



City of Fitchburg Massachusetts 01420

CITY COUNCIL

Councilors at Large

Marcus L. DiNatale
Amy L. Green
Michael P. Kushmerek
Samantha M. Squailia
Anthony M. Zarrella

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Michael P. Kushmerek

Vice President

Elizabeth R. Walsh

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Ward 2 – Paul R. Beauchemin
Ward 3 – Andrew J. Couture
Ward 4 – Andrew J. Van Hazinga
Ward 5 – Marisa R. Fleming
Ward 6 – Elizabeth R. Walsh

Finance Committee

A meeting of the Finance Committee was called to order by Chairman DiNatale on Tuesday, February 11, 2020 at 6:03 PM in the Memorial Middle School Library, 615 Rollstone Street, Fitchburg, MA.

Committee Members present: Councilors Paul Beauchemin, Marcus DiNatale, Elizabeth Walsh, and Anthony Zarrella. Councilor Michael Kushmerek arrived late.

Committee Members absent: None

The chairman read an announcement regarding the recording of public meetings, noting that FATV was recording and broadcasting the meeting. No other person stated they were recording the meeting.

The chairman opened the meeting for public comment. No one spoke.

030-20 ORDER: that the City of Fitchburg hereby approves the expenditure of additional funds from the Commonwealth of Massachusetts, Department of Conservation and Recreation, MassTrails Program in the approximate amount of \$50,000.00 (FIFTY THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to complete design for Phase 1 of the Mirror Lake Accessibility Project.

031-20 ORDER: that the City of Fitchburg hereby approves the expenditure of additional funds from the Friends of Coggshall Park in the approximate amount of \$12,500.00 (TWELVE THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS) for

the purpose of said grant, which is to complete design for Phase 1 of the Mirror Lake Accessibility Project.

Discussion: The chairman announced that he was taking up items #030-20 and #031-20. Recreation Director Nate LaRose was present. The chairman read a letter from Mr. LaRose dated January 29, 2020. Councilor Walsh disclosed that she is a member of the board of Friends of Coggs Hall Park and receives no remuneration from them.

Councilor Kushmerek joined the meeting.

Councilors were told that a lot of limited mobility persons are expected to use the park once the accessibility projects are complete.

Action: Motion to approve items #030-20 and #031-20 made by Councilor Zarrella second by Councilor Walsh.

Approved: 5-0.

034-20 ORDER: that the City of Fitchburg hereby approves the expenditure of additional funds from the Commonwealth of Massachusetts, Executive Office of Housing and Economic Development, MassWorks Public Infrastructure Program in the approximate amount of \$3,000,000.00 (THREE MILLION AND 00/100 DOLLARS) for the purpose of said grant, which is to make comprehensive improvements to Main Street and Boulder Drive.

035-20 ORDER: that the City of Fitchburg hereby approves the expenditure of additional funds from the Commonwealth of Massachusetts, Department of Transportation, Complete Streets Construction Funding Program in the approximate amount of \$399,600.00 (THREE HUNDRED NINETY-NINE THOUSAND, SIX HUNDRED AND 00/100 DOLLARS) for the purpose of said grant, which is to provide for pedestrian improvements along Main Street and Boulder Drive and along Electric Avenue.

Discussion: The chairman announced that he was taking up items #034-20 and #035-20. Director of Community Development Tom Skwierawski was present. He stated that most of the information about the project was laid out in his letter to the mayor dated January 29, 2020. The city has applied for several grants to convert Main Street and Boulder Drive to two way. The \$3 million grant from Massworks was one of the top five grants in the state. The complete Streets grant is only \$400 shy of the maximum grant. There are some economies of scale gained by combining the two projects—one for roads and the other for sidewalks. There is a possibility of a need for additional funds from Free Cash, but that will depend on the total cost and the extent of Block Grant and Chapter 90 funding.

Communities are going back to older, pre-1960's traffic patterns. This change will also allow greater flexibility for closing either Main Street or Boulder Drive without there being a problem with traffic flow. This project will also align with other public works projects, such as the Water Street Bridge, and may in fact help to alleviate some of the congestion during the construction phase of the bridge project. The project also works into the plans for the Rail Trail

project and plans to extend and connect a network of bike trails. Finally, the project ties into other public works projects and Unutil projects.

The plan will be pedestrian friendly and ties to plans going back to the mid-1990's. There is a public meeting planned for mid-March and design completion in late spring. Bids for construction will be awarded in July, with construction starting in August and completion in the fall. City Council will need to vote an ordinance change to make the roads two-way, so City Council will have opportunities to weigh in on the project.

Councilors stated that if the grants are accepted, then City Council is also accepting that a Free Cash appropriation may be required. Although these plans have been discussed for a while, money has been an issue. The Community Development Department should be commended for going after and getting the funding for another piece of downtown revitalization.

Councilors asked about an earlier downtown grant for downtown roadways of about \$2.4 million. They were concerned that the city would be doing the work this time and then ripping it up five years later. They also questioned the possibility of a curb separating the bike lane from the traffic lane. Mr. Skwierawski said the one lane Main Street experiment allowed for some learning and the big takeaway is that there needs to be a pressure release valve to ease travel through downtown. Police and fire need ease of travel through downtown. Boulder Drive provides that. Also there is not enough width in the roadway to insert a curb between the bike lane and the traffic lane.

