this Commonwealth
- REPRESENTATIVE IN CONGRESS for Third District
- COUNCILLOR for Seventh District
- SENATOR IN GENERAL COURT for Worcester & Middlesex District
- REPRESENTATIVE IN GENERAL COURT for Third Worcester District
- REGISTER OF PROBATE for Worcester County

It is further ordered that the polling places legally designated by the City Council be opened at 7:00 o'clock in the forenoon and be closed at 8:00 o'clock in the evening. The City Clerk be and hereby is authorized to cause notice to be given by publication of this Order in the daily newspaper and by posting a copy of the same in a conspicuous place in the office of the City Clerk and in each Ward and Precinct of the City.

Michael P. Kushmerek  
President, City Council

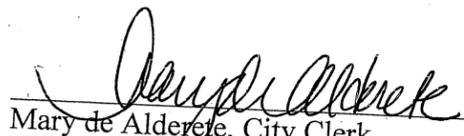
Order adopted by unanimous consent 11/0. 11 members present. Board consists of 11 members.  
Order signed by the Mayor July 23, 2020.

Petitions

The following Petitions were referred to the Public Works Committee:

- 174-20. Councillors Paul Beauchemin and Marcus DiNatale, on behalf of Mr. Juan Torres at 348 Daniels Street, to install a berm around the perimeter of the property where require to prevent further erosion.
- 175-20. Councillor Amy Green, to petition the City to have the berm at 182 Belmont repaired to prevent further damage at the property.
- 176-20. Councillor Paul Beauchemin, to petition the City to add an apron at 39 Edward Street.
- 177-20. Councillor Paul Beauchemin, to petition the City to add a berm in front of 78 St. Joseph Ave., in order to address water and sand issues faced by residents in the winter. Berm should be placed from the start of the sidewalk to the berm on Daniels St.

The meeting adjourned at 8:21 P.M.

  
Mary de Alderete, City Clerk

*City of Fitchburg*

