

CITY OF FITCHBURG

**COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

YEAR 45 PROPOSALS

YEAR 45 ESTIMATED FUNDING

AVAILABILITY OF PROPOSAL FORMS FOR YEAR FORTY-FIVE PROGRAM

Estimated CDBG funds available for Year 45 (2019-2020) are as follows:

Estimated Year 45 Entitlement*	Amount to be determined
Year 44 Entitlement	\$980,427
Estimated Program Income available from prior years (Misc.)	\$625
Potential Misc. Program Income available in Year 45	\$700

CDBG Housing Revolving Loan Funds:

Anticipated Program Income July 1, 2018 – June 30, 2019	\$60,000
Anticipated Fund Balance as of June 30, 2019	\$150,000
Potential Program Income from July 1, 2019 – June 30, 2020	\$69,600

CDBG Business Revolving Loan Funds:

Anticipated Program Income July 1, 2018 – June 30, 2019	\$15,000
Anticipated Fund Balance as of June 30, 2019	\$25,000
Potential Program Income July 1, 2019 – June 30, 2020	\$15,000

HOME Revolving Loan Funds:

Anticipated Program Income July 1, 2018 – June 30, 2019	\$72,000
Anticipated Fund Balance as of June 30, 2019	\$175,000
Potential Program Income July 1, 2019 – June 30, 2020	\$75,000

*** This figure may fluctuate pending budget approval by Congress**

CDBG YEAR 45 FUNDING REQUESTED

PUBLIC FACILITIES AND IMPROVEMENTS (9)	\$492,725
PUBLIC SERVICES (7)	\$209,000
ECONOMIC DEVELOPMENT (3)	\$80,000
REHABILITATION AND PRESERVATION (2)	\$120,000
CLEARANCE ACTIVITIES (1)	\$300,000
PLANNING AND ADMINISTRATION (3)	\$230,000
TOTAL YEAR 45 FUNDING REQUESTS (25)	\$1,431,725
ESTIMATED FUNDS AVAILABLE:	\$981,752

SUMMARY OF YEAR 45 PROPOSALS

PUBLIC FACILITIES AND IMPROVEMENTS

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 44 AWARD
A	Mirror Lake Trail Loop Accessibility: Phase I	City of Fitchburg Disability Commission	\$60,000	\$5,000
	Project funds will be used to create an accessible loop around Mirror Lake in two phases. Phase I will create an over water boardwalk following the shoreline to connect the street sidewalks to the Gazebo, eliminating the need to use the stone stairs and walkway to access the Gazebo and Bandstand. This project meets the needs of the Five Year plan's NA-50 Non-Housing Community Development Needs to explain the limited open space and recreational areas by creating an accessible trail.			
B	Goodrich Playground Project: Phase II	Board of Parks Commissioners	\$50,000	\$45,000
	Project funds will be used to remove existing fencing and backstops surrounding the baseball facilities at Goodrich Playground. New fencing will be installed, followed by leveling and grading of the diamond. This will be followed by the cutting and installation of clay for the infield. This investment improves a currently defunct section of the park that is overgrown, while also improving the aesthetic of the park and the quality of life within the Goodrich Street neighborhood. The work will be done by Fitchburg DPW and be ADA compliant.			
C	Crocker Field – Open Grandstand Rear Wall	City of Fitchburg School Department	\$9,000	\$8,000
	Project funds will be used to prepare final plans and specs, demolish 68 linear feet of concrete cap, and install 68 feet of new concrete cap, as well as construction contract administration and inspection.			
D	Crocker Field – Field House Roof: Phase II	City of Fitchburg School Department	\$33,000	N/A
	Project funds will be used to prepare final plans and specs; furnish and install 55 linear feet of copper gutters; furnish and install 36 feet of downspouts and collector pipes; clean out clogged underground drainage system; replace wood trim; scrape, sand and paint copper trim; and for contract administration.			
E	Crocker Field – Restore Grandstand Benches	City of Fitchburg School Department	\$9,000	N/A
	Project funds will be used to remove, replace, and paint hazardous and rotting wood benches in the first three rows of the covered grandstand, totaling 24 benches, the dimensions of which are approximately 8' x 11.5" x 2.5". The work will be completed by the Fitchburg DPW.			
F	Streetscape Improvements	Community Development Department	\$175,000	\$158,905
	Project funds will be used to design, install or replace sidewalks, curb-cuts, fencing, lighting, plantings or other streetscape, infrastructure, or accessibility improvements along City Gateways, North of Main or other strategic locations. Funds may support or be used as a match for other funding under the city's Complete Streets program or be used to apply and provide design or match for the next round of MassWorks Public Infrastructure grant program.			
G	Middle Street Sidewalk	Department of Public Works	\$7,000	N/A
	Project funds will be used to remove and replace 320 linear feet (by 5' wide) of concrete sidewalk and reset the			

