



BOARD OF LICENSE COMMISSIONERS
City Clerk's Office, 718 Main Street
Fitchburg MA 01420
(978) 829-1820

Daniel C. Sarefield, Chairman
Richard Boscardin
John Zarrella

FIRE CHIEF APPROVAL:

BUILDING COMMISSIONER APPROVAL:

SUNDAY ENTERTAINMENT PERMIT APPLICATION

INSTRUCTIONS: Applicant must complete all sections of this application and submit to the City Clerk's Office. The City Clerk will forward the application to the Fire Chief and the Building Commissioner for pre-approval. Once pre-approval is obtained, the City Clerk will proceed with placing the application on the next License Commission agenda for review.

This application form serves to make application for an entertainment permit on the following premises:

Name of Establishment: _____
Address: _____
Manager: _____
Telephone Number: _____
Email Address: _____
Signature: _____

TYPE OF ENTERTAINMENT REQUESTED (check all that apply)

Live Acoustic Music Live Amplified Music DJ Dancing
Other (describe): _____

EVENT DETAILS

Event Location _____ *Event Date(s) & Hours _____
Expected number of persons attending _____

**Entertainment must end a 1/2 hour before*

PROPERTY INFORMATION (check all that apply)

Over 50 person occupancy indicated on current occupancy permit	The building has a system response alarm (cuts music & turns lights on)	The building has a 6' wide main entrance
The Building has a sprinkler system	Movable tables and chairs	There is limited food service
The building area is over 5,000 SF	Nighttime operating hours	There is no food service
The building has low lighting levels	Area for dancing	

FEES DUE UPON APPROVAL FROM LICENSE COMMISSION

Payable to the City of Fitchburg	\$25.00
Payable to the Commonwealth of Massachusetts are as follows:	
ONE Sunday license from 1:00PM to midnight	\$2.00
ONE Sunday license from 12:00PM to midnight	\$5.00
ANNUAL Sunday license from 1:00PM to midnight	\$50.00
ANNUAL Sunday license from 12:00PM to midnight	\$100.00

Permit may be revoked, after hearing, at any time.

ENTERTAINMENT PERMIT APPLICATION

APPLICANT ACKNOWLEDGEMENT

Pre-approval is required from the Fire Chief and the Building Commissioner before the City Clerk's Office will proceed with placing your application on the next License Commission agenda for review. Please use the contact information below to inquire on the status of your application.

Fire Chief
Dante Suarez
978-345-9666

DSuarez@fitchburgma.gov

Building Commissioner
Mark Barbadoro
978-829-1880

mbarbadoro@fitchburgma.gov

Schedule of 2022 Meetings

JANUARY	Monday 3 rd	and	Wednesday 19 th
FEBRUARY	Monday 7 th	and	Tuesday 22 nd
MARCH	Monday 7 th	and	Monday 21 st
APRIL	Monday 4 th	and	Wednesday 20 th
MAY	Monday 2 nd	and	Monday 16 th
JUNE	Monday 6 th	and	Wednesday 22 nd
JULY	Wednesday 6 th	and	Monday 18 th
AUGUST	NO MEETINGS		
SEPTEMBER	Wednesday 7 th	and	Monday 19 th
OCTOBER	Monday 3 rd	and	Monday 17 th
NOVEMBER	Wednesday 9 th	and	Monday 21 st
DECEMBER	Monday 5 th	and	Monday 19 th

Approval from the Fire Chief and Building Commissioner must be received in the City Clerk's Office by:
Wednesday prior to meeting date by 4:30 P.M.

By signing below, you acknowledge the deadline established above.

Name of Applicant

Email Address

Signature of Applicant

INTERNAL USE ONLY

Date Application Received: _____

Date Application forwarded to FD & Bldg: _____

Approval Received:

FD ☐

Bldg ☐