The intersection at Main Street and Water Street will be unchanged. Originally that work was part of the \$2.4 million grant. That grant was not funded, but a \$1 million grant was funded and used to do the work at that intersection.

Councilors disagreed about closing Boulder between Putnam Street and Cushing Street for greenspace. While the greenspace is nice, the traffic through that area is busy and there needs to be alternative access through downtown. Councilors also listed the several parks in the immediate area, including Riverfront Park, Monument Park, Upper Common, and the Mill Street corridor. There is a lot of economic development activity in the extended downtown area, and it will look very different in ten years.

Action: Motion to approve items #034-20 and #035-20 made by Councilor Zarrella second by Councilor Walsh.

Approved: 5-0.

032-20 ORDER: that the City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, SAFE grant in the approximate amount of \$5,663.00 (FIVE THOUSAND, SIX HUNDRED SIXTY-THREE AND 00/100 DOLLARS) for the purpose of said grant, which is to continue to teach fire safety to children in elementary schools.

033-20 ORDER: that the City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public

Safety and Security, SAFE grant in the approximate amount of \$2,730.00 (TWO THOUSAND, SEVEN HUNDRED THIRTY AND 00/100 DOLLARS) for the purpose of said grant, which is to teach senior citizens about the importance of fire safety and avoiding in particular cooking and electrical fires.

Discussion: The chairman announced that he was taking up items #032-20 and #033-20. Fire Chief Kevin Roy was present and handed out an annual report on the SAFE grant. He said that firefighters are doing a great job getting out to do training for students and seniors. Captain Philip Jordan has been active for many years, trying to get more firefighters involved, including adding Spanish speaking firefighters.

Councilors asked if there is a way to leverage other social service agencies for outreach to seniors. The chief replied that they have tried, but it has sometimes been difficult.

Action: Motion to approve items #032-20 and #033-20 made by Councilor Kushmerek second by Councilor Beauchemin.

Approved: 5-0.

036-20 ORDER: that there be and hereby is appropriated the sum of TWO HUNDRED THIRTY-NINE THOUSAND, NINETY-THREE AND 00/100 DOLLARS (\$239,093.00) same to be charged against AVAILABLE FUNDS and credited to the following accounts:

POLICE, PERSONAL SERVICES	\$227,651.00
EMPLOYEE BENEFITS, OTHER BENEFITS	\$ 11,442.00

Discussion: Police Chief Ernest Martineau and Human Resources Director Susan Davis were present. The chairman read a letter from Ms. Davis dated January 29, 2020. Ms. Davis reported that contract negotiations were successful. The agreement gives officers a fourth step after twenty-five years of service in return for longevity payments. There were also some housekeeping issues and a cap placed on the accumulation of comp time.

Chief Martineau noted that the negotiating team from the Fitchburg Police bargaining unit were present and he thanked them for coming to terms on an agreement that is good for all sides. Recruitment and retention issues were covered well by the contract, and it also added improved additional resources to supervisory personnel.

Councilors said that the settlement makes sense from dollars and cents and are pleased it also helps with recruitment and retention. They noted that crime statistics are down and the credit goes to the department. If we want to continue with good results, we need to support the department.

Action: Motion to approve made by Councilor Kushmerek second by Councilor Walsh.

Approved: 5-0.

037-20 ORDER: that there be and hereby is appropriated the sum of ONE HUNDRED TWENTY THOUSAND, EIGHT HUNDRED EIGHTY-ONE AND 00/100 DOLLARS (\$120,881.00) same to be charged against AVAILABLE FUNDS and credited to accounts as outlined in the Order.

038-20 ORDER: that there be and hereby is transferred from within the following PERSONAL SERVICES accounts the sum of FORTY-SIX THOUSAND, ONE HUNDRED

THIRTY AND 00/100 DOLLARS (\$46,130.00) same to be credited to the following accounts:

WATER ENTERPRISE FUND	\$20,999.00
WASTEWATER ENTERPRISE FUND	\$23,192.00
AIRPORT FUND	\$ 1,939.00

Discussion: The chairman announced that he was taking up items #37-20 and #38-20. Chief of Staff A. J. Tourigny and Ms. Davis were present. The chairman read a letter from Ms. Davis dated January 30, 2020.

Ms. Davis reported that negotiations went well and they had gone into a deep dive about positions in the contract. About half of the positions were realigned. She thanked FAMASS for assistance in getting the realignment done.

Councilors questioned the Airport transfer and the use of the airport by the public. City Auditor Calvin Brooks explained that in this order the funds are coming from within the Airport budget and not from available funds.

Action: Motion to approve items #037-20 and #038-20 made by Councilor Kushmerek second by Councilor Walsh.

Approved: 5-0.

039-20 ORDER: that there be and hereby is appropriated the sum of FORTY-TWO THOUSAND, TWO HUNDRED NINETY-TWO AND 00/100 DOLLARS (\$42,292.00) same to be charged against AVAILABLE FUNDS and credited to accounts as outlined in the ORDER.