	granite curb, as required. This work will be completed by Fitchburg DPW.			
H	Connecting One Wood Place to High Speed Internet	CENTRO	\$24,725	N/A
	Project funds will be used to connect Centro's office at One Wood Place to high-speed internet. The facility is a 143-year-old, repurposed commercial building, and lacks sufficient internet speed. The office serves low- and moderate-income individuals and families. Of the three local carriers, Comcast/Xfinity is the only internet provider willing to work with Centro, and will cover approximately 30% of the cost.			
I	Sam Pawlak Community Playground	Judy Jollimore and Beth LeBlanc	\$125,000	N/A
	Project funds will be used to build an inclusive playground at Coolidge Park. This playground will be adjacent to existing play structures and would include handicap-accessible and sensory equipment, ground cover, signage, and a fence. The installation would be through a Community Build. The applicant has supplied cost estimates from M.E. O'Brien and Sons, Inc.			

9 PROPOSALS – \$492,725

PUBLIC SERVICES

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 44 AWARD
J	Street Homeless Intervention Program	Our Father's House	\$28,000	\$28,000
	Project funds will be used to pay staff salary for a 20 hour per week Street Outreach Worker solely dedicated to the homeless within the City of Fitchburg. Connections to health and social services, mental health and addiction services will be offered along with food, clothing, blankets, and human contact. Will work with Fitchburg PD and FD. In addition, \$8,000 would be available to pay for a chronically homeless persons first month's rent only or one-time payment in order to enable individuals to acquire and live in permanent housing and off the streets.			
K	Cleghorn Center – After School Program, Summer Camp, and Youth Business Incubator	MOC, Inc.	\$60,000	\$10,000
	Program funds will be used to support youth services programming, including the After School Program, Summer Camp, and Youth Business Incubator. The After School program is primarily focused on academics, but includes supports for health and nutrition; civic engagement projects; computer literacy; workplace readiness and soft skills; and leadership skills. The Summer Camp primarily promotes literacy throughout the summer months, while including programming for STEM activities, arts and culture, and other youth development activities. The Youth Business Incubator teaches youth how to develop their ideas into viable business models, provides mentorship and coaching, access to technology, workshops, and a launch event. Funding supports the Director of Youth Services (16 hours/week), and a Youth Program Assistant (24 hours/week).			
L	Spartacus Program	Montachusett Regional YMCA	\$10,000	\$10,000
	Program funds will be used to support staff salary of the Teen Center Spartacus Program, offering services to at-risk youth between the ages of 13 and 18 who live in Fitchburg. Emphasis will be on Youth Development, Healthy Living, and Social Responsibility through physical fitness, team building, life skills training, community service, and outdoor activities. It is estimated that 50 youth (unduplicated count) will be served between September and June.			
M	Drug Enforcement Patrol Program	Fitchburg Police Department	\$65,000	\$60,000
	Program funds will be used to provide for police overtime expenses related to drug investigation activities in the CDBG Strategy Area and foot/motorcycle/bicycle patrols in targeted CDBG areas. Police activities include narcotics investigations, surveillance, undercover buys, search warrant services, and arrests. CDBG funds will be used by the Drug Suppression Unit to conduct thorough investigations on mid- to high-level dealers in the City of Fitchburg, particularly targeting the heroin and opioid market in designated CDBG areas.			
N	Transportation Services to After School Program, Project Learn STEAM	Boys & Girls Club of Fitchburg and Leominster	\$16,000	\$16,000
	Program funds will be used to provide one-way transportation from Fitchburg schools to the Boys and Girls Club Afterschool Program located at 365 Lindell Street in Leominster. The Fitchburg schools include: Memorial, South Street, Reingold, Crocker, McKay, Longsjø, Sizer, and Fitchburg High School. It is estimated			

	that approximately 1,440 transportation trips will be provided and 300 Fitchburg youth (unduplicated) served.
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O	Family Pathways Project	Montachusett Interfaith Hospitality Network	\$10,000	\$8,000
	Program funds will provide emergency housing for homeless families in North Worcester County, including case management and follow up services. It is estimated MIHN will screen 230 referrals during the year, and expects to serve 15 Fitchburg families (with children, unduplicated count) in the shelter and emergency services. The CDBG funds will be used to partially pay for the MIHN Operations Manager salary costs.			
P	Fitchburg Homelessness Prevention Project	Community Legal Aid	\$20,000	N/A
	Program funds will be used to assist low-income and elderly tenants at risk of eviction or loss of housing subsidy, in order to help prevent homelessness. CLA will also take on cases related to housing that is in need of repair; CLA is able to assert legal claims that result in improvement to housing conditions, making the unit more livable for the tenant, and increases the quality of the City's housing stock. In 2018, in the Central Division of the Housing Court, 93.2% of tenants were underrepresented, compared to 33.4% of landlords. Funding will support part of a Staff Attorney and the Senior Supervising Attorney.			

