Fitchburg, Massachusetts

Office of the
Building Commissioner

ROBERT LANCIANI
Building Commissioner

SWIMMING POOLS, PRIVATE
BUILDING PERMIT, INFORMATION & INSTRUCTIONS

Permit: Application for a permit shall be made by the owner of the building or installer. Also, all permit applications for in ground pools shall contain the name and license number of the construction supervisor who is to supervise the construction (or stamped engineered drawings) and the Home Improvement Contractor's registration number.

	Item / Inspection Type	Inspections By:	In Ground Gunite Pool	In Ground Vinyl Pool	Above / On Ground Pool
1.	Excavation Inspection	Building Inspector	Yes	Yes	Yes
2.	Rough Electrical / Trench Inspection	Wiring Inspector	Yes (1)	Yes (1)	Yes (1)
3.	Form Inspection	Building Inspector	Yes	Yes	Yes
4.	Certified Plot Plan ("as built" plan)	Required Item	Yes	Yes	N/A*
5.	Fence Inspection (2)	Building Inspector	Yes	Yes	3
6.	Final Electrical Inspection	Wiring Inspector	Yes (1)	Yes (1)	Yes (1)
7.	Permanent Fence Inspection Final Building Inspection	Building Inspector Building Inspector	Yes Yes	Yes Yes	3 Yes
8.	Issuance of Certificate of Use and Occupancy (4)	Required Item	Yes	Yes	Yes

NOTES:

1. An electrical permit is a separate permit from the building permit, inspections are done by the wiring inspector.
2. A fence is required to completely surround every outdoor swimming pool, minimum requirement is for a temporary fence prior to placing water into pool.
3. A fence is not required when an on/above ground pool wall is 48" or greater in height above the surrounding finished grade.
4. Swimming pools should not be used until the Certificate of Use and Occupancy is issued by the Inspector of Buildings.

N/A – Not Applicable, not required

References: Massachusetts State Building Code, 780 CMR 3109.0

I understand that I am responsible for the above items and required inspections.

Name:_____

Address:_____

Signature:_____Date:_____

City Hall, 166 Boulder Drive, Fitchburg, MA 01420 (978) 829-1880 Fax (978) 829-1963