040-20 ORDER: that there be and hereby is transferred from within the following PERSONAL SERVICES accounts the sum of ELEVEN THOUSAND, TWO HUNDRED FIFTEEN AND 00/100 DOLLARS (\$11,215.00) same to be credited to the following accounts:

WATER ENTERPRISE FUND	\$ 3,511.00
WASTEWATER ENTERPRISE FUND	\$ 3,616.00
AIRPORT FUND	\$ 4,088.00

Discussion: The chairman announced that he was taking up items #039-20 and #040-20. Mr. Tourigny and Ms. Davis remained present. It was noted that the first order is an appropriation from Free Cash and the second is a transfer from within.

Action: Motion to approve items #039-20 and #040-20 made by Councilor Kushmerek second by Councilor Walsh.

Approved: 5-0.

043-20 ORDINANCE: amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended, by adding thereto the following step assignments as outlined in the enclosed Ordinance.

044-20 ORDINANCE: amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended by adding thereto the following pay scale.

Discussion: The chairman announced that he was taking up items #043-20 and #044-20. Mr. Brooks explained that Finance Committee had approved the funding for the changes in pay for the employees covered by ordinance and that the ordinance changes authorized the changes.

Action: Motion to approve items #043-20 and #-44-20 made by Councilor Zarrella second by Councilor Beauchemin.

Approved: 5-0.

041-20 ORDER: that the Mayor is authorized to execute the Lease (to be supplied) relative to AKS Recycling, Inc.

042-20 ORDER: that the Mayor is authorized to execute the Host Agreement (to be supplied) relative to AKS Recycling, Inc.

Discussion: The chairman announced that he was taking up items #041-20 and #042-20. City Solicitor Vincent Pusateri, Assistant City Solicitor Donna Pawlak, and Public Health Director Stephen Curry were present. Atty. Pusateri stated that there has been an ongoing dispute between the city and AKS Recycling (as well as prior owners) over operations, as well as issues concerning the corrective action plan between the city and the FAA. The city has been trying to resolve the ongoing issues, keep Airport Road clean, and keep funds going to the airport.

The plan is for the city to rent land from the airport for \$1,200 per month and then for AKS Recycling to rent the land from the city for the same \$1,200 per month.

Before continuing, the chairman reminded the committee that it is only reviewing the financial aspects of the lease; the Property Committee will look at the property issues.

Atty. Pawlak noted that tipping fees have been in the contract for some time. They were originally set below \$2 per ton and should have been increasing. AKS Recycling is looking to renegotiate the rates to be more in line with market rates. They are set to be about \$3 per ton for material being dropped off at the transfer station. The city would also like to allow city residents to drop off material at the transfer station. AKS Recycling has also committed to having two Hazardous Waste Days annually and to keep Airport Road clean.

Councilors wondered that since the tipping fees go to the General Fund, should some of the money be set aside for future cleanup of the property when it is no longer being used as a transfer station for trash. Mr. Curry responded that he had in fact made such a request in his FY2021 budget proposal. The current location is on top of a capped landfill and activity can continue as long as there is no excavation or disturbance of the ground underneath about two feet of fill.

Action: Motion to approve and refer items #041-20 and #042-20 to City Council Property Committee made by Councilor Kushmerek second by Councilor Walsh.

Approved and referred to City Council Property Committee: 5-0.

Motion to adjourn by Councilor Kushmerek, second by Councilor Walsh. Approved 5-0.

The meeting adjourned at 7:27 PM.

Respectfully submitted, Calvin D. Brooks, Clerk



City of Fitchburg
Available Funds Summary
Fiscal Year 2020

Available Funds Certified as of July 1, 2019			7,750,632
Less Approved Appropriations:			
11/19/19	257-19	Police - Capital - Building Repairs	-262,000
11/19/19	258-19	Treasurer - Expenses - Parking Building Repairs	-20,000
11/19/19	260-19	School - School Expenses	-879,709
11/19/19	261-19	School - School Expenses (E-Rate)	-41,143
11/19/19	262-19	Stabilization Fund	-350,000
11/19/19	263-19	OPEB Trust Fund	-250,000
11/19/19	264-19	Airport Revenue	-84,000
11/19/19	265-19	DPW Admin. Expenses - Stormwater Contracted Services	-300,000
11/19/19	266-19	Fire - Firefighters Equipment (Turnout Gear)	-23,564
11/19/19	267-19	Fire - Fire Building Maintenance - Heating Fuel	-23,800
11/19/19	268-19	Employee Benefits - Workers Compensation (EAP)	-28,000
11/19/19	269-19	Treasurer - Expenses - Parking Building Repairs	-18,000
12/03/19	280-19	Police - Vehicle Replacement	-109,602
12/03/19	281-19	Fire - Shift Commander Vehicle	-61,000
12/03/19	282-19	Library - Building Maintenance	-16,612
01/21/20	009-20	Building - Contracted Services	-35,000
01/21/20	016-20	Airport Capital - Self-Service Fuel Station	-24,000
Subtotal - Approved Appropriations			-2,526,430
Balance Available			5,224,202
02/04/20	036-20	Police - Personal Services - Contract	-239,093
02/04/20	037-20	Various - Personal Services - FAMAS Contract	-120,881
02/04/20	039-20	Various - Personal Services - Ordinance Change	-42,292
Subtotal - Proposed Appropriations			-461,266
Balance Available if Proposed Appropriations are Approved			4,821,936
Possible Appropriations:			
Snow & Ice			
Stabilization Fund 5% - \$6,500,000 7% - \$9,100,000 Current - \$6,923,149			
OPEB Fund Current - \$1,485,030			
Host Fee / Mitigation			
Facilities Director			
City Hall Move			
Putnam Place Garage Stairwells			
Main Street Garage - Phase 1			
Community Development - Two Way Main Street			
Community Development - Rail Trail			
Legal - Code Enforcement			
Demolition			
Demolition - Laurel Street School			
Police - Accessibility			
Steam Plant Cleanup			
Marketing City			
Cemetery Software			
Cemetery Vehicles			
Cemetery - Expansion engineering			
Parks - Downtown Summer Groundskeeper			
Crocker Field			
DPW - Arbor Way			
DPW - Oak Hill Road Bridge			
DPW - Vehicles			
DPW - Street Paving			
Senior Center Roof			
Library - Asbestos Abatement on windows and HVAC pipes			
Veterans - Cash Benefits			
Schools - South Street School - West Building Façade and Roof and Boiler			



