



FITCHBURG CITY CLERK

Feb 25 2021 12:53 pm

WELCOME TO THE FITCHBURG CITY COUNCIL!

This is intended to help you understand the meeting format and assist you with the rules of the Council as they pertain to your participation.

All meetings of the Fitchburg City council are open to the public. This does not mean that the public participates in all aspects of the meeting. It simply means that the meeting itself, including all discussions and votes, is open for public view.

Executive Session

The only time a Council meeting can be closed to the public is when the Council votes for Executive Session in order to discuss sensitive matters in private, such as pending litigation. Any votes taken however, must be taken in open session.

OPPORTUNITIES FOR THE PUBLIC TO SPEAK DURING A COUNCIL MEETING:

Public Forum

The Public Forum occurs immediately following the Pledge of Allegiance. The President will ask if anyone in the audience wishes to speak on any matter appearing on the Agenda. If you wish to address the Council, you must stand and be recognized and follow these rules before speaking:

1. State your name and address.
2. Approach the center table and either stand or sit. This allows you to be seen and heard clearly by everyone in attendance.
3. You may speak only on items appearing on the agenda for no more than (2) minutes. Copies of the agenda are available on the center table prior to the meeting.
4. Please state the petition, order, ordinance, or resolution number to which you refer.

Public Hearings

Public hearings are held on various issues such as Special Permits and Zoning changes. The same rules apply with the following exceptions:

1. You must stand and be recognized either "in favor" or "in opposition" when asked by the Council President.
2. You need not refer to the petition number.

If you have any questions or comments either before or after the meeting, any Councillor would be happy to assist you.

Thank you for your interest!

I. PUBLIC FORUM

The public is invited to participate in the Zoom webinar of
Mar 2, 2021 07:00 PM Eastern Time (US and Canada)

Topic: Fitchburg City Council Meeting

Register in advance for the Public Comment/Hearing portion of the Agenda by going to:
https://us02web.zoom.us/webinar/register/WN_PY94f9VHRhetotodJnKxsw

After registering, you will receive a confirmation email containing information about logging in to join the webinar.

Alternatively, comments of not more than two (2) minutes may be sent to the City Clerk's Office by NOON on March 2, 2021 by calling 978-829-1820 or via email at:

cityclerk@fitchburgma.gov.

II. REPORT OF THE APPOINTMENTS COMMITTEE

Appointments Committee Oral Report Meeting of March 2, 2020

New Appointment:

Member of the Human Rights Commission

(To complete Mr. Adrian Ford's term to expire May 1, 2022)

Ms. Krista Ford-Rhodes

III. REPORT OF COMMITTEE ON RECORDS

IV. COMMUNICATION

His Honor the Mayor
Appointment Letter

Ms. Elizabeth Walsh, as a member of the Airport Commission, term to expire March 1, 2024.

Mr. David Ginisi, as a member of the Airport Commission, term to expire March 1, 2024.

V. COMMUNICATION

His Honor the Mayor
Re: CDBG Year 47

<https://www.fitchburgma.gov/DocumentCenter/View/7772/Year-47-Mayor-Recommendation-to-Council>

VI. COMMUNICATION

Council President Zarrella
Appointment Letter

Ms. Amanda Alford, to be re-appointed as the Assistant City Clerk, term to expire March 19, 2024.

VII. ANNUAL REPORTS

- 032-21. ANNUAL REPORT: 2020 Annual Report of the City Clerk's Office.
- 033-21. ANNUAL REPORT: Fitchburg Redevelopment Authority, December 31, 2019.
http://www.ci.fitchburg.ma.us/DocumentCenter/View/7739/FRA_Annual-Report-2020

VIII. REPORTS OF COMMITTEES

Economic Development Committee Oral Report **Meetings of February 24 and 25, 2021**

- 005-21. Fitchburg Planning Board, to amend the Fitchburg Zoning Ordinance by Incorporating the following provisions:
- RC Zoning Amendment
 - Agriculture & Agricultural related activities
 - Farmers Markets
 - Infill Development amendment
 - Accessory Dwelling Units
 - Drive Through Site Plan Review Amendment
 - Sec. 181.53 Signs amendment
 - Multi Family Development
 - Off-Street Parking Amendment

(Phase III Review of Zoning Ordinance (Ordinance 172-2020 (Petition 029-20) and Petition 220-2020): <http://www.ci.fitchburg.ma.us/DocumentCenter/Index/832>)

Finance Committee **Meeting of February 23, 2021**

- 021-21. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the CARES Act, U.S. Department of Housing and Urban Development, CDBG-CV3 Program in the approximate amount of \$235,362.00 (TWO HUNDRED THIRTY-FIVE THOUSAND, THREE HUNDRED SIXTY-TWO AND 00/100 DOLLARS) for the purpose of said grant as follows:
- | | |
|---------------------------------|--------------|
| Homeowner and Renter Assistance | \$115,000.00 |
| Homelessness Services | 12,000.00 |
| Support for Students | 80,000.00 |
| Food Insecurity | 23,362.00 |
- (Be Adopted)

- 022-21. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Emergency Management Agency grant in the approximate amount of \$5,000.00 (FIVE THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to purchase equipment for the city's Community Emergency Response Team (CERT).
(Be Adopted)

