

Oct 11 2023 1:38 pm

Fitchburg Housing Authority

Draft Minutes of FHA Special Board Meeting C.J. Durkin Community Room, 50 Day St, Fitchburg, MA June 29, 2023

A Special Board Meeting of the Fitchburg Housing Authority was held at 10:32 AM on Thursday, June 29, 2023, in the C.J. Durkin Community Room, 50 Day St, in the City of Fitchburg, Massachusetts.

Present:

FHA Board Members:

Linda Byrne, Chair

Adam Goodwin, Vice Chair

David Rousseau, Treasurer

David Basilio, Assistant Treasurer

Thomas Hughes, Member

FHA Staff:

Douglas Bushman, Executive Director

Andrew Skoog, Deputy Director

Kim Hergert, Director of Finance/HR

Charline Spencer, Admin Clerk II

Sarjine Legros, Fitchburg State Intern

Quorum: Yes

Motion to Open Meeting at 10:32 am

Move: Adam Goodwin

Second: David Basilio

Motion to Approve Revised Budget

Move: Adam Goodwin

Second: David Rousseau

Doug Bushman informed the board that EOHLC initially rejected the budget then asked questions. Once the FHA submitted a formal response to the questions, he received approval for a revised budget. He is ecstatic with the budget. EOHLC will be supplementing the reserves, approving a new truck, and approved hiring a Director of Facilities. They also approved funding for mold mediation, generator, plumbing and elevator repairs too. They rejected a budget exemption for legal costs. The fee accountant said we should just keep making repayment agreements with tenants if we can't get the funds to evict them. Construction projects were discussed. We have some force account projects that will help the budget. Director of Facilities position was discussed. David Basilio stated this position should be someone who has a maintenance education and thinks they should have a college degree in Facilities Maintenance. Adam Goodwin asked how many maintenance staff we currently have. Mr. Bushman stated the FHA has nine (9) maintenance employees.

Motion to Adjourn Executive Session at 10:52 am

Move: Adam Goodwin

Second: Thomas Hughes

The Special Board Meeting adjourned at 10:52 am.

"Teamwork, Excellence and Ability for Your Home and Family"