Parks & Recreation
P: (978) 829 1815
F: (978) 345 9687

CITY OF FITCHBURG
Board of
Park Commissioners

1000 John Fitch Highway
Fitchburg, Massachusetts 01420

Correspondence: 166 Boulder Drive, Suite 108, Fitchburg, Massachusetts 01420

JAMES MCGRATH
Chairman
MARY WHITNEY
Vice-Chair
DAVE BROOKS
MARY GIANNETTI
DAVE MADIGAN

NATHAN LAROSE
Recreation Director
BETH ROBBINS
Adm. Assistant

January 29, 2020

Honorable Mayor Stephen L. DiNatale
Fitchburg Municipal Offices
166 Boulder Drive, Suite 108
Fitchburg, MA 01420

RE: MassTrails Grant – Mirror Lake Accessibility Project Phase I Design

Dear Mayor DiNatale,

The Board of Park Commissioners have received a grant in the amount of \$50,000.00 to complete design for phase 1 of the Mirror Lake Accessibility Project. Phase I of the Mirror Lake Accessibility Project includes the construction of an accessible board walk connecting the existing walking trail along the shoreline of Mirror Lake adjacent to the driveway and parking lot to the Gazebo and amphitheater. Please see attached a rendering of what the proposed boardwalk could look like.