<http://www.ci.fitchburg.ma.us/AgendaCenter/ViewFile/Minutes/02232021-2250>

Legislative Affairs Committee Oral Report
Meetings of February 24 and 25, 2021

- 005-21. Fitchburg Planning Board, to amend the Fitchburg Zoning Ordinance by Incorporating the following provisions:
- RC Zoning Amendment
 - Agriculture & Agricultural related activities
 - Farmers Markets
 - Infill Development amendment
 - Accessory Dwelling Units
 - Drive Through Site Plan Review Amendment
 - Sec. 181.53 Signs amendment
 - Multi Family Development
 - Off-Street Parking Amendment

Phase III Review of Zoning Ordinance (Ordinance 172-2020 (Petition 029-20) and Petition 220-2020): <http://www.ci.fitchburg.ma.us/DocumentCenter/Index/832>

IX. PUBLIC HEARINGS

- 009-21. UNITIL, Fitchburg Gas & Electric Company, for a proposed new pole #8 on McIntire Road, approximately 1470' west of the intersection of Williams Road, as shown on sketch Plan No.3456-L, dated 1/5/2021.
- 029-20. Fitchburg Planning Board, to amend the Fitchburg Zoning Ordinance as part of Phase 1 of an Ordinance update to make clarifications in the Table of Principle Uses as outlined in the Petition.
<http://www.ci.fitchburg.ma.us/DocumentCenter/Index/832>

X. ORDERS-FINANCE

- 016-21: LOAN ORDER: Appropriate FOUR MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000) to pay costs of the City's SCADA upgrade and Falulah transmission main water projects, as outlined in the enclosed Loan Order.
(Final reading)
- 034-21. ORDERED THAT: There be and hereby is appropriated the sum of THREE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$350,000.00) same to be charged against AVAILABLE FUNDS and credited to STABILIZATION FUND.
- 035-21. ORDERED THAT: There be and hereby is appropriated the sum of THIRTY THOUSAND AND 00/100 DOLLARS (\$30,000.00) same to be charged against AVAILABLE FUNDS and credited to FACILITIES, TAX POSSESSION MAINTENANCE account, for the purpose of preparing nine properties for the city property auction.

036-21. ORDERED THAT: There be and hereby is appropriated the sum of EIGHTY THOUSAND AND 00/100 DOLLARS (\$80,000.00) same to be charged against AVAILABLE FUNDS and credited to LAW OTHER EXPENSES, LITIGATION AND SPECIAL COUNSEL.

037-21. ORDERED THAT: There be and hereby is appropriated the sum of TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) same to be charged against AVAILABLE FUNDS and credited to HUMAN RESOURCES, PERSONAL SERVICES, OVERTIME.

038-21. ORDERED THAT: There be and hereby is transferred the sum of THREE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$350,000.00) same to be charged against RESERVE FOR SNOW & ICE REMOVAL and credited to the following DEPARTMENT OF PUBLIC WORKS, SNOW & ICE accounts:

PERSONAL SERVICES, OVERTIME	\$ 10,000.00
EQUIPMENT RENTAL	\$210,000.00
PLOWS AND BLADES	\$ 20,000.00
SALT	\$110,000.00

039-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, SAFE grant in the approximate amount of \$6,380.00 (SIX THOUSAND, THREE HUNDRED EIGHTY AND 00/100 DOLLARS) for the purpose of said grant, which is to continue to teach fire safety to children in elementary schools.

040-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, SAFE grant in the approximate amount of \$2,880.00 (TWO THOUSAND, EIGHT HUNDRED EIGHTY AND 00/100 DOLLARS) for the purpose of said grant, which is to educate seniors in the community regarding fire and life safety topics.

XI. ORDINANCES

026-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-24, entitled "Parking Prohibited at All Times", re: Beech Street, as outlined in the enclosed Ordinance.
(Reference Petition 193-20)
(Final Reading)

027-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-25, entitled "Parking Prohibited Certain Hours, re: Drury Lane, as outlined in the enclosed Ordinance.
(Reference Petition 88-20)
(Final Reading)

- 028-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-24, entitled "Parking Prohibited at All Times", re: Ellis Street and Kingsbury Street as outlined in the enclosed Ordinance.
(Reference Petition 88-20)
(Final Reading)
- 029-21. AN ORDINANCE: Amending Chapter 44 of the Code of the City of Fitchburg to cover FY2021, FY2022, FY2023, and adding three positions as outlined in the enclosed Ordinance.
(Final Reading)
- 030-21. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg: Under Positions Paid Yearly-City Solicitor and Assistant City Solicitor.
(Final Reading)

XII. PETITIONS

- 041-21. Sgt. Daniel Boudreau, to install stop sign on East side of Stoneybrook Road at the intersection with Village Crossing, where the divided entrance to Stoneybrook meets Village Crossing.
(Public Safety Committee)
- 042-21. Councillor Marisa Fleming, to review the no parking restrictions on Eastlin Way to determine whether or not the restrictions should be expanded to include no parking on both sides of a portion of Eastlin Way.
(Public Safety Committee)

XII. ANNOUNCEMENTS

Next Regular Meeting
Tuesday, March 16, 7:00 PM