

## Fitchburg Municipal Airport

September 25th, 2019-Airport Commission Meeting 18:00 Hours

Airport Terminal, 567 Crawford Street, Fitchburg, Ma. 01420

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Please notify the commission chair to record the proceedings (Audio, video)

### 1. Meeting Protocol

- Meeting called to order and recognize commissioners in attendance
- Monthly approvals are year-month-sequence

Opportunities for the public to speak during a Commission Meeting

- The public forum occurs immediately after the meeting is called to order and the roll is called. The Chairman or designee will ask if anyone in the Audience wishes to speak on any matter appearing on the agenda. If you do wish to address the commission, please stand and be recognized and follow these rules before speaking:

\*State your name and address.

\*You may speak only on the items on the agenda for a period of time  
In which the chair feels that you have explained your purpose.

If you are in attendance for a specific item on the agenda,

You may speak at that time only to the purpose of the agenda item.

### 2. Previous Months minutes-including special meeting minutes.

### 3. Correspondence to the commission

### 4. Project Review-Gale:

- A. Runway 32 end obstruction removal.
- B. Runway 14-32 Final Design and Construction
- C. ASMP Grant, Self-serve AvGas Fuel Facility.

5. New Business

- A. Hangar construction- Senate construction/ Vadim Gayshan
- B. Solar farm-RFP
- C. FPA young Eagles event-September 29<sup>th</sup>.
- D. DPW pavement repair
- E. Runway project ground breaking- October
- F. Unitil Utility Easement

6. Old Business

- A. Promoting/Marketing Fitchburg Municipal Airport
- B. Autumn Air Services- relocation, Vacating hangar 10
- C. Airport rent/fuel billing procedures
- D. Nagle Aircraft Inc. - Interested in hangar space October 2019/new building construction once runway is complete.
- E. FY20 Program year CIP meeting.

7. Financial Review

8. Managers Operation Report

9. Date and time of next regular meeting:

10. Executive Session (If required) by Roll Call

It should be noted that after the regular meeting, the commission will go into Executive Session (If required) and will not come back into open session.

11. Regular Meeting adjourned at :

12. Executive Session began at; and adjourned at:

The Chairman or designee may take out of order any agenda items with the majority vote of the commission.