

MGL c. 149 - BUILDING CONSTRUCTION CONTRACTS

Estimated Contract Amount	Under \$10k	\$10k to \$50k	Over \$50k to \$150k	Over \$150k	Over \$10 million
Procurement Procedure	Sound business practices	Written scope with at least 3 written responses	Sealed bids	Sealed bids	Prequalification process
Advertising Requirements	None	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) website	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) newspaper	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) newspaper	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) newspaper
DCAMM Certification	No	No	No	Yes	Yes
OSHA Training	No	Yes	Yes	Yes	Yes
Prequalification	No	No	No	Optional	Yes
Filed Sub-bids	No	No	No	Yes, \$25k and up	Yes, \$25k and up
Bid Deposit	No	No	5% of the total bid	5% of the total bid	5% of the total bid
Payment Bond	No	50% if contract >\$25k	50%	100%	100%
Performance Bond	No	No	No	100%	100%
Prevailing Wage	Yes	Yes	Yes	Yes	Yes
Contractor Evaluation	No	No	No	Yes	Yes
OSD or Blanket Contract Option	Yes	Yes	No	No	No

Note: c. 149 projects exceeding \$1.5M require an OPM, and projects exceeding \$5M are eligible to be CM at Risk projects

MGL c. 30, 39m - PUBLIC WORKS CONSTRUCTION CONTRACTS

Estimated Contract Amount	Under \$10k	\$10k to \$50k	Over \$50k
Procurement Procedure	Sound business practices	Written scope with at least 3 written responses	Sealed bids
Advertising Requirements	None	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) website	1) bulletin board; 2) COMMBUYS; 3) Central Register; 4) newspaper
OSHA Training	No	Yes	Yes
Prequalification	No	No	Only for c. 90 bids
Bid Deposit	No	No	5% of the total bid
Payment Bond	No	50% payment bond if contract is >\$25k	50% payment bond
Performance Bond	No	No	No
Prevailing Wage	Yes	Yes	Yes
OSD or Blanket Contract Option	Yes	Yes	No

MGL c. 30B - SUPPLIES AND SERVICES CONTRACTS				
Estimated Contract Amount	Under \$10k	\$10k to \$50k	Over \$50k	Over \$100k
Procurement Procedure	Sound business practices	Written scope with at least 3 written responses	Sealed bids	Sealed bids
Advertising Requirements	None	None	1) bulletin board; 2) COMMBUYS; 3) newspaper	1) bulletin board; 2) COMMBUYS; 3) newspaper; 4) Goods & Services
Award contract to:	Responsible person offering the best price.	Responsible person offering the needed quality of supply or service at the lowest price quotation.	Bid - best price; RFP - most advantageous proposal	Bid - best price; RFP - most advantageous proposal
Written Contract Required	No	Yes	Yes	Yes
Maximum Contract Term	3 years unless voted	3 years unless voted	3 years unless voted	3 years unless voted
OSD Option	Yes	Yes	Yes	Yes

MGL c. 7C, §§ 44-57 – DESIGN SERVICES		
Estimated Construction Cost (ECC)/Estimated Design Fee (EDF)	ECC <\$300k or EDF <\$30k	ECC >\$300k AND EDF >\$30k
Procurement Procedure	None	Qualifications-based selection process. (1) set design fee; or (2) set not-to-exceed fee
Advertising Required	No	1) Central Register 2) newspaper
Designer Selection Board	No	Local procedure
Designer Application	No	“Standard Designer Application Form”
Designer Evaluation (To DCAMM & Designer Selection Board)	No	Yes
Registration	Yes	Yes
Insurance	No	10% of total project or \$1 million, whichever is less
Prevailing Wage	No	No

All contracts \$10,000 and over require the Mayor's signature to be considered a valid contract.

Payment cannot be authorized by the City Auditor if the contract is not properly executed.