



**BOARD OF LICENSE COMMISSIONERS**  
**City Clerk's Office, 718 Main Street**  
**Fitchburg MA 01420**  
**(978) 829-1820**

**Daniel C. Sarefield, Chairman**

**Richard Boscardin**

**John Zarrella**

**FIRE CHIEF APPROVAL:**

**BUILDING COMMISSIONER APPROVAL:**

**SUNDAY ENTERTAINMENT PERMIT APPLICATION**

**INSTRUCTIONS:** Applicant must complete all sections of this application and submit to the City Clerk's Office. The City Clerk will forward the application to the Fire Chief and the Building Commissioner for pre-approval. Once pre-approval is obtained, the City Clerk will proceed with placing the application on the next License Commission agenda for review.

This application form serves to make application for an entertainment permit on the following premises:

Name of Establishment: \_\_\_\_\_  
Address: \_\_\_\_\_  
Manager: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

**TYPE OF ENTERTAINMENT REQUESTED (check all that apply)**

Live Acoustic Music      Live Amplified Music      DJ      Dancing

Other (describe): \_\_\_\_\_

**EVENT DETAILS**

Event Location \_\_\_\_\_ \*Event Date(s) & Hours \_\_\_\_\_

Expected number of persons attending \_\_\_\_\_

*\*Entertainment must end a 1/2 hour before*

**PROPERTY INFORMATION (check all that apply)**

Over 50 person occupancy indicated on current occupancy permit

The building has a system response alarm (cuts music & turns lights on)

The building has a 6' wide main entrance

The Building has a sprinkler system

Movable tables and chairs

There is limited food service

The building area is over 5,000 SF

Nighttime operating hours

There is no food service

The building has low lighting levels

Area for dancing

**FEES DUE UPON APPROVAL FROM LICENSE COMMISSION**

<b>Payable to the City of Fitchburg</b>	\$25.00
<b>Payable to the Commonwealth of Massachusetts are as follows:</b>	
ONE Sunday license from 1:00PM to midnight	\$2.00
ONE Sunday license from 12:00PM to midnight	\$5.00
ANNUAL Sunday license from 1:00PM to midnight	\$50.00
ANNUAL Sunday license from 12:00PM to midnight	\$100.00

**Permit may be revoked, after hearing, at any time.**

## **ENTERTAINMENT PERMIT APPLICATION**

### **APPLICANT ACKNOWLEDGEMENT**

Pre-approval is required from the Fire Chief and the Building Commissioner before the City Clerk's Office will proceed with placing your application on the next License Commission agenda for review. Please use the contact information below to inquire on the status of your application.

Fire Chief	Building Commissioner
Dante Suarez	Mark Barbadoro
978-345-9666	978-829-1880
<a href="mailto:DSuarez@fitchburgma.gov">DSuarez@fitchburgma.gov</a>	<a href="mailto:mbarbadoro@fitchburgma.gov">mbarbadoro@fitchburgma.gov</a>

#### **Schedule of 2022 Meetings**

<b>JANUARY</b>	Monday 3 <sup>rd</sup>	and	Wednesday 19 <sup>th</sup>
<b>FEBRUARY</b>	Monday 7 <sup>th</sup>	and	Tuesday 22 <sup>nd</sup>
<b>MARCH</b>	Monday 7 <sup>th</sup>	and	Monday 21 <sup>st</sup>
<b>APRIL</b>	Monday 4 <sup>th</sup>	and	Wednesday 20 <sup>th</sup>
<b>MAY</b>	Monday 2 <sup>nd</sup>	and	Monday 16 <sup>th</sup>
<b>JUNE</b>	Monday 6 <sup>th</sup>	and	Wednesday 22 <sup>nd</sup>
<b>JULY</b>	Wednesday 6 <sup>th</sup>	and	Monday 18 <sup>th</sup>
<b>AUGUST</b>	NO MEETINGS		
<b>SEPTEMBER</b>	Wednesday 7 <sup>th</sup>	and	Monday 19 <sup>th</sup>
<b>OCTOBER</b>	Monday 3 <sup>rd</sup>	and	Monday 17 <sup>th</sup>
<b>NOVEMBER</b>	Wednesday 9 <sup>th</sup>	and	Monday 21 <sup>st</sup>
<b>DECEMBER</b>	Monday 5 <sup>th</sup>	and	Monday 19 <sup>th</sup>

Approval from the Fire Chief and Building Commissioner must be received in the City Clerk's Office by:  
**Wednesday prior to meeting date by 4:30 P.M.**

*By signing below, you acknowledge the deadline established above.*

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Name of Applicant

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Email Address

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Signature of Applicant

<b>INTERNAL USE ONLY</b>	
Date Application Received: _____	
Date Application forwarded to FD & Bldg: _____	
Approval Received:	FD <input type="checkbox"/> Bldg <input type="checkbox"/>