7 PROPOSALS – \$209,000

ECONOMIC DEVELOPMENT

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 44 AWARD
Q	Small Business Technical Assistance Program	NewVue Communities	\$25,000	\$21,000
	Program funds will provide outreach and technical assistance to businesses. This program leverages loans for small businesses. It is estimated that 40 businesses will be served (unduplicated count), 65 jobs will be created/retained, 43 businesses will be counseled, 4 loans with a value of \$100,000 total will be facilitated, and 26 business plans developed. Funds will be used to pay staff salary.			
R	Downtown Mural Project	Community Development Department	\$25,000	N/A
	Program funds will be used to install 2-3 murals in the downtown area. The City will conduct an RFP process to solicit artists and designers interested in creating a mural for the downtown, and oversee the installation of said murals.			
S	Fitchburg Downtown Coordinator	Fitchburg State University	\$30,000	N/A
	Program funds will be used hire a Downtown Coordinator. This position will assist in planning and coordinating Main Street projects and special events; assist in the development of a shared brand strategy for Downtown Fitchburg as both a college town and arts and culture destination. This position will support 15 community and cultural events, engage 75 businesses to participate in said events, help draw one new business and at least one pop-up retail business, and help draw 40,000 residents from the Greater Fitchburg region to local events. This funding will be used to support part of one FTE.			

3 Proposals – \$80,000

REHABILITATION AND PRESERVATION

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 44 AWARD
T	Code Enforcement	Board of Health	\$100,000	\$100,000
	Program funds will be used to pay 100% of one existing full-time BOH Inspector positions and 50% of one full-time Clerk position. Through the enforcement of the State's Sanitary and Building Codes, Fitchburg's housing stock will be greatly improved. To be eligible, this activity must be part of a comprehensive strategy to arrest deterioration, including housing rehab and demolition. It is estimated that 1,000 housing units (duplicated count) will be inspected in the CDBG strategy area.			
U	Critical Home Repair	Habitat for Humanity	\$20,000	\$0
	Program funds will be used to fund up to 4 critical repairs in Fitchburg serving 10 households. Critical Home Repair is exterior or interior work to alleviate critical health, life, and safety issues or code violations for homeowners in need. Participants must own their own home and have a verifiable need that falls within scope and capabilities. The home must be a primary principal residence, current on mortgage, property taxes and insurance. Repairs must be necessary to function in the home and homeowners must partner with Habitat. Particular focus will be in the North of Main neighborhood.			

2 PROPOSALS – \$120,000

CLEARANCE ACTIVITIES

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 44 AWARD
V	Demolition	Community Development Department	\$300,000	\$264,668
	Project funds will be used to remove abandoned structures which pose an imminent threat to public safety and which contribute to slums and blight. The entire City will be served but the principal benefit will accrue to the CDBG Strategy Area in which the proposed activities will take place. It is estimated that 7 buildings containing up to 21 units will be demolished. Consultants will be hired for specific expertise such as environmental assessment or engineering services.			

1 PROPOSAL – \$300,000

PLANNING AND ADMINISTRATION

	PROJECT	SPONSOR	YEAR 45 REQUEST	YEAR 43 AWARD
W	CDBG Administration	Community Development Department	\$210,000	\$179,000
	Project funds will provide for the necessary administration of CDBG programs and sub-recipient contracts in accordance with federal guidelines, including staffing, technical services, and planning activities. This also includes the cost of various activities such as the Consolidated Plan; Consolidated Annual Performance Report; Analysis of Impediments to Fair Housing; and other strategic plans and services. These funds enable the City to apply for, receive, and administer additional federal and state grants.			
X	Self-Evaluation & Transition Plan Update	Community Development Department	\$5,000	N/A
	Program funds will be used to update the City's Self-Evaluation and Transition Plan, including a review of the current condition of facilities, programs, and services provided by the City and the development of a plan to address outstanding barrier issues. This will update the 1995 version of the Plan and will reflect the significant progress and change that has been made since the original plan was written.			
Y	Lowe Park Improvements	NewVue Communities	\$15,000	N/A
	Program funds will be used as match funding to conduct studies, and acquire estimates and plans, to improve Lowe Park. Funding will support the hiring of a landscape consultant, construction contractor, and other consultants. Some funding from 3 rd party sources is already committed to this project.			

3 PROPOSALS – \$230,000