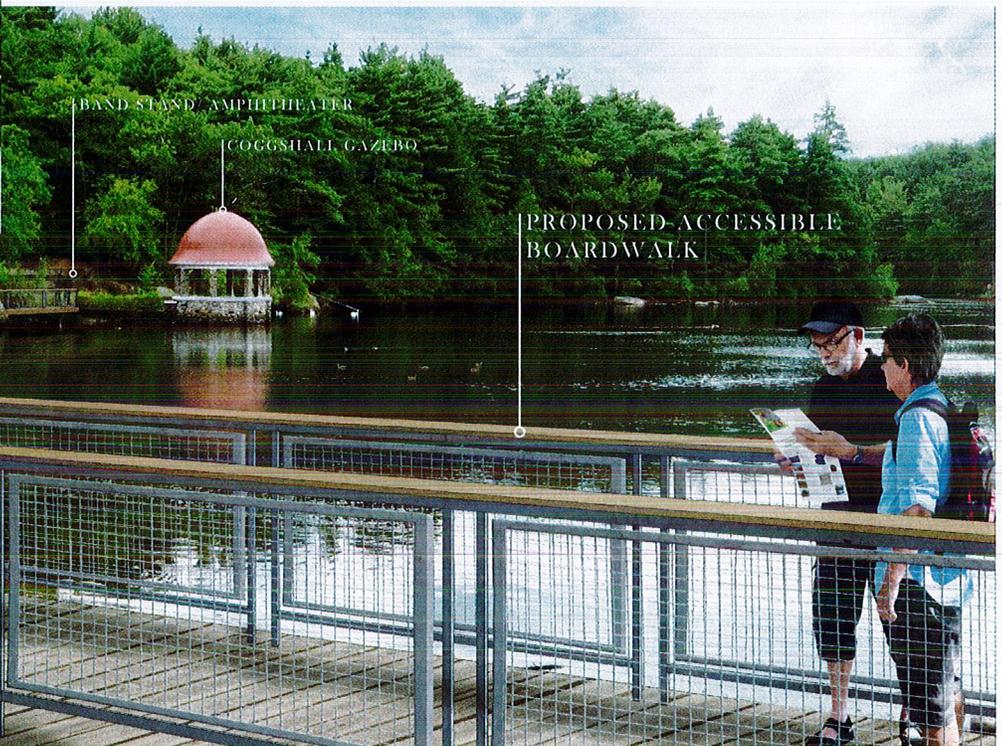
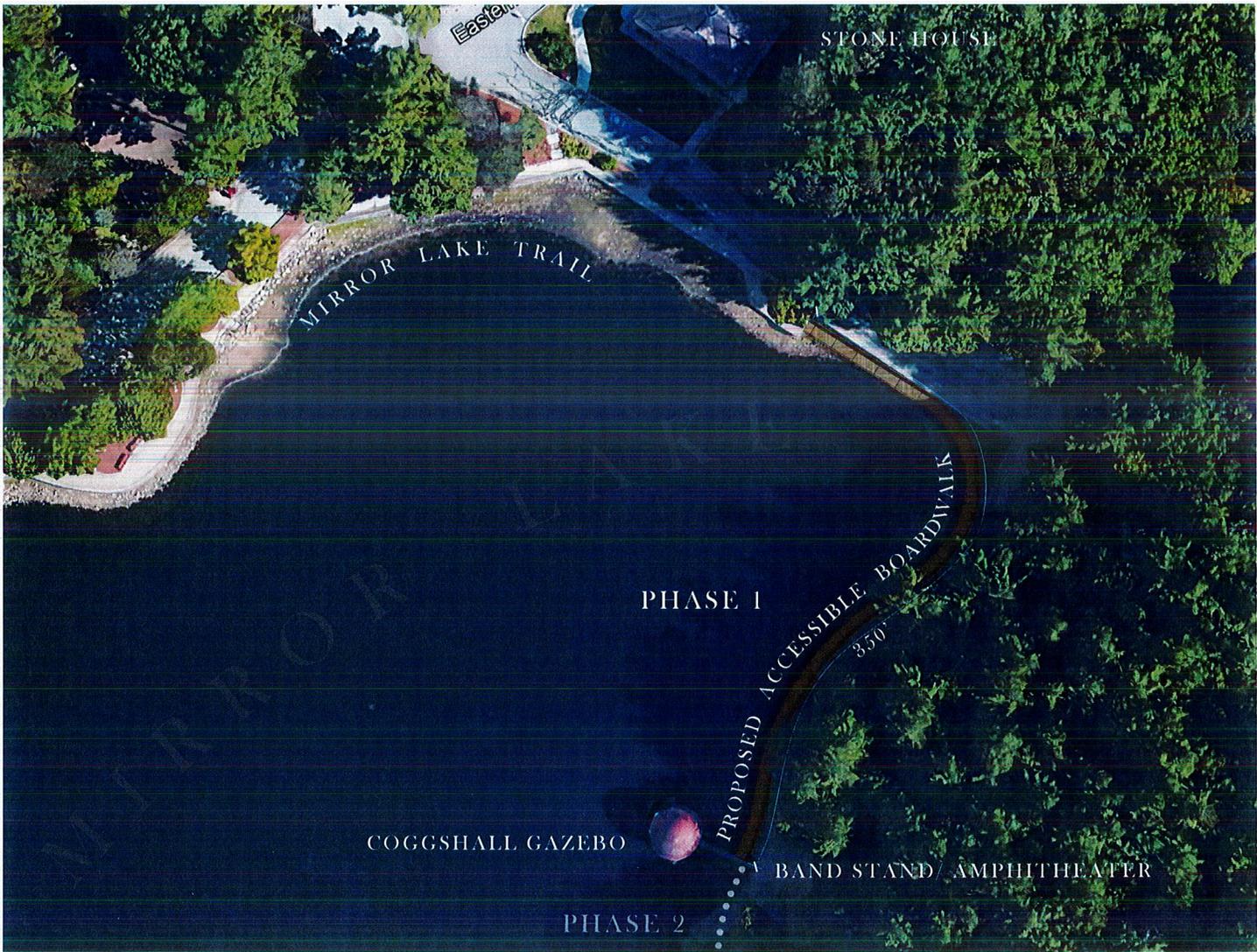
This grant will be matched by a \$12,500 match by the Friends of Coggs Hall Park, bringing the total design costs to \$62,500.

I request your and that of the City Councils approval of the expenditure of funds from the Massachusetts Department of Conservation and Recreation MassTrails Program in the amount of \$50,000 and from the Friends of Coggs Hall Park in the amount of \$12,500. Thank you for your attention in this matter.

Sincerely,

Nathan LaRose
Recreation Director

Cc: Nicholas Bosonetto, Commissioner of Public Works
Calvin Brooks, City Auditor





City of Fitchburg, Massachusetts
DEPARTMENT OF COMMUNITY DEVELOPMENT

TOM SKWIBRAWSKI
Executive Director

HOUSING & DEVELOPMENT ♦ PLANNING ♦ ECONOMIC DEVELOPMENT

January 29, 2020

Honorable Stephen L. DiNatale
Mayor, City of Fitchburg
166 Boulder Drive – Municipal Offices
Fitchburg, MA 01420

Re: Appropriation Request – \$3,000,000
MassWorks Public Infrastructure Program – Downtown Fitchburg Transformation

Dear Mayor DiNatale:

I respectfully request the acceptance of a grant award of \$3,000,000 from the Executive Office of Housing and Economic Development under its MassWorks Public Infrastructure Program, for the Downtown Fitchburg Transformation Project. These funds will be used to make comprehensive improvements to Main Street and Boulder Drive, transforming both roads to two-way traffic, and implementing a series of Complete Streets improvements. The bulk of the costs will be incurred with intersection changes where Boulder and Main meet at the eastern and western ends of downtown, and new signals where Putnam intersects with Main and Boulder.

This project, which is the culmination of over 20 years of planning, has a number of important benefits. For one, it provides enhanced flexibility. For cars, the project will retain the same number of driving lanes (2 eastbound, 2 westbound), but will improve vehicle efficiency and choices for the driver. It will allow eastbound traffic to travel down Main Street, increasing the potential consumer base for Main Street commerce. It will also provide the City the flexibility to close either Boulder or Main for events (e.g. Civic Days, etc.) or for construction projects with minimal disruption.

Secondly, this project also aligns with a number of upcoming infrastructure investments. The project will be completed before the Water Street Bridge rebuild, scheduled for 2021, and will help to minimize traffic log-jams on the bridge, creative alternatives for east and westbound travel. Community Development, DPW, and the Mayor's Office have been in regular communication with MassDOT to ensure this work is aligned and mutually supporting. Similarly, the project will allow for flexible detours around over \$20 million in underground improvements—sewer separation, utility work, water line replacements, and stormwater improvements—that will be occurring in the project area over the next five years. Without this flexibility, such programs could have a crippling effect on downtown traffic. This project avoids such an outcome. Finally, this project will align with the Twin City Rail Trail, allowing for



City of Fitchburg, Massachusetts
DEPARTMENT OF COMMUNITY DEVELOPMENT

TOM SKWIBRAWSKI
Executive Director

HOUSING & DEVELOPMENT ♦ PLANNING ♦ ECONOMIC DEVELOPMENT

enhanced pedestrian and bicycle access from the trailhead at the Fitchburg Intermodal Station, to Fitchburg's downtown. Taken together with the 4.5 mile Twin City Rail Trail, the River Street project, and the recent Upper Common improvements, at project's end we will see over 6 miles of near-contiguous bike/pedestrian improvements from Leominster to downtown Fitchburg. These projects take time, but we are slowly getting to a place where we have a Complete Streets network, not just isolated projects. This is a goal we will aim to expand into other neighborhoods in the years to come, but we are off to a promising start.

Finally, this project will reduce speeds and improve the pedestrian experience. Over the past two decades, downtown traffic changes were recommended in a variety of City planning efforts: *Downtown Traffic and Parking Plan (1996)*, *Urban Renewal Plan (2000)*, *Vision 2020 (2000)*, *Complete Streets Prioritization Plan (2016)*, *Smart Growth America Next Steps Memo (2017)*, and *Economic Development Strategic Plan (2018)*. All of these efforts recognized the important link between economic development, pedestrian safety, and these roadway enhancements. In conducting this shift, the City will be not only be following the recommendations of decades of local planning efforts, but it will also be following well-tested, nationwide trends of restoring historic, functional and walkable downtown traffic patterns.

It is important to note that MassWorks is not an infrastructure program. It is an economic development program that supports infrastructure. That is an important distinction. It could not be used to simply pave roads or improve aging infrastructure. MassWorks requires cities and towns to apply for funding using a development project(s) as its anchor, with a focus on regionally-important economic development and housing projects. Municipalities are required to make the case that infrastructure improvements are tied to key development projects underway.

The story the City told was about its pipeline projects, the over \$150 million in investment that is happening in the downtown: which includes 179 housing units, 12 buildings, 7-10 storefronts, and a TDI, Smart Growth (40R), Market-Rate Housing (HDIP) and Opportunity Zone District. Simply put, there is no other area in the City, and no other project that would have been competitive in this application cycle. While we will continue to actively pursue opportunities to improve infrastructure throughout the City, we did not want to waste an opportunity to submit a competitive MassWorks application, and are proud that the City of Fitchburg received a top 5 award for this extremely competitive program.

Receipt of this award will allow the City to begin final design work for the project. A public hearing will be held in late winter for this project, where residents and businesses can provide input on the designs. It is anticipated that the project will go out to bid in spring 2020, begin construction in summer 2020, and will reach completion in the summer of 2021. This project will be supported through CDBG funding, but is anticipated to need additional local match funding; were that to be the case, I plan to return to the Council in late spring, after bids have closed, with an exact figure needed to close the funding gap.



City of Fitchburg, Massachusetts
DEPARTMENT OF COMMUNITY DEVELOPMENT
HOUSING & DEVELOPMENT ♦ PLANNING ♦ ECONOMIC DEVELOPMENT

TOM SKWIERAWSKI
Executive Director

This award is subject to receipt of funding from the Executive Office of Housing and Economic Development (EOHED). Attached is a copy of the executed contract with the State, and a brief highlighting key components of the Downtown Fitchburg Transformation project. If you have any questions about this award, please do not hesitate to contact me.

Sincerely,

Tom Skwierawski
Executive Director of Community Development

cc: Fitchburg City Council
Calvin Brooks, City Auditor

Downtown Fitchburg Transformation

PROJECT BENEFITS

REDUCES SPEEDS AND PROMOTES COMPLETE STREETS

SUPPORTS OVER \$150M OF PIPELINE INVESTMENT IN PROJECT AREA

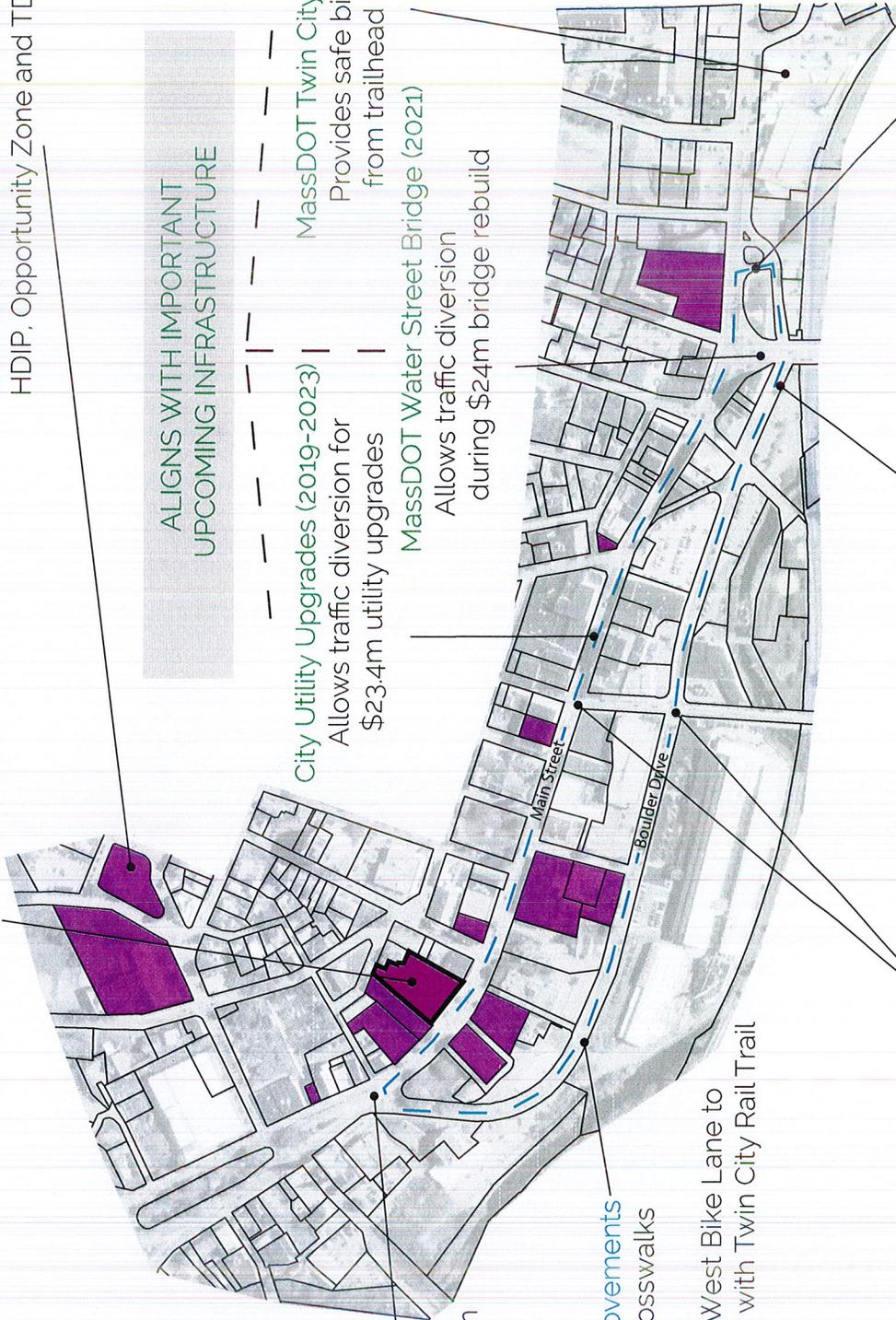
Private Development Project: Fitchburg Theater

\$50m development: 1,300 seat theater, 3-5 storefronts (Planned Construction Start: 2021)

Other Planned Investments

- 179 housing units, 12 buildings, 7-10 storefronts
- Stacked Resources: Smart Growth (40R) HDIP, Opportunity Zone and TDI District

ALIGNS WITH IMPORTANT UPCOMING INFRASTRUCTURE



Intersection Change
Accommodates two-way conversion

Complete Streets Improvements

- Flashing Beacon Crosswalks
- Improved Curbing
- Boulder Drive East-West Bike Lane to connect downtown with Twin City Rail Trail

City Utility Upgrades (2019-2023)
Allows traffic diversion for \$23.4m utility upgrades

MassDOT Water Street Bridge (2021)
Allows traffic diversion during \$24m bridge rebuild

MassDOT Twin City Rail Trail (2020)
Provides safe bike/ped travel from trailhead to downtown

Putnam St Signal Improvements
New Signals to Allow Two-Way Travel

Boulder Dr Widening
Beneath Water Street Bridge

Intersection Change
Allows right-turn from bridge to Boulder westbound

Main Street Corridor Improvements (Blossom/Cushing to Boulder Dr/Central St)	Install Rectangular Rapid Flashing Beacon(s); Upgrade and Install Regulatory and Wayfinding Signage for Continuity, Install plastic flex posts to delineate the yellow painted median on Main Street at Cushing/Blossom, Install Bumpout/Curb Extensions to Reduce Pedestrian Crossing Distance and transition to bicycle lanes, Revise Crosswalk Configuration to increase side street pedestrian visibility, Install Ladder Type Crosswalks, Install ADA/AAB compliant curb ramps with detectible warning panels, Sidewalk Repair (Eliminate Obstructions and Repair Vertical Separation > 0.25 inches)	\$361,281	\$274,832	\$86,449.53 CDBG, Ch. 90
Boulder at Putnam Parking Garage - Pedestrian Crossing Installation	Install Ladder Type Crosswalks, Install ADA/AAB compliant curb ramps with detectible warning panels, Minor Sidewalk Repair, Install RRFB and Pedestrian Crossing Signage	\$59,978	\$46,138	\$13,841.16 CDBG
Electric Avenue - Pedestrian & Bicycle Improvements	Install Pedestrian Signage - Continuity throughout City; RRFB Installation at midblock Bicycle & Pedestrian Crossing; Improve Mid-Block Crossing between Coggs Hall Park and Coggs Hall Crossing; Revise Wayfinding Signage to indicate transition from multi use path to shared road for bikes; Upgrade sidewalk between end of multiuse path and park entrance; Provide Pedestrian Connectivity to Coggs Hall Park - ADA/AAB compliant curb ramps with detectible warning panels	\$104,563	\$78,894	\$25,668.28 Ch. 90
		\$525,822	\$399,864	

2019 Annual Report for Student and Senior S.A.F.E Program

The Fitchburg Fire S.A.F.E program has worked in conjunction with the Fire Prevention Bureau to visit 5 schools with (19) Fire Prevention classrooms. We also gave (19) presentations in the Fire SAFE trailer for those classrooms. This was the first year in our NEW Fire SAFE trailer. We were very fortunate to have the assistance from Monty Tech electrical students and mutual aid communities such as Ayer, Shirley and Lunenburg in getting our trailer into service, as this trailer came bare and not completely ready for demonstration. We are still looking to improve this trailer every year, but takes time and money to get this trailer to where we want it to be. With the assistance and approval of the Chief of the Department we are always improving this tool for better teaching and fire prevention for the City of Fitchburg and surrounding communities.

Not only did we make it to 5 schools, we were able to use the trailer in 4 community events around the City. Every year the S.A.F.E program seems to sore to new heights with community partners reaching out to other program administrators characterizing our program as very beneficial and informational. We were able to use the trailer for our Safety Day with the Masons, Ride of Your Life (suicide prevention), Fitchburg Airport, and St. Francis Church. We also made it to 7 other community events. Three of those events we brought a Fire Department apparatus. While being there we displayed gear and equipment for families to see. This allowed for questions from children and adults regarding our tools and equipment. This also seems to be a great hit for kids when they can turn the lights on or hit the horn! These events included, Rocky's for their Fire Prevention event they held, Juneteeth, held by New Hope Church, and the YMCA. The other 4 community events were presentations and "Fire prevention/ health tables." Here at these events we would set up a table with different fire prevention props, and discuss safer alternatives to dangerous items, (open flamed candles, space heaters) also, importance of home phones, life alert, File of Life. Every community event held is open to all ages, from infants to senior citizens.

This was a very busy year and I do not see it slowing down in the future years, due to the networking from community partners. In this coming year we look to add at least 1 new certified instructor into program. I would like to see a new member be multilingual for our diverse community here in Fitchburg. Along with a new instructor, I would like to make it a priority to continue to make it to large apartment buildings for "Fire Prevention" lectures to reduce the number of fires held in these buildings. However there is an understanding of the difficulties, due to monies and able to gather the residents that would make for beneficial and informative lessons. We will continue to work with the Chief of the Department, Fire Prevention Bureau and building managers to help facilitate these lectures.

I want to thank the Chief of the Department, Fire Prevention Bureau and S.A.F.E instructors for their continued support in this growing and remarkable program.

Respectfully Submitted,
Pvt Matt Fratacelli

**City of Fitchburg
Department of Human Resources**

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January 29, 2020

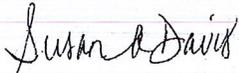
Honorable Mayor Stephen L. DiNatale
Municipal Offices
166 Boulder Drive, Ste. 108
Fitchburg, MA 01420

Dear Mayor DiNatale:

Please find the attached to be the Memorandum of Agreement and related documents for the recently concluded negotiations between the City of Fitchburg and the Fitchburg Police Union. This Agreement is applicable to fiscal years 2020 – 2022. (July 1, 2019 – June 30, 2021).

As a result of these successful negotiations, I am requesting an appropriation from available funds in the amount of Two Hundred Thirty-nine Thousand, and Ninety-three Dollars (\$239,093). This figure represents the first year of the Collective Bargaining Agreement and associated retroactive wages, in the amount of \$227,651 and \$11,442 for personal services and associated costs for police personnel not covered by the aforementioned CBA.

Please contact me should you have any questions related to this matter.



Susan A. Davis
Director of Human Resources

Cc: Calvin Brooks, City Auditor

Enc: Memorandum of Agreement
FPU Wage Matrix



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January 30, 2020

Honorable Mayor Stephen L. DiNatale
Municipal Offices
166 Boulder Drive, Ste. 108
Fitchburg, MA 01420

Dear Mayor DiNatale:

Kindly be advised that negotiations with the Fitchburg Association of Managers, Administrators and Specialty Skills Group (FAMASS) employees have concluded.

I have attached the signed Memorandum of Agreement and all related documents pertaining to this CBA.

As a result of these successful negotiations, I am requesting an appropriation from available funds in the amount of One Hundred Twenty Thousand and Eight hundred and eighty-one dollars (\$120,881) for the General Fund and Forty-six One Hundred thirty dollars (\$46,130) for the Wastewater, Water and Airport funds. This amount represents the first year of the Collective Bargaining Agreement and associated retroactive wages.

Please contact me should you have any questions related to this matter.

Susan A. Davis
Director of Human Resources

Cc: Calvin Brooks, City Auditor
Enc: Memorandum of Agreement
Education/Training Conditional Waiver
Wage Matrix